



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, March 12, 2024, 4:00 p.m.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:02 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Al Panton
Ed Munsch
Doug Manatt

ABSENT

GUESTS

JoAnn Katz

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the February 13, 2024 Regular Meeting.

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 5-0.

2. January 2024 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Manatt seconded the motion. Motion carried 5-0.

3. Landscape Workshop for Median in Cancha De Golf.

The board held a discussion concerning the median landscaping and the three palms located in front of the community sign in Cancha De Golf. They agreed to remove the one and possibly two palms that obscure the community sign. Staff will contact Milt at APL Electric to relocate the camera that is attached to that palm if necessary. Director Haynor also recommended enhancing the planting in front of the community sign by adding plant landscaping to the area currently covered by turf, from the beginning of the median to the sign. Staff will contact Arnold Keene to see if he is available to offer some planting recommendations.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscape agenda memo items. Director Manatt commented that there is not a lot of color blooming right now and might want to consider adding more plants that are blooming.

5. Consideration of Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – The SDGE bill for February 2024 was emailed to the board. It was noted that the current demand charges were down significantly, nearly \$5,000 compared to this time last year.
- b. Solar System performance review – Mr. Duffy reported that dirt and dust is not a big factor affecting performance of the solar panels.
- c. Solar System maintenance status – Nothing additional to report.

6. Consideration of Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

7. Consideration of Community Liaison Reports.

- a. La Valle Coastal Club – Director Panton reported that improvements to the north golf course 9 are complete and that work has begun on the south course. Improvements to the hotel are expected to begin over the summer.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – Director Haynor reported that two restaurant companies are being considered for the vacancy.
- d. Interagency Relations – Director Haynor reported that he would like to attend the CSDA conference scheduled this summer.

ACTION: Director Panton moved to approve Director Haynor's attendance at the conference. Director Manatt seconded the motion. Motion carried 5-0.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for January 2024 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.

11. Seminars/Conferences – Noted and filed.

12. Consideration of Correspondence.

- a. Bank Reconciliations for January 2024 were distributed to the board.

13. Consideration of Future Agenda Items – Director Haynor expressed his concern for future potable or recycled water for the median and parkway turf in Cancha de Golf and along Via De La Valle. He would like to consider the District's options at a future meeting.

Adjournment

The March 12, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 5:08 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: April 9, 2024