



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, October 14, 2025, 4:00 p.m.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order at 4:00 p.m.

PRESENT

Bill Haynor
Al Panton
Doug Manatt
Ed Munsch

ABSENT

Byron Hanchett

GUESTS

Judy Panton
Linda Saxon
Mark Saxon
Shelly Neiman

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the September 9, 2025 Regular Meeting.

ACTION: Director Munsch moved to approve the minutes as submitted. Director Panton seconded the motion. Motion carried 4-0.

2. August 2025 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Munsch seconded the motion. Motion carried 4-0.

3. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. Landscape Memo – The board discussed the landscape agenda memo.
- b. La Valle Directional Signage – Director Haynor will meet with Ed Cleary to discuss details of the signage.
- c. Director's correspondence regarding flagpole installation – Noted and filed.
- d. Consideration of flagpole installation, location, and height – Director Haynor proposed that this discussion be tabled to the November meeting when all board members would be present.

ACTION: Director Manatt moved that the discussion not be tabled to the next meeting. Director Munsch seconded. Motion carried 3-1, with Director Haynor opposed.

The board heard comment from four members of the public who voiced their opposition to installing a flagpole with the American flag at the entrance to the community.

- e. Pathway beside the fence on Via de la Valle – staff provided a cost estimate from landscaper Joe Diaz for installing a pathway next to the split rail fence along Via De La Valle.
- f. Fall plantings – Staff will tell Joe Diaz to proceed with the color change.

4. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review – Nothing additional to report.

5. Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – The board will schedule a tour of the treatment plant and solar panel array in the next several months.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

6. Community Liaison Reports.

- a. La Valle Coastal Club Enterprises – Director Panton reported that the hotel renovations are complete. The east golf course has been seeded and will be ready for play in January.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Nothing additional to report.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for August 2025 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

9. General Manager's Report.

- a. Sewer Operations Report – Nothing additional to report.

10. Seminars/Conferences – Noted and filed.

11. Consideration of Correspondence.

- a. Bank Reconciliations for August 2025 were distributed to the board.

12. Future Agenda Items – The next scheduled regular board meeting is on Tuesday, November 11, 2025 at 4:00 p.m.

Adjournment

The October 14, 2025 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Haynor at 5:11 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: November 11, 2025