



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, May 13, 2025, 4:00 p.m.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Pro-tem Doug Manatt at 4:03 p.m.

PRESENT

Byron Hanchett
Al Panton
Doug Manatt
Ed Munsch

ABSENT

Bill Haynor

GUESTS

JoAnn Katz

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the April 8, 2025 Adjourned to Tuesday, April 15, 2025 Regular Meeting.

ACTION: Director Hanchett moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 4-0.

2. March 2025 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 4-0.

3. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

General Manager Chuck Duffy gave an overview of the landscape walkthrough with Director Manatt. Approximately 80% of the bougainvillea west of the La Valle Club sign on Via De La Valle are not going to come back, while the plants to the east are doing somewhat better. Joe Diaz will have his crew change out any bougainvillea that he thinks necessary.

4. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review – The replacement panels have been ordered through Aloha Solar. Maxim Engineering will be replacing the struts.

5. Director Reports.

- c. Landscaping Report (Directors Manatt and Haynor) – Directors Manatt will coordinate with Director Haynor to consider an additional plant species to include along the fence on Via de la Valle to replace the dying bougainvillea.
- d. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.

- e. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – The board would like to schedule a tour of the treatment plant.
- f. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

6. Community Liaison Reports.

- a. La Valle Coastal Club – Director Pantan reported that renovations at Building 1 of the Club are on track for completion in June.
- b. Pacifica Enterprises – Director Manatt reported that a landscaping crew has removed the junipers from the building property.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Nothing additional to report.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for March 2025 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

9. General Manager's Report.

- a. Sewer Operations Report – General Manager Chuck Duffy reported that the sewer treatment plant was having a bit of trouble producing sludge cake because a pump went out, which affected the aeration process. All processes are now back up to speed. Mr. Duffy also reported that staff recently received a Notice of Violation from the Regional Water Quality Control Board concerning the high TDS and associated constituent reads which have plagued the plant for the past 20 years. Staff is working with the Regional Board to discuss these issues.

10. Seminars/Conferences – Noted and filed.

11. Consideration of Correspondence.

- a. Bank Reconciliations for March 2025 were distributed to the board.

12. Future Agenda Items – The next scheduled regular board meeting is on Tuesday, June 10, 2025 at 4:00 p.m.

Adjournment

The May 13, 2025 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Manatt at 4:52 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: June 10, 2025