



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, April 14, 2026

4:00 p.m. at the La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order at 4:00 p.m.

PRESENT

Bill Haynor
Al Panton
Doug Manatt
Ed Munsch
Byron Hanchett

ABSENT

GUESTS

Joann Katz

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the March 10, 2026 Regular Meeting Adjourned to March 17, 2026.

ACTION: Director Manatt moved to approve the minutes as amended. Director Haynor seconded the motion. Motion carried 5-0.

2. February 2026 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

3. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

a. Landscaping report – The board reviewed the findings of the landscape walkthrough as reported in the agenda memo. Chuck Duffy reported that he had called the code compliance section at the County of San Diego to report the garish real estate signs in the road right-of-way, and had not received a call back. The board discussed the previously constructed pathway along the fence line on Via De La Valle. It has gotten a good bit of use from walkers and dog walkers alike. As discussed at previous meetings, based on the success of the path, the board considered extending the path to the west at the end of the golf course and the CSD's right-of-way limits.

ACTION: Director Haynor moved to extend the path from the intersection of Via De La Valle and Cancha De Golf to the west end of the golf course at the 6th green of Hole 6 North Course based on JMD's previous bid, not to exceed \$55,000. Director Hanchett seconded the motion. Motion carried 4-1, Director Panton opposed.

(Item #3 Landscaping continued)

The board further discussed contracting for an assessment of the health and integrity of the palms in the Cancha De Golf median by horticulturalist Mark Robinson. Staff will reach out to Mark for a proposal.

ACTION: Director Manatt moved to have an assessment of the health and integrity of the palms in the median carried out every 3 years. Director Haynor seconded the motion. Motion carried 5-0.

GM Chuck Duffy further reported that he had met with OMWD GM Kim Thorner and an equipment vendor concerning a system to produce recycled water with R/O and possible nutrient removal as a pilot program at the treatment plant. OMWD would look to purchase the recycled water to supplement their system.

- b. The General Manager reported on the letter from OMWD regarding a pending prohibition on irrigation of non-functional turf in January of 2028. This will impact the median in Cancha De Golf, as well as possibly the right-of way grass turf along Via De La Valle.

4. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review –Director Manatt reported that he is still working on a spreadsheet regarding the performance of the solar panels. The General Manager will obtain prices for additional solar panels to replace a few damaged ones.

5. Community Liaison Reports.

- a. La Valle Coastal Club Enterprises – Director Panton reported that during the Littler Lounge remodel, the bar has been moved to the outside deck area.
- b. Pacifica Enterprises – The board discussed the issue of new signs being placed in the right-of-way.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Nothing additional to report.

6. Monthly Flow Report – Noted and filed.

7. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for February 2026 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

8. General Manager's Report.

- a. Sewer Operations Report – General Manager Chuck Duffy shared that upgrades to the Whispering Palms off-site pump station are now finished. The project went smoothly and was completed as planned within the three week schedule. The installation of new submersible pumps in the wet well removed the need for the previous 25 foot deep dry well, significantly improving safety for both staff and contractors.

9. Seminars/Conferences – Nothing additional to report.

10. Consideration of Correspondence.

- a. Bank Reconciliations for February 2026 were distributed to the board.

11. Future Agenda Items – The next scheduled regular board meeting is on Tuesday, May 12, 2026 at 4:00 p.m.

Adjournment

The April 14, 2026 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Manatt at 4:48 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: May 12, 2026