



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, September 10, 2024, 4:00 p.m.

La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:00 p.m.

PRESENT

Byron Hanchett
Al Panton
Doug Manatt
Ed Munsch

ABSENT

Bill Haynor

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the August 6, 2024 Regular Meeting.

ACTION: Director Munsch moved to approve the minutes submitted. Director Panton seconded the motion. Motion carried 4-0.

2. July 2024 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Munsch seconded the motion. Motion carried 4-0.

3. Fiscal Year 2022-2023 Comprehensive Annual Financial Report and Draft Audit.

General Manager Chuck Duffy gave a brief overview of the audit report prepared by Fechter and Associates and answered questions from the board.

ACTION: Director Manatt moved to approve Annual Financial Report and Draft Audit. Director Panton seconded. Motion carried 4-0.

4. Landscaping in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscape agenda memo. Director Manatt reported that there are insects attaching the Bougainvillea plants along the Via De La Valle fence line. General Manager Chuck Duffy reported that he is still waiting for the bid from JMD for the irrigation installation at Via De La Valle and Las Palomas.

5. Consideration of Increase in Directors Compensation.

After discussion, the board tabled this item to the next meeting.

6. Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Nothing additional to report.
- b. Solar System performance review – Mr. Duffy reported that the eucalyptus branch that fell and damaged several of the solar panels has reduced solar generation performance somewhat. He also received an estimate from Baker Solar for \$48,000 to repair and replace the 6 damaged panels, wiring, and structure. This repair is not cost effective, and staff will engage an electrician to take the damaged panels offline to allow the remaining 144 panels in array #6 to continue producing while we look for more cost effective replacement options.

7. Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

8. Community Liaison Reports.

- a. La Valle Coastal Club – Director Panton reported that the club is trying to purchase land from the neighboring Gates property. He also reported that the hotel remodel is set to begin soon and the tennis courts have been resurfaced (and padel courts added).
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Nothing additional to report.

9. Monthly Flow Report – Noted and filed.

10. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Registers for July 2024 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

11. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.
- b. Holiday Palm Tree Lighting – General Manager Chuck Duffy reported that he received a quote for \$4,700 to light 6 palm trees, wrapped to 12' up the trunk. The board will discuss again at the next meeting when Director Haynor is present.

12. Seminars/Conferences – Noted and filed.

13. Consideration of Correspondence.

- a. Bank Reconciliations for July 2024 were distributed to the board.

14. Future Agenda Items – Director Panton and Assistant GM Paula Melendrez will initiate plans for the holiday dinner in December.

Adjournment

The September 10, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 5:06 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: October 8, 2024