



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, November 11, 2025, 4:00 p.m.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order at 4:00 p.m.

PRESENT

Bill Haynor
Al Panton
Doug Manatt
Ed Munsch
Byron Hanchett

ABSENT

GUESTS

Members of the
public

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Public Comment – None.

AGENDA ITEMS:

1. Consideration of Flagpole Installation in the Median in Cancha De Golf.

The Board received public comments from approximately 20 residents of the Whispering Palms community. Speakers and people who submitted letters expressed both support for and opposition to the installation of a flagpole in the median.

ACTION: Director Manatt moved to abandon the idea of installing a flagpole in the median. Director Panton seconded the motion. Following additional board discussion, Director Haynor moved to amend the motion to instead dismiss the action at this time and conduct a community vote in the near future. The proposed amendment failed for lack of a second. The Board then voted on Director Manatt's original motion. Motion carried 3–2, with Directors Haynor and Hanchett opposed.

2. Minutes of the October 14, 2025 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

3. September 2025 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

4. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

Directors Haynor and Manatt reported on their landscape walkthrough, stating that all landscape areas are looking great.

5. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review – Nothing additional to report.

6. Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – The board will schedule a tour of the treatment plant and solar panel array in January 2026.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

7. Community Liaison Reports.

- a. La Valle Coastal Club Enterprises – Director Panton reported on the Veterans Day golf tournament held to raise funds in support of local veterans.
- b. Pacifica Enterprises – Director Haynor reported that rentals are up.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Nothing additional to report.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for September 2025 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – Nothing additional to report.

11. Seminars/Conferences – Noted and filed.

12. Consideration of Correspondence.

- a. Bank Reconciliations for September 2025 were distributed to the board.

13. Future Agenda Items – The next scheduled regular board meeting is on Tuesday, December 9, 2025 at 4:00 p.m.

Adjournment

The November 11, 2025 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Haynor at 5:17 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: December 9, 2025