



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, August 5, 2025, 4:00 p.m.

La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order at 4:02 p.m.

PRESENT

Bill Haynor
Al Panton
Doug Manatt
Ed Munsch
Byron Hanchett

ABSENT

GUESTS

JoAnn Katz

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Public Comment.

AGENDA ITEMS:

1. Minutes of the June 10, 2025 Regular Meeting.

ACTION: Director Manatt moved to approve the minutes. Director Munsch seconded the motion. Motion carried 4-0.

2. May and June 2025 Dudek Invoices for Payment.

ACTION: Director Panton moved to approve the invoices as submitted. Director Munsch seconded the motion. Motion carried 4-0.

3. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges Be Collected on the County of San Diego Property Tax Roll – Public Hearing.

Board President Haynor opened the public hearing. There were no comments from the public. Staff reported that no written comments had been received. Director Haynor closed the public hearing.

ACTION: Director Manatt moved to approve Resolution R-2025-02. Director Munsch seconded. Motion carried 4-0.

Director Hanchett arrived at 4:28 p.m.

4. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

a. Consideration of installing a flagpole in the median.

Director Haynor circulated a proposal he had received for the installation of a flag and pole in the median on Cancha De Golf.

5. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review – Nothing additional to report.

6. Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

7. Community Liaison Reports.

- a. La Valle Coastal Club Enterprises – Nothing additional to report.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – The CSDA Annual Conference will take place August 25-28.
Director Haynor also reported that there will be a CSDA-San Diego Chapter dinner meeting on August 21, 2025.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for May and June 2025 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – General Manager Chuck Duffy discussed the findings in the Regional Water Quality Control Board Monitoring Report.

11. Seminars/Conferences – Noted and filed.

12. Consideration of Correspondence.

- a. Bank Reconciliations for May and June 2025 were distributed to the board.

13. Future Agenda Items – The next scheduled regular board meeting is on Tuesday, September 9, 2025 at 4:00 p.m.

Adjournment

The August 5, 2025 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Manatt at 5:06 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: September 9, 2025