



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, June 11, 2024, 4:00 p.m.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:03 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Al Panton
Ed Munsch
Doug Manatt

ABSENT

GUESTS

JoAnn Katz
Arnold Keene

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the May 14, 2024 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 5-0.

2. April 2024 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

3. Consideration of Fiscal Year 2024/25 Draft Sewer and Landscape District Budgets.

General Manager Chuck Duffy presented the Fiscal Year 2024/25 Sewer and Landscape district budgets for discussion and input from the Board. The board requested that the budget for Plantings at Las Palomas/Via De La Valle be set at \$40,000 and the budget for Plantings at Front of Median - Cancha De Golf be set at \$25,000. There were no changes to the SID budget.

ACTION:

1. Director Hanchett opened the public hearing. There were no comments from the public, and staff reported that no written comments were received.
2. Director Hanchett closed the public hearing.
3. Director Haynor moved to approve the budgets as amended above. Director Munsch seconded the motion. Motion carried 5-0.

4. Landscape Workshop for the Landscaping at the corner of Via De La Valle and Las Palomas.

Landscape consultant Arnold Keene presented a conceptual drawing for plantings at the corner of Las Palomas. Mr. Keene noted that the masses of color would be visible from the road and that all shrubs are under 30" tall. He also proposed planting 3 palms and to set groupings of boulders in the area.

ACTION: Director Manatt moved to proceed with Landscape architect Arnold Keene's basic concept for the corner at Las Palomas and authorized JMD Landscape to install the necessary irrigation. Director Panton seconded the motion. Motion carried 5-0.

5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscape agenda memo and agreed to expand the plantings in front of the median sign with additional color plantings.

6. Consideration of Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – Director Panton noted that solar savings are up based on the January through May 2024 SDGE invoices.
- b. Solar System performance review – Nothing additional to report.
- c. Solar System maintenance status – Nothing additional to report.

7. Consideration of Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

8. Consideration of Community Liaison Reports.

- a. La Valle Coastal Club – Nothing additional to report.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Nothing additional to report.

9. Monthly Flow Report – Noted and filed.

10. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for April 2024 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

11. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.

12. Seminars/Conferences – Noted and filed.

13. Consideration of Correspondence.

- a. Bank Reconciliations for April 2024 were distributed to the board.

14. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The June 11, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 5:12 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: August 6, 2024