



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, October 8, 2024, 4:00 p.m.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:00 p.m.

PRESENT

Byron Hanchett
Al Panton
Doug Manatt
Ed Munsch
Bill Haynor

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the September 10, 2024 Regular Meeting.

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 5-0.

2. August 2024 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 5-0.

3. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscape agenda memo. General Manager Chuck Duffy reported that he had received the bid from JMD Landscape for the planting installation at the corner of Via De La Valle and Las Palomas. The board also requested that an item be placed on the next agenda to replace the turf in front of the Whispering Palms Community sign in the first median on Cancha De Golf with a planting scheme, and to remove the 2nd and 3rd palm trees in that same area as part of the planting plan.

4. Consideration of Increase in Directors Compensation.

The board discussed a possible increase in Directors Compensation from the current \$100 per meeting. State law would allow an increase of up to \$260 per meeting.

ACTION: Director Haynor moved to direct staff to start the required ordinance process to increase directors' compensation to \$200 per meeting. Director Munsch seconded the motion. Motion carried 5-0.

5. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review – Mr. Duffy reported that staff has an electrician coming out next week to take the 6 damaged panels offline to allow the remaining 144 panels in array #6 to continue producing.

6. Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

7. Community Liaison Reports.

- a. La Valle Coastal Club – Director Panton reported that the club is trying to purchase twelve acres from the neighboring Gates property. He said the agreement has been drafted, but not signed by both parties yet.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Director Haynor gave a brief report on the CSDA meeting he attended in Palm Desert.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Director Hanchett recommended that the balance sheet show both the current and last year balances.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for August 2024 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.
- b. Holiday Palm Tree Lighting – The board agreed to move forward with a test program to place light strands on 6 palm trees in the medians in Cancha de Golf.

11. Seminars/Conferences – Noted and filed.

12. Consideration of Correspondence.

- a. Bank Reconciliations for August 2024 were distributed to the board.

13. Future Agenda Items – Noted and filed.

Adjournment

The October 8, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 5:09 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: November 12, 2024