



MINUTES
BOARD OF DIRECTORS REGULAR MEETING

Tuesday, May 12, 2026

4:00 p.m. at the La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order at 4:04 p.m. by Director Hanchett.

PRESENT

Bill Haynor
Al Panton
Doug Manatt
Ed Munsch
Byron Hanchett

ABSENT

GUESTS

Joann Katz

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the April 14, 2026 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as amended. Director Munsch seconded the motion. Motion carried 4-0.

2. March 2026 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 4-0.

3. Proposal and Cost Estimate to Provide Groundwater Monitoring Well Installation and Monitoring Services for the Whispering Palms Water Treatment Facility.

General Manager Chuck Duffy reported on the proposed groundwater monitoring wells installation at the treatment plant, which will basically be the same program as recently installed at the Rancho Santa Fe treatment facility. He explained that the readings obtained during the monitoring program will establish a baseline for future groundwater elevations and will also provide a detailed soils report.

ACTION: Director Haynor moved to approve the groundwater monitoring proposal. Director Munsch seconded the motion. Motion carried 4-0.

4. Consideration of Fiscal Year 2026/27 Draft Sewer and Landscape District Budgets.

General Manager Chuck Duffy presented the Fiscal Year 2026/27 draft Sewer and Landscape district budgets for discussion and input from the Board. The board stated the budget looked good. The budget will be brought back to the June board meeting for final approval.

Director Manatt arrived during discussion of the draft budget.

5. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. Landscaping report – General Manager Chuck Duffy reported that he met with Landscaper Joe Diaz and Directors Haynor and Manatt for the landscape walkthrough. During the walkthrough, they asked Joe to add additional rose bushes next to the Pacifica building on Via de la Valle and to replace the ice plant in the median on Cancha de Golf with flowering plants.
The Board also discussed the damaged irrigation along the privet hedge in the crescent area. Staff reported that the existing irrigation risers would be replaced with pop-up sprinklers to reduce future damage, at an estimated cost of \$5,000 to \$7,000. The Board agreed to proceed with the repairs.
Director Panton reported that he would like the Board to consider recycled water options and/or replacing the turf in the center median, which the general manager will research.

6. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review –General Manager Chuck Duffy reported that treatment plant operator Kris Gensler ordered 10 solar panel replacements at the treatment plant.

7. Community Liaison Reports.

- a. La Valle Coastal Club Enterprises – Director Panton reported that the outdoor dining and bar area is heavily utilized and that all three golf courses are currently in play.
- b. Pacifica Enterprises – The General Manager reported that legal counsel advised staff not to remove the large sign located in the right-of-way next to the Pacifica building.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Director Haynor is signed up to attend the CSDA Annual Conference in August.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for March 2026 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – Nothing additional to report.

11. Seminars/Conferences – Nothing additional to report.

12. Consideration of Correspondence.

- a. Bank Reconciliations for March 2026 will be distributed to the board.

13. Future Agenda Items – The next scheduled regular board meeting is on Tuesday, June 9, 2026 at 4:00 p.m. Director Manatt requested that staff add an item to the next agenda for consideration of water use reduction measures.

Adjournment

The May 12, 2026 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Manatt at 5:03 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: June 16, 2026