



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, November 12, 2024, 4:00 p.m.

La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:00 p.m.

PRESENT

Byron Hanchett
Al Panton
Doug Manatt
Ed Munsch
Bill Haynor

ABSENT

GUESTS

JoAnn Katz
Don Billings

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – JoAnn Katz inquired about the WPCSD’s right-of-way jurisdiction. Don Billings inquired about recycled water use for irrigation in Alcalá from the OMWD or the district. Staff said it was highly unlikely due to a large number of factors.

AGENDA ITEMS:

1. Minutes of the October 8, 2024 Regular Meeting.

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 5-0.

2. September 2024 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 5-0.

3. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscape agenda memo. They also discussed a plan to replace the turf in front of the Whispering Palms Community sign in the first median on Cancha De Golf with a planting scheme, and to remove the 2nd and 3rd palm trees which block the community sign in that same area. The plan entails removing 25 feet of turf and replacing it with a mix of perennial and annual plants and flowers.

ACTION: Director Hanchett moved to proceed with the landscaping modifications in front of the median sign as discussed, with a not-to-exceed cost of \$20,000. Director Munsch seconded the motion. Motion carried 5-0.

4. Consideration of Ordinance O-2024-01 Regarding Compensation of the Directors of the Whispering Palms Community Services District.

ACTION: Director Haynor read the title of the ordinance and moved to waive the first reading of the ordinance and approve the ordinance subject to a second reading at a future board meeting. Director Panton seconded the motion. Motion carried 5-0.

5. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review – Nothing additional to report.

6. Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – The committee reported that the planned landscaping at Las Palomas was deferred until the median work is completed.
- b. Solar Report (Directors Panton and Hanchett) – Director Manatt suggested purchasing extra solar panels to have on hand.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

7. Community Liaison Reports.

- a. La Valle Coastal Club – Director Panton reported all is well at the club.
- b. Pacifica Enterprises – Director Manatt reported that the building is for sale or lease.
- c. Palma de La Reina – Director Haynor reported that there is a waiting list for the apartments.
- d. Interagency Relations – Director Haynor provided a brief report on the CSDA meeting he attended in Palm Desert.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for September 2024 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.
- b. Palm Tree Lighting – The board agreed to move forward with a test program to place light strands on 7 additional palm trees in the medians in Cancha de Golf.

ACTION: Director Haynor moved to light seven additional palms all the way to the crown of the tree. Director Munsch seconded the motion. Motion carried 5-0.

11. Seminars/Conferences – Noted and filed.

12. Consideration of Correspondence.

- a. Bank Reconciliations for September 2024 were distributed to the board.

13. Future Agenda Items – Noted and filed.

Adjournment

The November 12, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 5:12 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: December 10, 2024