

AGENDA
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, May 14, 2024, 4:00 P.M.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call

Board Members:	Board President:	Byron Hanchett
	Board Vice President:	Bill Haynor
	Director:	Doug Manatt
	Director:	Ed Munsch
	Director:	Al Pantton
Staff:	General Manager:	Chuck Duffy
	Asst. General Manager:	Paula Melendrez

Pledge of Allegiance.

Public Comment.

Communication from the public concerning matters under the District's subject jurisdiction which are not on the agenda.

AGENDA ITEMS

Page No.

- | | |
|--|--------------|
| 1. Minutes of the April 9, 2024 Regular Meeting.
Recommendation: Approve as submitted. | 3-4 |
| 2. March 2024 Dudek Invoices for Payment.
Recommendation: Approve as submitted. | 5-10 |
| 3. Consideration of Fiscal Year 2024/25 Draft Sewer and Landscape District Budgets.
Recommendation: To be made by the Board. | 11-18 |
| 4. Landscape Workshop for the Landscaping at the corner of Via De La Valle and Las Palomas.
Recommendation: To be made by the Board. | (--) |
| 5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.
Recommendation: To be made by the Board. | 19 |

6. Consideration of Wastewater Plant Electrical & Solar Cost Performance And Status.	
a. SDGE monthly cost review	20
b. Solar System performance review	(--)
c. Solar System maintenance status	(--)
7. Consideration of Director Reports.	
a. Landscaping Report (Directors Manatt and Haynor).	(--)
b. Solar Report (Directors Panton and Hanchett).	(--)
c. Wastewater Treatment Plant Report (Directors Haynor and Manatt).	(--)
d. Finance Report (Directors Haynor and Hanchett).	(--)
8. Consideration of Community Liaison Reports.	
a. La Valle Coastal Club (Director Panton).	(--)
b. Pacifica Enterprises (Director Manatt).	(--)
c. Palma de La Reina (Director Haynor).	(--)
d. Interagency Relations (Director Haynor).	(--)
9. Monthly Flow Report.	21
10. District Financial Reports.	
a. Account Balances.	23-24
b. Revenue and Expenditure Reports (Unaudited).	25-27
c. WPCSD Check Registers for March 2024.	28-29
d. CALTRUST Update.	30-31
11. General Manager's Report.	
a. Sewer Operations Report.	32-45
12. Seminars/Conferences.	(--)
13. Consideration of Correspondence.	(--)
a. Bank Reconciliations for March 2024.	
14. Consideration of Future Agenda Items.	(--)

Adjournment.

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call (760) 479-4150.



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, April 9, 2024, 4:00 p.m.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:02 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Al Pantan
Ed Munsch
Doug Manatt

ABSENT

GUESTS

JoAnn Katz

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – None.

AGENDA ITEMS:

1. Minutes of the March 12, 2024 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 5-0.

2. February 2024 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

3. Landscape Workshop for Median in Cancha De Golf.

The board held a discussion concerning the landscaping at the front end of the median in Cancha De Golf. The discussion generally centered around installing enhanced plantings from the beginning of the median to the Whispering Palms community sign in the median, which would replace the existing turf in that section. Possibly one or two of the palms in front of the sign may be removed as they obscure the sign. Staff will contact former RSFA landscape manager Arnold Keene to see if he is available to offer some planting recommendations.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

Director Hanchett Hinchy will investigate if the existing camera for the license plate reader will work if it is moved to a different location due to the proposed landscape renovations.

5. Consideration of Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – The SDGE bill for March 2024 was down \$4,300 from February 2024.
- b. Solar System performance review – Nothing additional to report.
- c. Solar System maintenance status – Nothing additional to report.

6. Consideration of Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

7. Consideration of Community Liaison Reports.

- a. La Valle Coastal Club – Nothing additional to report.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – Nothing additional to report.
- d. Interagency Relations – Nothing additional to report.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for January 2024 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.

11. Seminars/Conferences – Noted and filed.

12. Consideration of Correspondence.

- a. Bank Reconciliations for February 2024 were distributed to the board.

13. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The April 9, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 4:44 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: May 14, 2024

W·H·I·S·P·E·R·I·N·G P·A·L·M·S
C O M M U N I T Y S E R V I C E S D I S T R I C T
Rancho Santa Fe

General Manager
Chuck Duffy

Board of Directors

Byron Hanchett
Bill Haynor
Doug Manatt
Ed Munsch
Al Panton

April 9, 2024

Board of Directors
Whispering Palms Community Services District

Re: March 2024 Invoices

Dear Board Members:

The attached invoices covering the month of March are submitted for your review and approval.

The invoices consist of:

A. SID Management (incl. expenses) total:	\$8,503.00	177.2324
B. SID Operations (incl. expenses) total:	\$22,092.00	177.2324.2
C. LID Management (incl. expenses) total:	\$2,970.00	177.2324.1

The work accomplished includes: general management, filing, correspondence; agenda preparation; invoice review; phone calls; word processing; meetings; site visits; odor control investigation; treatment plant operations; general management and engineering; bookkeeping; and permit issuance.

Board of Directors
Whispering Palms Community Services District

BUDGET TRACKING SUMMARY (LABOR ONLY) 2023/2024

	<u>Annual Budget</u>	<u>March 2024 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>
Management (SID #1)	\$102,036	\$8,503	\$76,527	75.0%	75.0%
Operations (SID #1)	\$265,103	\$22,092	\$198,828	75.0%	75.0%
Management (LID #1)	\$35,634	\$2,970	\$26,730	75.0%	75.0%

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

April 3, 2024
Project No: 177.2023
Invoice No: 202401961

Whispering Palms Community Services District
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy
Project 177.2023 FY 23-24Sewer Management
Professional Services for the Period: February 24, 2024 to March 29, 2024

Number of units	9.00		
Fee Each	8,503.00		
Total Fee	76,527.00		
	Total Earned	76,527.00	
	Previous Fee Billing	68,024.00	
	Current Fee Billing	8,503.00	
	Total Fee		8,503.00
Billing Limits	Current	Prior	To-Date
Total Billings	8,503.00	68,024.00	76,527.00
Limit			102,036.00
Remaining			25,509.00
	Total Project Invoice Amount		\$8,503.00

Outstanding Invoices

Number	Date	Balance
202400831	2/28/2024	8,503.00
Total		8,503.00

Billing Summary

	Current	Prior	Total
Fee	8,503.00	0.00	8,503.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

Project	177.2023	FY 23-24 Sewer Management			Invoice	202401961
Labor		0.00	68,024.00	68,024.00		
Totals		8,503.00	68,024.00	76,527.00		
Contract Maximum:			102,036.00			
Previous Billings Against Maximum:			68,024.00			
Current Billings Against Maximum:			8,503.00			
Balance After This Invoice:			25,509.00			

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

April 3, 2024
Project No: 177.2023.02
Invoice No: 202401963

Whispering Palms Community Services District
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy
Project 177.2023.02 FY 23-24 Treatment Plant & Pump Station Labor
Professional Services for the Period: February 24, 2024 to March 29, 2024

Number of units	9.00		
Fee Each	22,092.00		
Total Fee	198,828.00		
	Total Earned	198,828.00	
	Previous Fee Billing	176,736.00	
	Current Fee Billing	22,092.00	
	Total Fee		22,092.00
	Total Project Invoice Amount		\$22,092.00

Outstanding Invoices

Number	Date	Balance
202400833	2/28/2024	22,092.00
Total		22,092.00

Billing Summary

	Current	Prior	Total
Fee	22,092.00	0.00	22,092.00
Labor	0.00	176,736.00	176,736.00
Totals	22,092.00	176,736.00	198,828.00

Contract Maximum:	265,103.00
Previous Billings Against Maximum:	176,736.00
Current Billings Against Maximum:	22,092.00
Balance After This Invoice:	66,275.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

April 3, 2024
Project No: 177.2023.01
Invoice No: 202401962

Whispering Palms Community Services District
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy
Project 177.2023.01 FY 23-24 Landscape Management
Professional Services for the Period: February 24, 2024 to March 29, 2024

Number of units	9.00		
Fee Each	2,970.00		
Total Fee	26,730.00		
	Total Earned	26,730.00	
	Previous Fee Billing	23,760.00	
	Current Fee Billing	2,970.00	
	Total Fee		2,970.00
	Total Project Invoice Amount		\$2,970.00

Outstanding Invoices

Number	Date	Balance
202400832	2/28/2024	2,970.00
Total		2,970.00

Billing Summary

	Current	Prior	Total
Fee	2,970.00	0.00	2,970.00
Labor	0.00	23,760.00	23,760.00
Totals	2,970.00	23,760.00	26,730.00

Contract Maximum:	35,634.00
Previous Billings Against Maximum:	23,760.00
Current Billings Against Maximum:	2,970.00
Balance After This Invoice:	8,904.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Ed Munsch
Byron Hanchett
Doug Manatt
Al Pantan

AGENDA MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Consideration of Fiscal Year 2024/25 Sewer and Landscape District Budgets
Date: May 14, 2024

Attached for your Board's consideration are the Fiscal Year 2024/25 Sewer and Landscape district budgets. The draft budgets are presented each year at the May board meeting for discussion and input from your Board. Based on input received during these discussions, the budgets are then finalized and presented for formal approval at the June board meeting.

Sewer District revenues are expected to total \$1,080,000 for the past FY 2023/24, which is basically at budget. Operations Expenditures were \$35,000 under budget.

For the coming FY 2024/25, the annual sewer service charge (SSC) will increase to \$690 per EDU from \$600 per EDU. This will increase our SSC revenues from \$928,000 to \$1,068,000. Staff is projecting a net gain from operations of \$186,000, which will be offset by \$65,000 in Capital Projects.

Revenues for the coming FY 2025/25 Landscape District operating budget are expected to total \$431,000. The landscape district operating budget shows a projected net gain from operations of approximately \$153,000.

FY 2024/25 SEWER CAPITAL PROJECTS

Design of offsite pump station – \$65,000 - The District will be transitioning from the old Smith and Loveless canned pump station design to a new submersible pump design, which significantly increases operational efficiency and safety, as well as providing replacement of the deteriorating wet well in the existing pump station.

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

SEWER DISTRICT Fiscal Year 2024/25 BUDGET

	FY 2023/24 Budget	FY 2023/24 Year End Projection	Variance Favorable/ (Unfavorable)	FY 2024/25 Budget
<u>REVENUES</u>				
1 . Sewer Service and Standby Charges	\$928,400	\$928,400	(\$0)	\$1,068,600
2 . Capacity Fees	\$5,362	\$10,724	\$5,362	\$5,362
3 . Property Tax Allocation	\$64,500	\$67,000	\$2,500	\$69,000
4 . Rancho Paseana Reclaimed Water	\$40,000	\$25,000	(\$15,000)	\$25,000
5 . Interest on Reserves	\$39,900	\$49,000	\$9,100	\$52,400
TOTAL REVENUES	\$1,078,162	\$1,080,124	\$1,962	\$1,220,362

Budget Assumptions:

- 1 . 1541 EDU's at \$690 per EDU
- 2 . 53 Standbys at \$100 per parcel
- 3 . 4.5% Interest rate on reserves

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

SEWER DISTRICT Fiscal Year 2024/25 BUDGET

EXPENDITURES

	FY 2023/24	FY 2023/24	Variance	FY 2024/25
<u>OPERATIONS</u>	<u>Budget</u>	<u>Year End</u> <u>Projection</u>	<u>Favorable/</u> <u>(Unfavorable)</u>	<u>Budget</u>
1 . Treatment Plant and Pump Station Labor	\$265,103	\$265,103	\$0	\$274,644
2 . Power	\$130,000	\$122,850	\$7,150	\$125,000
3 . Treatment Plant Solar Panels Loan Payment	\$112,500	\$112,500	\$0	\$112,500
4 . Water	\$3,000	\$2,850	\$150	\$3,100
5 . Telephone and Alarm Monitoring	\$4,000	\$2,300	\$1,700	\$2,500
6 . Consumables and Lubricants	\$30,000	\$20,000	\$10,000	\$25,000
7 . Minor Equipment, Tools, and Supplies	\$1,000	\$120	\$880	\$1,000
8 . Laboratory	\$15,000	\$22,237	(\$7,237)	\$23,000
9 . Permit Fees	\$32,000	\$32,661	(\$661)	\$33,000
10 . Sewer Cleaning	\$60,000	\$59,847	\$153	\$63,000
11 . Sludge Disposal	\$85,000	\$92,743	(\$7,743)	\$96,000
12 . Landscape Maintenance	\$30,000	\$11,977	\$18,023	\$14,000
13 . Trash and Screenings Disposal	\$3,500	\$4,205	(\$705)	\$4,500
14 . Equipment Repair	\$95,000	\$89,623	\$5,377	\$95,000
15 . Vehicle Expenses	\$7,000	\$2,010	\$4,990	\$5,000
Sub-Total Operations Expenditures	\$873,103	\$841,026	\$32,078	\$877,244

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

SEWER DISTRICT Fiscal Year 2024/25 BUDGET

EXPENDITURES

	FY 2023/24 Budget	FY 2023/24 Year End Projection	Variance Favorable/ <u>(Unfavorable)</u>	FY 2024/25 Budget
<u>ADMINISTRATION</u>				
16 . Management	\$102,036	\$102,036	(\$0)	\$105,708
17 . Professional Services	\$7,000	\$1,000	\$6,000	\$7,000
18 . Mileage and Reimbursables	\$500	\$0	\$500	\$500
19 . Printing and Publications	\$1,600	\$2,090	(\$490)	\$2,000
19 . Conferences (split 50/50 with LID)	\$1,500	\$1,385	\$115	\$1,500
20 . Organizational Dues (split 50/50 with LID)	\$2,500	\$3,022	(\$522)	\$3,100
21 . Insurance (split 50/50 with LID)	\$18,000	\$19,309	(\$1,309)	\$20,000
22 . Audit (split 50/50 with LID)	\$8,000	\$8,000	\$0	\$10,000
23 . Directors' Compensation (split 50/50 with LID)	\$1,500	\$2,500	(\$1,000)	\$3,000
24 . Meeting Room (split 50/50 with LID)	\$0	\$0	\$0	\$0
25 . Miscellaneous	\$1,500	\$1,830	(\$330)	\$2,000
26 . HOA Dues for Plant Access Road	\$2,000	\$2,000	\$0	\$2,000
Sub-Total Administration Expenditures	\$146,136	\$143,172	\$2,964	\$156,808
TOTAL EXPENDITURES	\$1,019,239	\$984,198	\$35,041	\$1,034,052
NET GAIN/(LOSS) ON OPERATIONS	\$58,923	\$95,926		\$186,310

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

SEWER DISTRICT Fiscal Year 2024/25 BUDGET

	FY 2023/24	FY 2023/24	Variance	FY 2024/25
<u>CAPITAL PROJECTS</u>	<u>Budget</u>	<u>Year End</u>	<u>Favorable/</u>	<u>Budget</u>
1 . Preliminary Design for Offsite Pump Station Upgrade	\$78,000	\$13,000	<u>(Unfavorable)</u>	\$65,000
TOTAL CAPITAL REPLACEMENT PROJECTS	\$78,000	\$13,000		\$65,000

CAPITAL RESERVE FUND

1 . Beginning Balance on July 1, 2024				\$1,002,000
2 . Capital Replacement Projects Total				(\$65,000)
3 . Transfer from/(to) Operating Budget				\$186,310
TOTAL CAPITAL RESERVE - END OF FISCAL YEAR 2024/25				\$1,123,310

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

LANDSCAPE DISTRICT Fiscal Year 2024/25 BUDGET

	FY 2023/24	FY 2023/24	Variance	FY 2024/25
<u>REVENUES</u>	<u>Budget</u>	<u>Year End</u>	<u>Favorable/</u>	<u>Budget</u>
		<u>Projection</u>	<u>(Unfavorable)</u>	
1 . Property Tax Allocation	\$360,000	\$365,000	\$5,000	\$379,000
2 . Interest on Reserves	\$39,800	\$60,000	\$20,200	\$52,000
TOTAL REVENUES	\$399,800	\$425,000		\$431,000

EXPENDITURES

	FY 2023/24	FY 2023/24	Variance	FY 2024/25
<u>LANDSCAPE MAINTENANCE</u>	<u>Budget</u>	<u>Year End Projection</u>	<u>Favorable/ (Unfavorable)</u>	<u>Budget</u>
1 . Landscaping Contract	\$63,000	\$57,000	\$6,000	\$71,500
2 . Extra Work	\$15,000	\$5,000	\$10,000	\$10,000
3 . Color Change Plantings	\$12,000	\$12,000	\$0	\$14,000
4 . Power	\$13,200	\$15,000	(\$1,800)	\$16,000
5 . Water	\$45,000	\$54,000	(\$9,000)	\$56,000
6 . Fountain Maintenance	\$3,000	\$2,400	\$600	\$3,000
7 . Electrical System Repair	\$5,000	\$5,600	(\$600)	\$6,000
8 . Tree Trimming and Spraying	\$20,000	\$31,000	(\$11,000)	\$20,000
9 . Miscellaneous/Holiday Lights	\$3,000	\$2,800	\$200	\$3,000
Sub-Total Landscape	\$179,200	\$184,800	(\$5,600)	\$199,500
	FY 2023/24	FY 2023/24	Variance	FY 2024/25
<u>ADMINISTRATION</u>	<u>Budget</u>	<u>Year End Projection</u>	<u>Favorable/ (Unfavorable)</u>	<u>Budget</u>
1 . Management	\$35,634	\$35,634	(\$0)	\$36,924
2 . Professional Services	\$2,000	500	\$1,500	\$2,000
3 . Conferences	\$1,500	\$1,385	\$115	\$1,500
4 . Organizational Dues (split 50/50 with SID)	\$2,500	\$3,022	(\$522)	\$3,100
5 . Insurance (split 50/50 with SID)	\$18,000	\$19,309	(\$1,309)	\$20,000
6 . Audit (split 50/50 with SID)	\$8,000	\$1,850	\$6,150	\$10,000
7 . Directors' Compensation (split 50/50 with SID)	\$1,500	\$2,500	(\$1,000)	\$3,000
8 . Meeting Room (split 50/50 with SID)	\$0	\$0	\$0	\$0
9 . Contingency/Miscellaneous	\$500	\$200	\$300	\$1,000
Sub-Total Administration	\$69,634	\$64,400	\$5,233	\$77,524
TOTAL EXPENDITURES	\$248,834	\$249,200	(\$367)	\$277,024
NET GAIN/(LOSS) ON OPERATIONS	\$150,966	\$175,800		\$153,976

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

LANDSCAPE DISTRICT Fiscal Year 2024/25 BUDGET

	FY 2023/24 Budget	FY 2023/24 Year End Projection	Variance Favorable/ (Unfavorable)	FY 2024/25 Budget
<u>CAPITAL PROJECTS</u>				
1 . Plantings at Las Palomas/Via De La Valle	\$78,000	\$13,000	\$65,000	\$25,000
2 . Plantings at Front of Median - Cancha De Golf	\$78,000	\$13,000	\$65,000	\$25,000
1 . FY 23/24 - Landscaping along Hole 6 North/Via De La Valle	\$55,000	\$57,000	(\$2,000)	
TOTAL CAPITAL REPLACEMENT PROJECTS	\$55,000	\$57,000		\$50,000
<u>CAPITAL RESERVE FUND</u>				
1 . Beginning Balance				\$1,294,000
2 . Projects Total				(\$50,000)
3 . Transfer from Operating Budget				\$153,976
TOTAL CAPITAL RESERVE - END OF FISCAL YEAR				\$1,397,976

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Ed Munsch
Byron Hanchett
Doug Manatt
Al Panton

AGENDA MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Landscaping Issues in the Road Right-of-Way for Cancha De Golf, Via De La Valle,
and Via Valle Verde
Date: April 8, 2024

Landscaping

- Doug, Bill, and I met out at the fountain on Tuesday for our landscape walkthrough.
- The roses in front of the Pacifica building are in full bloom, and the plantings along the new fence on hole 6 North are starting to bloom as well.
- Joe finished his cleanup and trimming of the brush and trees along hole 5 South, and it looks really good.
- As discussed at the last meeting, Arnold Keene (ex-head of landscape at the RSF Association) will be at our meeting on Tuesday to discuss the plantings at the corner of Via De La Valle and Las Palomas, as well as the plantings at the front end of the median on Cancha De Golf.

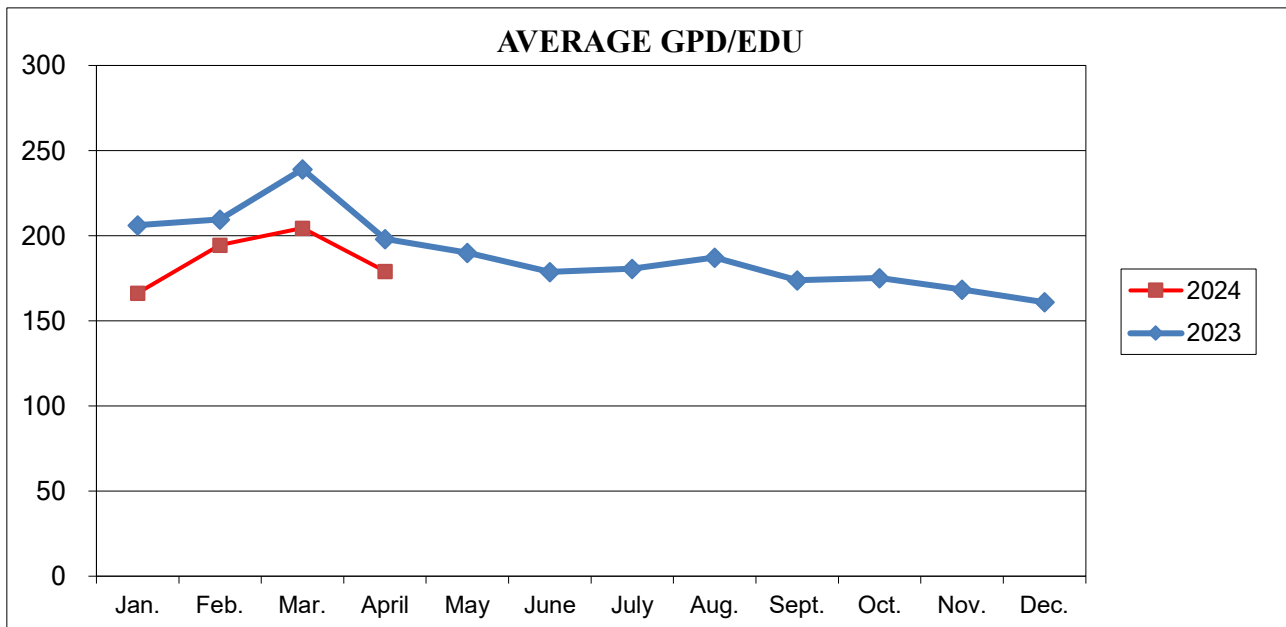
SDGE Power Cost Comparison Report

	2022 SDGE-WP Treatment Plant Costs			2022 Loan Payment plus SDGE Bill			2023 SDGE-WP Treatment Plant Costs			2023 Loan Payment plus SDGE Bill			22-23 \$ Change	22-23 % Change
	2022 Solar Loan Payment			2023 Solar Loan Payment										
January	\$	16,250	\$	9,333	\$	25,583	\$	15,858	\$	9,333	\$	25,191	\$ (392)	-2%
February	\$	12,947	\$	9,333	\$	22,280	\$	15,088	\$	9,333	\$	24,421	\$ 2,141	10%
March	\$	6,134	\$	9,333	\$	15,467	\$	12,523	\$	9,333	\$	21,856	\$ 6,389	41%
April	\$	3,082	\$	9,333	\$	12,415	\$	10,431	\$	9,333	\$	19,764	\$ 7,349	59%
May	\$	3,171	\$	9,333	\$	12,504	\$	11,943	\$	9,333	\$	21,276	\$ 8,772	70%
June	\$	2,705	\$	9,333	\$	12,038	\$	6,695	\$	9,333	\$	16,028	\$ 3,990	33%
July	\$	3,279	\$	9,333	\$	12,612	\$	5,045	\$	9,333	\$	14,378	\$ 1,767	14%
August	\$	3,884	\$	9,333	\$	13,217	\$	6,745	\$	9,333	\$	16,078	\$ 2,861	22%
September	\$	7,878	\$	9,333	\$	17,211	\$	11,812	\$	9,333	\$	21,145	\$ 3,934	23%
October	\$	9,535	\$	9,333	\$	18,868	\$	10,953	\$	9,333	\$	20,286	\$ 1,418	8%
November	\$	11,456	\$	9,333	\$	20,789	\$	14,886	\$	9,333	\$	24,219	\$ 3,430	16%
December	\$	14,658	\$	9,333	\$	23,991	\$	17,293	\$	9,333	\$	26,626	\$ 2,635	11%
YTD TOTALS:	\$	94,979	\$	111,996	\$	206,975	\$	139,272	\$	111,996	\$	251,268	\$ 44,293	
	2023 SDGE-WP Treatment Plant Costs			2023 Loan Payment plus SDGE Bill			2024 SDGE-WP Treatment Plant Costs			2024 Loan Payment plus SDGE Bill			23-24 \$ Change	23-24 % Change
	2023 Solar Loan Payment			2024 Solar Loan Payment										
January	\$	15,858	\$	9,333	\$	25,191	\$	12,609	\$	9,333	\$	21,942	\$ (3,249)	-13%
February	\$	15,088	\$	9,333	\$	24,421	\$	10,593	\$	9,333	\$	19,926	\$ (4,495)	-18%
March	\$	12,523	\$	9,333	\$	21,856	\$	6,292	\$	9,333	\$	15,625	\$ (6,231)	-29%
April	\$	10,431	\$	9,333	\$	19,764	\$	4,934	\$	9,333	\$	14,267	\$ (5,497)	-28%
May	\$	11,943	\$	9,333	\$	21,276					\$	-		
June	\$	6,695	\$	9,333	\$	16,028					\$	-		
July	\$	5,045	\$	9,333	\$	14,378					\$	-		
August	\$	6,745	\$	9,333	\$	16,078					\$	-		
September	\$	11,812	\$	9,333	\$	21,145					\$	-		
October	\$	10,953	\$	9,333	\$	20,286					\$	-		
November	\$	14,886	\$	9,333	\$	24,219					\$	-		
December	\$	17,293	\$	9,333	\$	26,626					\$	-		
YTD TOTALS:	\$	139,272	\$	111,996	\$	251,268	\$	34,428	\$	37,332	\$	71,760	\$ (179,508)	

**WHISPERING PALMS CSD
SEWER IMPROVEMENT DISTRICT NO. 1**

**2024 MONTHLY TREATMENT PLANT FLOW REPORT
400,000 GPD CAPACITY**

Month	EDU's Connected	EDU's Available	Flow Rate (GPD/EDU) 2024	Avg. Daily Flow (GPD)
Jan.	1,491	194	166	248,000
Feb.	1,491	194	195	290,000
Mar.	1,491	194	205	305,000
April	1,491	194	179	267,000
May				
June				
July				
Aug.				
Sept.				
Oct.				
Nov.				
Dec.				



**WHISPERING PALMS
COMMUNITY SERVICES DISTRICT**

**Sewer Improvement District #1
and Landscape Improvement District #1**

FINANCIAL STATEMENTS

March 31, 2024

Whispering Palms CSD SID Balance Sheet

Accrual Basis

As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1010 · PWB SID Checking	88,984.39
1017 · Gemini Fund-CALTRUST	1,056,922.83
Total Checking/Savings	1,145,907.22
Accounts Receivable	
1052 · Accounts Receivable	309,879.83
Total Accounts Receivable	309,879.83
Other Current Assets	
1200 · Undeposited Funds	678.51
Total Other Current Assets	678.51
Total Current Assets	1,456,465.56
Fixed Assets	
1310 · Land	184,510.00
1320 · Structures & Improvements	10,175,526.26
1330 · Service Vehicle	7,672.00
1340 · Equipment	2,557,254.54
1370 · Accumulated Depreciation	-7,823,037.09
Total Fixed Assets	5,101,925.71
TOTAL ASSETS	6,558,391.27
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2110 · Accounts Payable	98,982.28
Total Accounts Payable	98,982.28
Other Current Liabilities	
2230 · Accrued Interest	41,087.73
Total Other Current Liabilities	41,087.73
Total Current Liabilities	140,070.01
Long Term Liabilities	
2500 · Installment Sale-Citizens Bank	1,063,590.94
2510 · InstallmentSale-current portion	78,185.00
Total Long Term Liabilities	1,141,775.94
Total Liabilities	1,281,845.95
Equity	
30000 · Opening Balance Equity	9,879.42
3200 · Fund Balance	5,007,520.06
Net Income	259,145.84
Total Equity	5,276,545.32
TOTAL LIABILITIES & EQUITY	6,558,391.27

Whispering Palms CSD LID Balance Sheet

Accrual Basis

As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1017 · Gemini Fund-CALTRUST	1,259,019.28
1010 · PWB- Checking	16,882.27
Total Checking/Savings	1,275,901.55
Accounts Receivable	
1052 · Accounts Receivable	128,494.73
Total Accounts Receivable	128,494.73
Total Current Assets	1,404,396.28
Fixed Assets	
1370 · Accumulated Depreciation	-38,952.60
1320 · Structures and Improvements	258,068.82
Total Fixed Assets	219,116.22
TOTAL ASSETS	1,623,512.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2110 · Accounts Payable	73,761.05
Total Accounts Payable	73,761.05
Total Current Liabilities	73,761.05
Total Liabilities	73,761.05
Equity	
32000 · Retained Earnings	726,595.79
3000 · Fund Balance	681,218.30
Net Income	141,937.36
Total Equity	1,549,751.45
TOTAL LIABILITIES & EQUITY	1,623,512.50

**WHISPERING PALMS COMMUNITY SERVICES DISTRICT
SEWER IMPROVEMENT DISTRICT No. 1
STATEMENT OF INCOME AND EXPENSES
For the Nine Months Ended March 31, 2024**

	3/31/2024	Expected To-Date	VARIANCE Favorable/ (Unfavorable)	2023-24 Budget
<u>REVENUES</u>				
4100 Sewer & Standby Charges	\$897,636	\$897,000	\$636	\$928,400
4200 Capacity Fees	\$10,724	\$5,362	\$5,362	\$5,362
4300 Property Tax Allocation	\$62,936	\$62,000	\$936	\$64,500
4400 Misc Income: R. Paseana	\$15,907	\$20,000	(\$4,093)	\$40,000
4500 Interest on Reserves	\$35,044	\$29,925	\$5,119	\$39,900
TOTAL INCOME	\$1,022,247	\$1,014,287	\$7,960	\$1,078,162
<u>EXPENDITURES</u>				
<u>OPERATIONS</u>				
5100 Plant & Pump Station Labor	\$198,828	\$198,828	\$0	\$265,103
5120 Power	\$104,051	\$97,500	(\$6,551)	\$130,000
5130 Solar Panels Loan Payment	\$39,904	\$39,904	\$0	\$112,500
5131 Solar Panels Interest Payment	\$16,307	\$16,307	\$0	
5140 Water	\$2,105	\$2,250	\$145	\$3,000
5160 Telephone & Alarm Monitoring	\$2,130	\$3,000	\$870	\$4,000
5180 Consumables & Lubricants	\$9,251	\$22,500	\$13,249	\$30,000
5200 Minor Equipment & Tools	\$0	\$750	\$750	\$1,000
5220 Laboratory	\$22,237	\$11,250	(\$10,987)	\$15,000
5240 Permit Fees	\$32,661	\$32,000	(\$661)	\$32,000
5260 Sewer Cleaning	\$35,847	\$45,000	\$9,153	\$60,000
5280 Sludge Disposal	\$69,715	\$63,750	(\$5,965)	\$85,000
5300 Landscape Maint. @ STP	\$10,597	\$22,500	\$11,903	\$30,000
5320 Trash & Screenings Disposal	\$3,135	\$2,625	(\$510)	\$3,500
5340 Equipment Repair	\$74,623	\$71,250	(\$3,373)	\$95,000
5360 Vehicle Expense	\$1,010	\$5,250	\$4,240	\$7,000
Sub-total Operations	\$622,400	\$634,664	\$12,264	\$873,103

**WHISPERING PALMS COMMUNITY SERVICES DISTRICT
SEWER IMPROVEMENT DISTRICT No. 1
STATEMENT OF INCOME AND EXPENSES
For the Nine Months Ended March 31, 2024**

	3/31/2024	Expected To-Date	VARIANCE Favorable/ (Unfavorable)	2023-24 Budget
<u>ADMINISTRATION</u>				
6100 Management	\$76,527	\$76,527	\$0	\$102,036
6110 Professional Services	\$357	\$5,250	\$4,893	\$7,000
6120 Mileage & Reimburseables	\$0	\$375	\$375	\$500
6130 Printing & Publications	\$1,390	\$1,200	(\$190)	\$1,600
6140 Dues (50% LID)*	\$2,635	\$2,500	(\$135)	\$2,500
6145 Conferences (50% LID)*	\$985	\$1,000	\$15	\$1,500
6150 Insurance (50% LID)	\$14,499	\$15,000	\$501	\$18,000
6160 Audit (50% LID)*	\$1,850	\$3,000	\$1,150	\$8,000
6170 Directors Compensation (50% LID)	\$1,750	\$2,250	\$500	\$3,000
6190 Miscellaneous	\$1,769	\$1,500	(\$269)	\$1,500
6200 HOA Dues for Plant Access Road	\$2,000	\$2,000	\$0	\$2,000
Sub-total Administration	\$103,760	\$110,602	\$6,842	\$147,636
TOTAL EXPENDITURES	\$726,160	\$745,266	\$19,106	\$1,020,739
NET GAIN/(LOSS) ON OPERATIONS	\$296,086	\$269,021	\$27,065	\$57,423
*50/50 split with LID				
<u>7100 CAPITAL PROJECTS</u>				
2324.1 · Design for Offsite PS Upgrade	\$11,606	\$12,000	\$394	\$78,000
2324.2 · Skiploader tractor	\$65,238	\$75,000	\$9,762	\$75,000
TOTAL CAPITAL PROJECTS	\$76,844	\$87,000	\$10,156	\$153,000

**WHISPERING PALMS COMMUNITY SERVICES DISTRICT
LANDSCAPE IMPROVEMENT DISTRICT No. 1
STATEMENT OF INCOME AND EXPENSES
ACTUAL AND BUDGET
For the Nine Months Ended March 31, 2024**

	3/31/2024	Expected To-Date	VARIANCE Favorable/ (Unfavorable)	2023-2024 Budget
<u>REVENUES</u>				
4100 Property Tax Allocation	\$361,063	\$230,000	\$131,063	\$360,000
4200 Interest on Reserves	\$47,204	\$29,850	\$17,354	\$39,800
TOTAL INCOME	\$408,267	\$259,850	\$148,417	\$399,800
<u>EXPENDITURES</u>				
<u>LANDSCAPE MAINTENANCE:</u>				
5100-1 LID Landscaping Contract	\$42,660	\$42,660	\$0	\$63,000
5100-2 LID Landscaping Extra Work	\$17,774	\$11,250	(\$6,524)	\$15,000
5100-3 LID Color Change Plantings	\$7,734	\$9,000	\$1,266	\$12,000
5120 LID Power	\$9,731	\$9,900	\$169	\$13,200
5140 LID Water	\$30,811	\$33,750	\$2,939	\$45,000
5160 LID Fountain Maintenance	\$1,840	\$2,250	\$410	\$3,000
5200 LID Electrical System Repair	\$4,776	\$3,750	(\$1,026)	\$5,000
5220 LID Tree Trimming/Spraying	\$30,895	\$20,000	(\$10,895)	\$20,000
5230 Miscellaneous/Holiday Lights	\$2,730	\$3,000	\$270	\$3,000
Sub-total Landscape Maintenance	\$148,952	\$135,560	(\$13,392)	\$179,200
<u>ADMINISTRATION:</u>				
6100 LID Management	\$26,730	\$26,730	\$0	\$35,634
6120 LID Professional Services	\$0	\$1,500	\$1,500	\$2,000
6130 LID Conferences (50% SID)*	\$985	\$1,000	\$15	\$1,500
6140 LID Dues (50% SID)*	\$2,635	\$1,300	(\$1,335)	\$2,500
6160 LID Insurance (50% SID)	\$14,499	\$15,000	\$501	\$18,000
6180 LID Audit (50% SID)*	\$1,850	\$3,000	\$1,150	\$8,000
6200 LID Directors Comp. (50% SID)*	\$1,500	\$1,750	\$250	\$3,000
6240 LID Misc./Contingency	\$62	\$250	\$188	\$500
Sub-total Administration	\$48,260	\$50,530	\$2,270	\$71,134
Total Expenditures	\$197,212	\$186,090	(\$11,122)	\$250,334
NET GAIN/(LOSS) ON OPERATIONS	\$211,055	\$73,760		\$149,466

*Split 50/50 with SID

PROJECTS:

2324-01 Monument Signs Refurbishing	\$12,833	\$0	(\$12,833)	\$0
2324-02 · Landscaping along Via De La Valle	\$57,651	\$55,000	(\$2,651)	\$55,000
	\$57,651	\$55,000	(\$2,651)	\$55,000

Whispering Palms CSD
SID Check Register
From 03/01/2024 through 03/31/2024

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2024			-split-	Deposit		X	1,720.87	66,036.65
03/01/2024	4716	Bleckert's Power Ser...	2110 · Accounts Payable		3,033.13	X		63,003.52
03/01/2024	4717	CR&R Incorporated	2110 · Accounts Payable		1,532.36			61,471.16
03/01/2024	4718	Dexter Wilson Engin...	2110 · Accounts Payable		7,706.16	X		53,765.00
03/01/2024	4719	JMD Landscapes, Inc.	2110 · Accounts Payable		430.00	X		53,335.00
03/01/2024	4720	Maxim Engineering	2110 · Accounts Payable		5,076.91	X		48,258.09
03/01/2024	4721	Rust Logistics	2110 · Accounts Payable		1,844.34	X		46,413.75
03/01/2024	4722	San Elijo JPA	2110 · Accounts Payable		5,250.00	X		41,163.75
03/01/2024	4723	US Bank	2110 · Accounts Payable		2,452.26	X		38,711.49
03/01/2024	4724	CSDA	2110 · Accounts Payable		2,482.00	X		36,229.49
03/05/2024	EFT	EDCO	2110 · Accounts Payable		356.83	X		35,872.66
03/11/2024	EFT	Sparkletts	2110 · Accounts Payable		43.17	X		35,829.49
03/12/2024	4725	Al Panton	2110 · Accounts Payable		100.00	X		35,729.49
03/12/2024	4726	Bill Haynor	2110 · Accounts Payable		100.00	X		35,629.49
03/12/2024	4727	Byron Hanchett	2110 · Accounts Payable		100.00	X		35,529.49
03/12/2024	4728	Doug Manatt	2110 · Accounts Payable		100.00	X		35,429.49
03/12/2024	4729	Ed Munsch	2110 · Accounts Payable		100.00	X		35,329.49
03/12/2024	4730	National Electric Wo...	2110 · Accounts Payable		340.40	X		34,989.09
03/12/2024	4731	Rancho Santa Fe CSD	2110 · Accounts Payable		4,105.83	X		30,883.26
03/12/2024	4732	Rust Logistics	2110 · Accounts Payable		1,844.34	X		29,038.92
03/12/2024	4733	San Elijo JPA	2110 · Accounts Payable		5,250.00	X		23,788.92
03/12/2024	4734	Underground Service...	2110 · Accounts Payable		36.25	X		23,752.67
03/12/2024	4735	Rust Logistics	2110 · Accounts Payable		1,844.34	X		21,908.33
03/18/2024	EFT	SDG&E	2110 · Accounts Payable		584.90	X		21,323.43
03/18/2024	EFT	SDG&E	2110 · Accounts Payable		10,592.93	X		10,730.50
03/21/2024			1200 · Undeposited Fu...	Deposit		X	78,469.90	89,200.40
03/25/2024	EFT	OMWD	2110 · Accounts Payable		163.58	X		89,036.82
03/25/2024	EFT	AT & T (SBC)	2110 · Accounts Payable		53.50	X		88,983.32
03/31/2024			4000 · REVENUES:45...	Interest		X	1.07	88,984.39

Whispering Palms CSD
LID Check Register
From 03/01/2024 through 03/31/2024

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/07/2024	EFT	OMWD	2110 · Accounts Payable		2,745.43	X		20,202.67
03/12/2024	1719	APL Electrical, Inc	2110 · Accounts Payable		900.00	X		19,302.67
03/12/2024	1720	Baker Pool Service Inc	2110 · Accounts Payable		180.00	X		19,122.67
03/12/2024	1721	JMD Landscape, Inc	2110 · Accounts Payable		11,352.50	X		7,770.17
03/19/2024	EFT	SDG&E	2110 · Accounts Payable		46.89	X		7,723.28
03/19/2024	EFT	SDG&E	2110 · Accounts Payable		69.76	X		7,653.52
03/19/2024	EFT	SDG&E	2110 · Accounts Payable		836.95	X		6,816.57
03/19/2024	EFT	SDG&E	2110 · Accounts Payable		64.26	X		6,752.31
03/21/2024			1200 · Undeposited Fu...	Deposit		X	10,756.50	17,508.81
03/21/2024	EFT	OMWD	2110 · Accounts Payable		261.59	X		17,247.22
03/21/2024	EFT	OMWD	2110 · Accounts Payable		142.57	X		17,104.65
03/21/2024	EFT	OMWD	2110 · Accounts Payable		136.62	X		16,968.03
03/21/2024	EFT	OMWD	2110 · Accounts Payable		86.12	X		16,881.91
03/31/2024			4000 · REVENUES:42...	Interest		X	0.36	16,882.27



CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
Email: admin@caltrust.org
Fax: 402-963-9094
Phone: 833-CALTRUST (225-8787)

Investment Account Summary

04/01/2024 through 04/30/2024

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Apr 30 (\$)	Value on Apr 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
WHISPERING PALMS COMMUNITY SERVICES DIST IRCT	20100029590					
CalTRUST Liquidity Fund	20100029590	2,200,818.460	1.00	2,200,818.46	2,200,818.46	0.00
Portfolios Total value as of 04/30/2024				2,200,818.46		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund								
WHISPERING PALMS COMMUNITY SERVICES DIST IRCT							Account Number: 201 00029590	
Beginning Balance	04/01/2024			2,315,942.100	1.00	2,315,942.10		
Redemption	04/10/2024	100,000.00	100,000.000	2,215,942.100	1.00	2,215,942.10	100,000.00	0.00
Redemption	04/10/2024	25,000.00	25,000.000	2,190,942.100	1.00	2,190,942.10	25,000.00	0.00
Accrual Income Div Reinvestment	04/30/2024	9,876.36	9,876.360	2,200,818.460	1.00	2,200,818.46	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Apr 30			2,200,818.460	1.00	2,200,818.46		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



	CalTRUST Liquidity	BofAML 3-Month US Treasury Bill Index		CalTRUST Liquidity Return	BofAML 3-Month US Treasury Bill Index
Net Assets	\$1,372,978,208.51	N/A	One Month	0.46%	0.45%
NAV per Share	\$1.00	N/A	Three Month	1.36%	1.30%
30 Day SEC Yield	5.40%	N/A	Six Month	2.78%	2.69%
Distribution Yield	5.42%	N/A	One Year*	5.46%	5.27%
Period Net Total Return	0.46%	0.45%	Two Year*	4.10%	3.89%
Effective Duration	N/A	N/A	Three Year*	2.73%	2.60%
Weighted Average Maturity	37.18 days	N/A	Five Year*	2.06%	2.03%
Weighted Average Life	65.52 days	N/A	Ten Year*	NA	NA
			Since Inception*	2.09%	2.06%
			*Annualized		

Portfolio Sector Breakdown

- Commercial Paper - 33.01%
- Corporate Fixed Rate - 0.44%
- Fixed Rate Certificate of Deposit - 16.49%
- Floating Rate Certificate of Deposit - 9.94%
- Money Market Fund - 3.64%
- Repurchase Agreement - 31.93%
- US Treasury Bill - 4.55%

CalTRUST Historical Liquidity 30 day SEC Yield

3/24	5.40%
2/24	5.43%
1/24	5.40%
12/23	5.54%
11/23	5.52%
10/23	5.52%
9/23	5.46%
8/23	5.47%
7/23	5.07%
6/23	5.05%
5/23	4.99%
4/23	4.78%
3/23	4.59%

Rated AAAm by S&P Global Ratings

General Manager
Chuck Duffy

Board of Directors
Byron Hanchett
Bill Haynor
Doug Manatt
Ed Munsch
Al Panton

MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Sewer Systems Operations Report
Date: May 14, 2024

During the month of April, the treatment plant and pump station operated normally. There were no reportable sewer spills or odor complaints during this period.

As shown on the attached Regional Water Quality Control Board Monitoring Report, the effluent chloride monthly average test result of 483 mg/L was equal to the limit of 350 mg/L for chloride. The February sample result was 580 mg/L, while the March sample result was 510 mg/L.

The TDS result of 1106 mg/l barely exceeded the monthly limit of 1100 mg/l.

Higher TDS reads at the plant are generally caused by infiltration into the sewer mains from a rising groundwater table, which averages about 2500-3000 mg/l of TDS. There is no process at the plant which can remove this excess TDS from the effluent.

W·H·I·S·P·E·R·I·N·G P·A·L·M·S
C O M M U N I T Y S E R V I C E S D I S T R I C T
Rancho Santa Fe

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Byron Hanchett
Doug Manatt
Al Panton
Ed Munsch

April 30th 2024

CRWQCB, San Diego Region
2375 Northside Drive, Suite 100
San Diego, CA 92108
ATTN: Groundwater Basin Branch

SUBJECT: Submittal of Quarterly Self-Monitoring Reports for October-December 2023.
Order No. 94-80 Whispering Palms W.P.C.F. GWB: 272418

We have enclosed the subject Reports in conformance with the Regional Water Quality Control Board Order and the Waste Discharge Requirements (WDR).

I swear under penalty of perjury that the information submitted in this document is true and correct. I certify under penalty of perjury that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Should you need additional information regarding any of the above, contact Mr. Jeff Pape, Operations Manager, at (760) 479-4126.

Sincerely,

Kris Gensler

Kris Gensler, Plant Operator

SELF MONITORING REPORT REVIEW

To: CALIFORNIA WATER QUALITY CONTROL BOARD
SAN DIEGO REGION
2375 Northside Drive, Suite 100
San Diego, CA 92108

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

REPORT FOR: January - March 2024

REPORT DUE: April 2024

REPORT FREQUENCY: Quarterly

SIGNED UNDER PENALTY OF PERJURY _____ *Kris Gensler*

OUR REVIEW OF THE ATTACHED SELF MONITORING REPORT REVEALS THE FOLLOWING
MONITORING VIOLATION(S):

The result value of 1106 mg/L exceeded the monthly limit of 1100 mg/L for TDS.
The monthly average result of 483 mg/L exceeded the limit of 350 mg/L for Chloride
The February sample result of 580 mg/L exceeded the daily maximum limit of 500 mg/L for Chloride.
The March sample result of 510 mg/L exceeded the daily maximum limit of 500 mg/L for Chloride.

THE FOLLOWING REMEDIAL ACTION WILL BE (HAS BEEN) TAKEN TO CORRECT THE
MONITORING VIOLATIONS LISTED ABOVE:

The District continues to investigate the source of TDS and Chloride into the collection system.

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Weekly

REPORT FREQUENCY: Quarterly

REPORT FOR: January 2024

REPORT DUE: April 2024

SOURCE OF SAMPLE: Effluent

TYPE OF SAMPLE: Composite

ANALYZED BY: SEJPA

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY EFFLUENT MONITORING

PARAMETER	REQUIRED TYPE	REQUIRED VALUE	RESULT VALUE	SAMPLE COLLECTED	
				DATE	TIME
BIOCHEMICAL OXYGEN DEMAND	Monthly Average	30	2		
			3	1/3/2024	7:00 AM
	Daily Average	45	3	1/10/2024	7:00 AM
			2	1/17/2024	7:00 AM
			2	1/24/2024	7:00 AM
TOTAL SUSPENDED SOLIDS	Monthly Average	30	1	1/31/2024	7:00 AM
			0.4	1/3/2024	7:00 AM
	Daily Average	45	1	1/10/2024	7:00 AM
			1	1/17/2024	7:00 AM
			1	1/24/2024	7:00 AM
VOLATILE SUSPENDED SOLIDS	Monthly Average		1	1/31/2024	7:00 AM
			0.4	1/3/2024	7:00 AM
	Daily Average		1	1/10/2024	7:00 AM
			1	1/17/2024	7:00 AM
			1	1/24/2024	7:00 AM
pH	Weekly	6.0 - 9.0	1	1/31/2024	7:00 AM
			7.4	1/3/2024	7:00 AM
			7.4	1/10/2024	7:00 AM
			7.4	1/17/2024	7:00 AM
			7.4	1/24/2024	7:00 AM
			7.5	1/31/2024	7:00 AM

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Weekly

REPORT FREQUENCY: Quarterly

REPORT FOR: February 2024

REPORT DUE: April 2024

SOURCE OF SAMPLE: Effluent

TYPE OF SAMPLE: Composite

ANALYZED BY: SEJPA

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY EFFLUENT MONITORING

PARAMETER	REQUIRED TYPE	REQUIRED VALUE	RESULT VALUE	SAMPLE COLLECTED	
				DATE	TIME
BIOCHEMICAL OXYGEN DEMAND	Monthly Average	30	2		
			1	2/7/2024	7:00 AM
	Daily Average	45	2	2/14/2024	8:00 AM
			1	2/21/2024	8:00 AM
			2	2/28/2024	9:00 AM
TOTAL SUSPENDED SOLIDS	Monthly Average	30	1		
			1	2/7/2024	7:00 AM
	Daily Average	45	1	2/14/2024	8:00 AM
			1	2/21/2024	8:00 AM
			1	2/28/2024	9:00 AM
VOLATILE SUSPENDED SOLIDS	Monthly Average		1		
			1	2/7/2024	7:00 AM
	Daily Average		1	2/14/2024	8:00 AM
			1	2/21/2024	8:00 AM
			1	2/28/2024	9:00 AM
pH	Weekly	6.0 - 9.0	7.2	2/7/2024	7:00 AM
			7.5	2/14/2024	8:00 AM
			7.4	2/21/2024	8:00 AM
			7.4	2/28/2024	9:00 AM

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Weekly

REPORT FREQUENCY: Quarterly

REPORT FOR: March 2024

REPORT DUE: April 2024

SOURCE OF SAMPLE: Effluent

TYPE OF SAMPLE: Composite

ANALYZED BY: SEJPA

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY EFFLUENT MONITORING

PARAMETER	REQUIRED TYPE	REQUIRED VALUE	RESULT VALUE	SAMPLE COLLECTED	
				DATE	TIME
BIOCHEMICAL OXYGEN DEMAND	Monthly Average	30	3		
			2	3/6/2024	7:00 AM
	Daily Average	45	3	3/13/2024	7:00 AM
			3	3/20/2024	7:00 AM
			2	3/27/2024	7:00 AM
	Monthly Average	30	1		
			1	3/6/2024	7:00 AM
TOTAL SUSPENDED SOLIDS	Daily Average	45	1	3/13/2024	7:00 AM
			2	3/20/2024	7:00 AM
			1	3/27/2024	7:00 AM
					"
	Monthly Average		1		
			1	3/6/2024	7:00 AM
	Daily Average		1	3/13/2024	7:00 AM
			2	3/20/2024	7:00 AM
VOLATILE SUSPENDED SOLIDS	Daily Average		1	3/27/2024	7:00 AM
	Weekly	6.0 - 9.0	7.5	3/6/2024	7:00 AM
			7.5	3/13/2024	7:00 AM
			7.5	3/20/2024	7:00 AM
			7.4	3/27/2024	7:00 AM

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

REPORT FOR: JAN, FEB, MAR 2024

REPORT DUE: April 2024

SAMPLE POINT: Plant Flow

REPORT FREQUENCY: Quarterly

MEASURED BY: Gensler

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY FLOW LOGS

MONTH: DATE	JANUARY DAILY FLOW MGD	FEBRUARY DAILY FLOW MGD	MARCH DAILY FLOW MGD
1	0.243	0.390	0.285
2	0.235	0.185	0.284
3	0.258	0.246	0.286
4	0.270	0.267	0.258
5	0.224	0.488	0.283
6	0.241	0.431	0.342
7	0.238	0.522	0.281
8	0.264	0.365	0.300
9	0.228	0.308	0.284
10	0.249	0.315	0.296
11	0.266	0.338	0.283
12	0.208	0.304	0.275
13	0.226	0.308	0.314
14	0.231	0.277	0.257
15	0.234	0.261	0.273
16	0.235	0.290	0.280
17	0.211	0.274	0.301
18	0.254	0.274	0.285
19	0.199	0.312	0.290
20	0.254	0.355	0.263
21	0.253	0.306	0.256
22	0.358	0.291	0.268
23	0.266	0.286	0.278
24	0.257	0.286	0.289
25	0.262	0.289	0.304
26	0.252	0.276	0.351
27	0.243	0.285	0.215
28	0.244	0.290	0.231
29	0.257	0.285	0.278
30	0.286		0.389
31	0.173		0.332
AVERAGE	0.246	0.314	0.287

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

SAMPLE FREQUENCY: Quarterly

ORDER NO: 94-80

REPORT FOR: January 2024

PREPARED BY: SEJPA

REPORT DUE: April 2024

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

SLUDGE DISPOSAL LOG

DATE	TYPE OF SLUDGE	QUANTITY OF SLUDGE REMOVED	SLUDGE DISPOSAL SITE
1	Unclassified	30.48	Centrifuged sludge is temporarily stored on-site in a storage bin.
2			
3			
4			Sludge is removed from site by Rust & Sons Trucking. Disposed of at Yuma, AZ landfill.
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

SAMPLE FREQUENCY: Quarterly

ORDER NO: 94-80

REPORT FOR: February 2024

PREPARED BY: SEJPA

REPORT DUE: April 2024

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

SLUDGE DISPOSAL LOG

DATE	TYPE OF SLUDGE	QUANTITY OF SLUDGE REMOVED	SLUDGE DISPOSAL SITE
1	Unclassified	22.66	Centrifuged sludge is temporarily stored on-site in a storage bin.
2			
3			Sludge is removed from site by Rust & Sons's Trucking. Disposed of at Yuma, AZ landfill.
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
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25			
26			
27			
28			
29			
30			
31			

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

SAMPLE FREQUENCY: Quarterly

ORDER NO: 94-80

REPORT FOR: March 2024

PREPARED BY: SEJPA

REPORT DUE: April 2024

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

SLUDGE DISPOSAL LOG

DATE	TYPE OF SLUDGE	QUANTITY OF SLUDGE REMOVED	SLUDGE DISPOSAL SITE
1	Unclassified	27.93	Centrifuged sludge is temporarily stored on-site in a storage bin.
2			
3			
4			Sludge is removed from site by Rust & Son's trucking. Disposed of at Yuma, AZ landfill.
5			
6			
7			
8			
9			
10			
11			
12			
13			
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29			
30			
31			

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Quarterly

REPORT FREQUENCY: Quarterly

REPORT FOR: JAN, FEB, MAR 2024

REPORT DUE: April 2024

SOURCE OF SAMPLE: Effluent

COLLECTED BY: Gensler

ANALYZED BY: SEJPA/Eurofins

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

QUARTERLY EFFLUENT MONITORING

PARAMETER	UNITS	SAMPLE TYPE	REQT TYPE	REQT VALUE	RESULT VALUE	SAMPLE DATE	SAMPLE TIME
TDS	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	1100 1200	1106	1/10/2024	7:00 AM
CHLORIDE	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	350 500	483 360 580 510	1/10/2024 2/7/2024 3/6/2024	7:00 AM 7:00 AM 8:30 AM
SULFATE	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	350 500	280 210 300 330	1/10/2024 2/7/2024 3/6/2024	7:00 AM 7:00 AM 8:30 AM
% SODIUM	%	24-Hour Composite	Mo. Avg. Daily Max.	60 65	53 52 56 51	1/10/2024 2/7/2024 3/6/2024	7:00 AM 7:00 AM 8:30 AM
MANGANESE	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	0.15 0.20	0.02	1/10/2024	7:00 AM
IRON	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	0.85 1.0	ND	1/10/2024	7:00 AM
MBAS	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	0.5 0.6	ND	1/10/2024	7:00 AM
BORON	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	0.5 0.6	0.4	1/10/2024	7:00 AM
FLUORIDE	mg/L	24-Hour Composite	Mo. Avg. Daily Max.	1.0 1.2	0.4	1/10/2024	7:00 AM

ND=not detected

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Quarterly

REPORT FREQUENCY: Quarterly

REPORT FOR: JAN, FEB, MAR 2024

REPORT DUE: April 2024

SOURCE OF SAMPLE: Supply

SAMPLE TYPE: Grab

ANALYZED BY: SEJPA/Eurofins

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

QUARTERLY POTABLE WATER MONITORING

PARAMETER	UNITS	DATE & TIME SAMPLED	SAMPLE VALUE
TDS	mg/L	1/10/2024 at 7:20 am	436
		2/14/2024 at 8:45 am	504
		3/6/2024 at 9:05 am	576
CHLORIDE	mg/L	1/10/2024 at 7:20 am	100
		2/14/2024 at 8:45 am	85
		3/6/2024 at 9:05 am	93
SULFATE	mg/L	1/10/2024 at 7:20 am	130
		2/14/2024 at 8:45 am	160
		3/6/2024 at 9:05 am	180

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Quarterly

REPORT FREQUENCY: Quarterly

PERIOD COVERED: JAN, FEB, MAR 2024

REPORT DUE: April 2024

SOURCE OF SAMPLE: Reclaimed Water

SAMPLE TYPE: Grab

DATA COLLECTED BY: Gensler

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

RECLAIMED WATER USE LOG

MONTH: DATE	JANUARY FLOW (MGD)	FEBRUARY FLOW (MGD)	MARCH FLOW(MGD)
1		0.011	
2		0.020	
3			
4			
5			0.411
6			0.007
7		0.084	
8			0.059
9			
10			
11			
12			
13			
14			
15		0.139	
16			
17			
18			
19			
20			
21	0.337		0.219
22			0.233
23			0.251
24			0.268
25		0.282	
26		0.003	
27			
28			
29	0.005		
30	0.010		
31	0.018		
AVERAGE	0.093	0.090	0.207
TOTAL	0.370	0.539	1.448

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Daily

REPORT FREQUENCY: Quarterly

PERIOD COVERED: JAN, FEB, MAR 2024

REPORT DUE: April 2024

SOURCE OF SAMPLE: Reclaimed Water

SAMPLE TYPE: Grab

DATA COLLECTED BY: Gensler

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

RECLAIMED WATER USER SUMMARY REPORT

OWNER & STREET ADDRESS:

Rancho Paseana
16092 San Dieguito Road
Rancho Santa Fe, CA 92067

MAILING ADDRESS:

Rancho Paseana
P.O. Box 675890
Rancho Santa Fe, CA 92067

SUPERVISOR:

Dena Kent

PHONE NUMBER:

(619) 756-0875

BASIN PLAN:

Hydrologic Unit-San Dieguito
Subunit-Lower San Dieguito
Sub-Area-San Dieguito

RECLAIMED WATER USE SUMMARY INFORMATION:

A. Volume of Reclaimed Water Delivered: 2,357,000
B. Number of Sites: 1

RECLAIMED WATER USER SITE INSPECTIONS:

Number of Inspections: 1

RECLAIMED WATER USER VIOLATIONS:

Name: N/A
Violation: N/A