



**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, December 10, 2024, 4:00 p.m.**  
La Valle Coastal Club Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:00 p.m.

**PRESENT**

Byron Hanchett  
Al Pantan  
Doug Manatt  
Ed Munsch  
Bill Haynor

**ABSENT**

**GUESTS**

JoAnn Katz

**STAFF**

Chuck Duffy, GM  
Paula Melendrez, Asst. GM

**Pledge of Allegiance.**

**Public Comment – None.**

**AGENDA ITEMS:**

**1. Election of Board President and Vice President for 2025.**

**ACTION:** Director Manatt nominated Director Haynor for Board President. Director Munsch seconded the motion. Motion carried 5-0.

**ACTION:** Director Pantan nominated Director Manatt for Board Vice President. Director Munsch seconded the motion. Motion carried 5-0.

**2. Minutes of the November 12, 2024 Regular Meeting.**

**ACTION:** Director Hanchett moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 5-0.

**3. October 2024 Dudek Invoices for Payment.**

**ACTION:** Director Hanchett moved to approve the invoices as submitted. Director Munsch seconded the motion. Motion carried 5-0.

**4. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

The board discussed the landscape agenda memo.

5. **Public Hearing - Consideration of Ordinance O-2024-01 Regarding Compensation of the Directors of the Whispering Palms Community Services District (Second Reading).**  
**ACTION:** Director Hanchett read the title of the ordinance and moved to waive the second reading of the ordinance and open the public hearing. There were no comments from the public. Staff reported that no written comments had been received. Director Hanchett closed the public hearing. Director Manatt moved to approve and adopt the ordinance and directed staff to publish the ordinance in accordance with the Government Code. Director Haynor seconded the motion. Motion carried 5-0.
6. **Wastewater Plant Electrical & Solar Cost Performance and Status.**
  - a. SDGE monthly cost review – Nothing additional to report.
  - b. Solar System performance review – Nothing additional to report.
7. **Director Reports.**
  - a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
  - b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
  - c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
  - d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.
8. **Community Liaison Reports.**
  - a. La Valle Coastal Club – Director Panton reported all is well at the club.
  - b. Pacifica Enterprises – Nothing additional to report.
  - c. Palma de La Reina – Nothing additional to report.
  - d. Interagency Relations – Nothing additional to report.
9. **Monthly Flow Report** – Noted and filed.
10. **District Financial Reports.**
  - a. Account Balances – Noted and filed.
  - b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
  - c. WPCSD Check Registers for October 2024 – Noted and filed.
  - d. CALTRUST Update – Noted and filed.
11. **General Manager's Report.**
  - a. Sewer Operations Report – Noted and filed.
12. **Seminars/Conferences** – Noted and filed.
13. **Consideration of Correspondence.**
  - a. Bank Reconciliations for October 2024 were distributed to the board.
14. **Future Agenda Items** – Noted and filed.

**Adjournment**

The December 10, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 5:12 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: January 14, 2025