

AGENDA
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, February 13, 2024, 4:00 P.M.
La Valle Coastal Club Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call

Board Members:	Board President:	Byron Hanchett
	Board Vice President:	Bill Haynor
	Director:	Doug Manatt
	Director:	Ed Munsch
	Director:	Al Panton
Staff:	General Manager:	Chuck Duffy
	Asst. General Manager:	Paula Melendrez

Pledge of Allegiance.

Public Comment.

Communication from the public concerning matters under the District's subject jurisdiction which are not on the agenda.

AGENDA ITEMS

Page No.

- | | |
|---|--------------|
| 1. Minutes of the January 9, 2024 Regular Meeting.
Recommendation: Approve as submitted. | 3-4 |
| 2. December 2023 Dudek Invoices for Payment.
Recommendation: Approve as submitted. | 5-9 |
| 3. Landscape Workshop.
Recommendation: To be made by the Board. | 10 |
| 4. Consideration of Landscaping Issues in the Road Right-of-Way
For Cancha De Golf, Via De Las Palmas, Via De La Valle,
and Via Valle Verde.
Recommendation: To be made by the Board | 11 |
| 5. Consideration of Sewer Lateral Policy P-2024-01.
Recommendation: Approve the Policy. | 12-13 |
| 6. Consideration of Asset Capitalization and Depreciation Policy P-2024-02.
Recommendation: Approve the Policy. | 14-15 |

7. Consideration of Wastewater Plant Electrical & Solar Cost Performance And Status.	
a. SDGE monthly cost review	16
b. Solar System performance review	(--)
c. Solar System maintenance status	(--)
8. Consideration of Director Reports.	
a. Landscaping Report (Directors Manatt and Haynor).	(--)
b. Solar Report (Directors Panton and Hanchett).	(--)
c. Wastewater Treatment Plant Report (Directors Haynor and Manatt).	(--)
d. Finance Report (Directors Haynor and Hanchett).	(--)
9. Consideration of Community Liaison Reports.	
a. La Valle Coastal Club (Director Panton).	(--)
b. Pacifica Enterprises (Director Manatt).	(--)
c. Palma de La Reina (Director Haynor).	(--)
d. Interagency Relations (Director Haynor).	(--)
10. Monthly Flow Report.	17
11. District Financial Reports.	
a. Account Balances.	19-20
b. Revenue and Expenditure Reports (Unaudited).	21-23
c. WPCSD Check Registers for December 2023.	24-25
d. CALTRUST Update.	26-28
12. General Manager's Report.	
a. Sewer Operations Report.	29-42
13. Seminars/Conferences.	(--)
14. Consideration of Correspondence.	(--)
a. Bank Reconciliations for December 2023.	
15. Consideration of Future Agenda Items.	(--)

Adjournment.

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call (760) 479-4150.



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, January 9, 2024, 4:00 p.m.
Morgan Run Resort Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:02 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Al Panton
Ed Munsch
Doug Manatt

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – None.

ACTION ITEMS:

1. Minutes of the December 12, 2023 Regular Meeting Adjourned to December 18, 2023.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 5-0.

2. November 2023 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Manatt seconded the motion. Motion carried 5-0.

3. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscape agenda memo items. GM Chuck Duffy reported that the planting project irrigation along the fence on Via de la Valle is scheduled to begin on January 15, 2024.

4. Consideration of Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – The SDGE bill for November 2023 was emailed to the board.
- b. Solar System performance review – Nothing additional to report.
- c. Solar System maintenance status – Nothing additional to report.

5. Consideration of Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

6. Consideration of Community Liaison Reports.

- a. La Valle Coastal Club – Director Panton reported that improvements to the north golf course 9 are scheduled first, then the south course and east course.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – The restaurant is officially closed in the shopping center.
- d. Interagency Relations – Nothing additional to report.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for November 2023 – Noted and filed.
- d. CALTRUST Update – Noted and filed.

9. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.

10. Seminars/Conferences – Noted and filed.

11. Consideration of Correspondence.

- a. Bank Reconciliations for November 2023 were distributed to the board.

12. Consideration of Future Agenda Items – The board will consider enhancements to the median in Cancha de Golf.

Adjournment

The January 9, 2024 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Hanchett at 4:53 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: February 13, 2024



General Manager
Chuck Duffy

Board of Directors

Byron Hanchett
Bill Haynor
Doug Manatt
Ed Munsch
Al Panton

February 12, 2024

Board of Directors
Whispering Palms Community Services District

Re: December 2023 Invoices

Dear Board Members:

The attached invoices covering the month of December are submitted for your review and approval.

The invoices consist of:

A. SID Management (incl. expenses) total:	\$8,503.00	177.2324
B. SID Operations (incl. expenses) total:	\$22,092.00	177.2324.2
C. LID Management (incl. expenses) total:	\$2,970.00	177.2324.1

The work accomplished includes: general management, filing, correspondence; agenda preparation; invoice review; phone calls; word processing; meetings; site visits; odor control investigation; treatment plant operations; general management and engineering; bookkeeping; and permit issuance.

Board of Directors
Whispering Palms Community Services District

BUDGET TRACKING SUMMARY (LABOR ONLY) 2023/2024

	<u>Annual Budget</u>	<u>December 2023 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>
Management (SID #1)	\$102,036	\$8,503	\$51,018	50.0%	50.0%
Operations (SID #1)	\$265,103	\$22,092	\$132,552	50.0%	50.0%
Management (LID #1)	\$35,634	\$2,970	\$17,820	50.0%	50.0%

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

December 28, 2023
Project No: 177.2023
Invoice No: 202310964

Whispering Palms Community Services District
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 177.2023 FY 23-24 Sewer Management

Professional Services for the Period: November 25, 2023 to December 29, 2023

Number of units	6.00		
Fee Each	8,503.00		
Total Fee	51,018.00		
	Total Earned	51,018.00	
	Previous Fee Billing	42,515.00	
	Current Fee Billing	8,503.00	
	Total Fee		8,503.00
Billing Limits	Current	Prior	To-Date
Total Billings	8,503.00	42,515.00	51,018.00
Limit			102,036.00
Remaining			51,018.00
	Total Project Invoice Amount		\$8,503.00

Billing Summary

	Current	Prior	Total
Fee	8,503.00	0.00	8,503.00
Labor	0.00	42,515.00	42,515.00
Totals	8,503.00	42,515.00	51,018.00

Contract Maximum:	102,036.00
Previous Billings Against Maximum:	42,515.00
Current Billings Against Maximum:	8,503.00
Balance After This Invoice:	51,018.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

December 28, 2023
Project No: 177.2023.02
Invoice No: 202310968

Whispering Palms Community Services District
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 177.2023.02 FY 23-24 Treatment Plant & Pump Station Labor

Professional Services for the Period: November 25, 2023 to December 29, 2023

Number of units	6.00
Fee Each	22,092.00
Total Fee	132,552.00

Total Earned	132,552.00
Previous Fee Billing	110,460.00
Current Fee Billing	22,092.00
Total Fee	22,092.00

Total Project Invoice Amount	\$22,092.00
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Billing Summary

	Current	Prior	Total
Fee	22,092.00	0.00	22,092.00
Labor	0.00	110,460.00	110,460.00
Totals	22,092.00	110,460.00	132,552.00

Contract Maximum:	265,103.00
Previous Billings Against Maximum:	110,460.00
Current Billings Against Maximum:	22,092.00
Balance After This Invoice:	132,551.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

December 28, 2023
Project No: 177.2023.01
Invoice No: 202310967

Whispering Palms Community Services District
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy
Project 177.2023.01 FY 23-24 Landscape Management
Professional Services for the Period: November 25, 2023 to December 29, 2023

Number of units	6.00		
Fee Each	2,970.00		
Total Fee	17,820.00		
	Total Earned	17,820.00	
	Previous Fee Billing	14,850.00	
	Current Fee Billing	2,970.00	
	Total Fee		2,970.00
	Total Project Invoice Amount		\$2,970.00

Billing Summary

	Current	Prior	Total
Fee	2,970.00	0.00	2,970.00
Labor	0.00	14,850.00	14,850.00
Totals	2,970.00	14,850.00	17,820.00

Contract Maximum:	35,634.00
Previous Billings Against Maximum:	14,850.00
Current Billings Against Maximum:	2,970.00
Balance After This Invoice:	17,814.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Ed Munsch
Byron Hanchett
Doug Manatt
Al Panton

AGENDA MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Landscaping Workshop for Future Landscaping Plans
Date: February 13, 2024

This item has been placed on the agenda based on our discussion at the last board meeting and per the request of Board President Hanchett.

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Ed Munsch
Byron Hanchett
Doug Manatt
Al Pantan

AGENDA MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Landscaping Issues in the Road Right-of-Way for Cancha De Golf, Via De La Valle,
and Via Valle Verde
Date: February 13, 2024

Landscaping

- Doug, Bill, and I will be meeting out at the fountain on Monday for our landscape walkthrough.
- Landscape contractor Joe Diaz has started the planting work for the planting project along the fence on Via De La Valle. The rain has obviously slowed him down somewhat, but work will be proceeding weather permitting.
- The flowers in front of the Whispering Palms signs succumbed to the cold weather in mid-January, so will be replaced with pansies.

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Ed Munsch
Byron Hanchett
Doug Manatt
Al Pantan

AGENDA MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Sewer Lateral Policy
Date: February 13, 2024

At a previous board meeting, the Board discussed the responsibility for private sewer laterals within the District. Staff reported that private laterals are the responsibility of the owners of the property in question, and are not the responsibility of the CSD. The District is only responsible for the public sewer mains.

Staff was therefore directed to bring back a policy memorializing the District's sewer lateral policy, which is attached to this memo.



Policy P-2024-01

PRIVATE SEWER LATERAL POLICY

I. PURPOSE

To establish criteria for the ownership and maintenance of private sewer laterals and private sewer facilities which connect to the District's public sewer main system (District Sewer System).

II. POLICY

1. Private sewer service laterals connecting to the District Sewer System, private pump stations serving a property or properties, and grease removal devices, are all Private Sewer Facilities, whether located on private property, within an easement, or within the County road right of way. Maintenance and cleaning of Private Sewer Facilities are the responsibility of the Owner of a property.
2. It is the responsibility of the Owner of a property, including but not limited to properties with a private home, commercial building, or governmental building, to keep clean and maintain all Private Sewer Facilities in a properly operating and free flowing condition. All damages from blockages or maintenance issues caused by Private Sewer Facilities are the responsibility of the Owner.
3. Owners shall abate any condition that could cause a sewer spill or failure, such as root intrusion, separated joints, pipe cracks, and fats, oil, and grease (FOG) buildup. Owners shall also ensure that no other facilities such as roof drains, pool drains, stormwater drains, or property drains are allowed to connect to the private sewer service lateral.
4. The District may require an Owner to have a private sewer service lateral video inspected if there are reasonable grounds to suspect that the private lateral is damaged, has root intrusion, has contributed or may contribute to a sanitary sewer overflow, has the ability to contribute to rainwater or groundwater inflow and infiltration into the lateral and subsequently to the District Sewer System, or has other structural defects which may be harmful to the operation and maintenance of the District Sewer System. The District may waive the video inspection requirement and approve or direct an alternative process to address private lateral concerns if the District finds that lateral deficiencies have already been corrected or can be addressed without a video inspection.

Approved by vote of the Board of Directors of the Whispering Palms Community Services District on March 14, 2023.

ATTEST:

By: _____
Paula Melendrez, District Secretary
Whispering Palms Community Services District

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Ed Munsch
Byron Hanchett
Doug Manatt
Al Pantone

AGENDA MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Asset Capitalization and Depreciation Policy
Date: February 13, 2024

As part of the audit process and general bookkeeping, the District follows an Asset Capitalization and Depreciation Policy, which provides the parameters for capitalization and depreciation of the district capital projects from the prior fiscal year. The attached policy updates the consideration of the minimum total cost and minimum life expectancy for a particular asset to be capitalized on the District's depreciation schedule. Previously, all assets which cost more than \$5,000 and had a life expectancy of more than one year were added to the District asset list and depreciation schedule. These numbers have been in place since at least 1990. Staff is recommending that the previous minimum asset cost of \$5,000 be updated to \$20,000, and the previous minimum life expectancy of one year be updated to five years. Depreciation in the context of a business is generally used for tax purposes, but since the District is a government entity, there is no taxable impact on our financial documents.

ASSET CAPITALIZATION AND DEPRECIATION POLICY

I. PURPOSE

To establish criteria for the capitalization and depreciation of the District's capital assets in conformity with generally accepted accounting principles.

II. POLICY

- a. An inventory of all fixed assets shall be conducted on an annual basis during the audit process.
- b. Equipment, tools, vehicles, land, pipelines, pump stations, and other capital assets that individually have a total cost of \$20,000 or more and a life expectancy of five years or more will be included in the fixed asset list.
- c. Assets meeting the criteria outlined in this policy which are part of a larger project will be placed on the fixed asset list for the fiscal year in which the project is completed or acquired.
- d. The cost of any asset included in the fixed asset list should include all associated costs to put the asset into use.
- e. Depreciation will be based on a reasonable estimate of expected useful life and the actual cost of the asset. All assets shall be depreciated using the straight line method of depreciation.

Approved by vote of the Board of Directors of the Whispering Palms Community Services District on February 13, 2024.

ATTEST:

By: _____
Paula Melendrez, District Secretary
Whispering Palms Community Services District

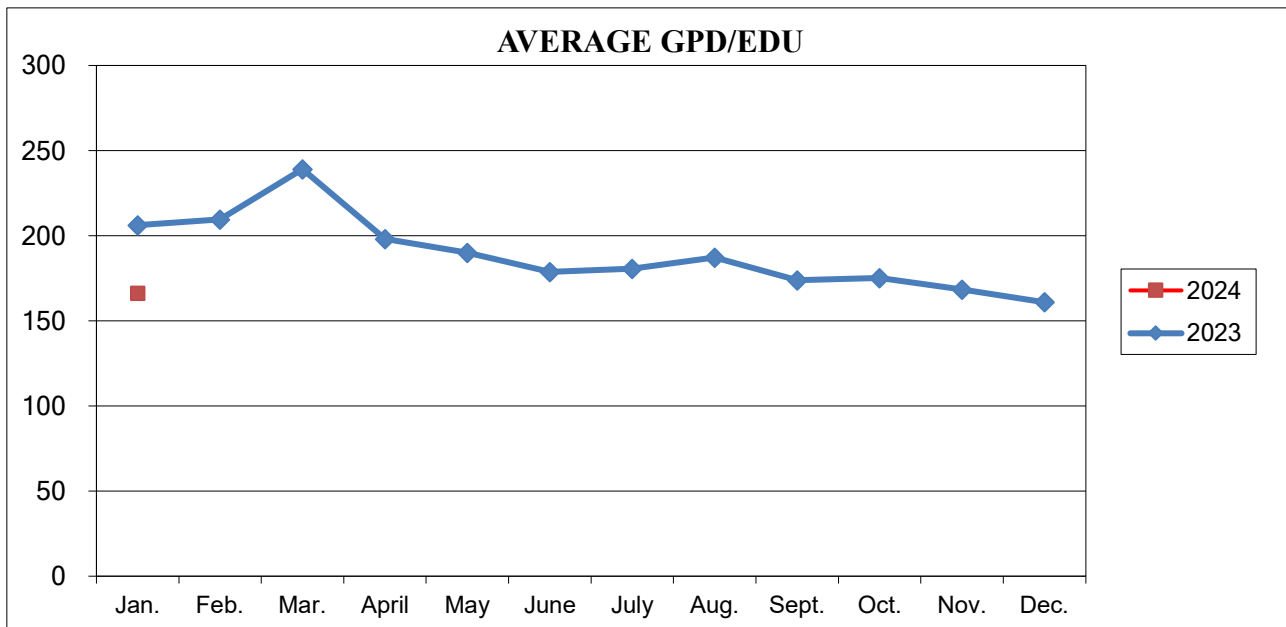
SDGE Power Cost Comparison Report

	2022 SDGE-WP Treatment Plant Costs			2022 Loan Payment plus SDGE Bill			2023 SDGE-WP Treatment Plant Costs			2023 Loan Payment plus SDGE Bill			22-23 \$ Change	22-23 % Change
		2022 Solar Loan Payment						2023 Solar Loan Payment						
January	\$	16,250	\$	9,333	\$	25,583	\$	15,858	\$	9,333	\$	25,191	\$ (392)	-2%
February	\$	12,947	\$	9,333	\$	22,280	\$	15,088	\$	9,333	\$	24,421	\$ 2,141	10%
March	\$	6,134	\$	9,333	\$	15,467	\$	12,523	\$	9,333	\$	21,856	\$ 6,389	41%
April	\$	3,082	\$	9,333	\$	12,415	\$	10,431	\$	9,333	\$	19,764	\$ 7,349	59%
May	\$	3,171	\$	9,333	\$	12,504	\$	11,943	\$	9,333	\$	21,276	\$ 8,772	70%
June	\$	2,705	\$	9,333	\$	12,038	\$	6,695	\$	9,333	\$	16,028	\$ 3,990	33%
July	\$	3,279	\$	9,333	\$	12,612	\$	5,045	\$	9,333	\$	14,378	\$ 1,767	14%
August	\$	3,884	\$	9,333	\$	13,217	\$	6,745	\$	9,333	\$	16,078	\$ 2,861	22%
September	\$	7,878	\$	9,333	\$	17,211	\$	11,812	\$	9,333	\$	21,145	\$ 3,934	23%
October	\$	9,535	\$	9,333	\$	18,868	\$	10,953	\$	9,333	\$	20,286	\$ 1,418	8%
November	\$	11,456	\$	9,333	\$	20,789	\$	14,886	\$	9,333	\$	24,219	\$ 3,430	16%
December	\$	14,658	\$	9,333	\$	23,991	\$	17,293	\$	9,333	\$	26,626	\$ 2,635	11%
YTD														
TOTALS:	\$	94,979	\$	111,996	\$	206,975	\$	139,272	\$	111,996	\$	251,268	\$ 44,293	
	2023 SDGE-WP Treatment Plant Costs			2023 Loan Payment plus SDGE Bill			2024 SDGE-WP Treatment Plant Costs			2024 Loan Payment plus SDGE Bill			23-24 \$ Change	23-24 % Change
		2023 Solar Loan Payment						2024 Solar Loan Payment						
January	\$	16,250	\$	9,333	\$	25,583	\$	12,609	\$	9,333	\$	21,942	\$ (3,641)	-14%
February	\$	12,947	\$	9,333	\$	22,280					\$	-		
March	\$	6,134	\$	9,333	\$	15,467					\$	-		
April	\$	3,082	\$	9,333	\$	12,415					\$	-		
May	\$	3,171	\$	9,333	\$	12,504					\$	-		
June	\$	2,705	\$	9,333	\$	12,038					\$	-		
July	\$	3,279	\$	9,333	\$	12,612					\$	-		
August	\$	3,884	\$	9,333	\$	13,217					\$	-		
September	\$	7,878	\$	9,333	\$	17,211					\$	-		
October	\$	9,535	\$	9,333	\$	18,868					\$	-		
November	\$	11,456	\$	9,333	\$	20,789					\$	-		
December	\$	14,658	\$	9,333	\$	23,991					\$	-		
YTD														
TOTALS:	\$	94,979	\$	111,996	\$	206,975	\$	12,609	\$	9,333	\$	21,942	\$ (185,033)	

**WHISPERING PALMS CSD
SEWER IMPROVEMENT DISTRICT NO. 1**

**2024 MONTHLY TREATMENT PLANT FLOW REPORT
400,000 GPD CAPACITY**

Month	EDU's Connected	EDU's Available	Flow Rate (GPD/EDU) 2024	Avg. Daily Flow (GPD)
Jan.	1,491	194	166	248,000
Feb.				
Mar.				
April				
May				
June				
July				
Aug.				
Sept.				
Oct.				
Nov.				
Dec.				



**WHISPERING PALMS
COMMUNITY SERVICES DISTRICT**

**Sewer Improvement District #1
and Landscape Improvement District #1**

FINANCIAL STATEMENTS

December 31, 2023

Whispering Palms CSD

SID Balance Sheet

As of December 31, 2023

Accrual Basis

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1010 · PWB SID Checking	306,296.96
1016 · Cash - LAIF	-9,879.42
1017 · Gemini Fund-CALTRUST	670,443.66
Total Checking/Savings	966,861.20
Accounts Receivable	
1052 · Accounts Receivable	235,474.82
Total Accounts Receivable	235,474.82
Other Current Assets	
1200 · Undeposited Funds	9,879.42
Total Other Current Assets	9,879.42
Total Current Assets	1,212,215.44
Fixed Assets	
1310 · Land	184,510.00
1320 · Structures & Improvements	10,175,526.26
1330 · Service Vehicle	7,672.00
1340 · Equipment	2,557,254.54
1370 · Accumulated Depreciation	-7,823,037.09
Total Fixed Assets	5,101,925.71
TOTAL ASSETS	6,314,141.15
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2110 · Accounts Payable	62,249.66
Total Accounts Payable	62,249.66
Other Current Liabilities	
2230 · Accrued Interest	41,087.73
2250 · Deposits Held for Others	9,879.42
Total Other Current Liabilities	50,967.15
Total Current Liabilities	113,216.81
Long Term Liabilities	
2500 · Installment Sale-Citizens Bank	1,063,590.94
2510 · InstallmentSale-current portion	78,185.00
Total Long Term Liabilities	1,141,775.94
Total Liabilities	1,254,992.75
Equity	
3200 · Fund Balance	5,009,197.53
Net Income	49,950.87
Total Equity	5,059,148.40
TOTAL LIABILITIES & EQUITY	6,314,141.15

Whispering Palms CSD

LID Balance Sheet

As of December 31, 2023

Accrual Basis

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1017 · Gemini Fund-CALTRUST	1,092,432.08
1010 · PWB- Checking	135,554.58
1016 · Cash - LAIF	9,879.47
Total Checking/Savings	1,237,866.13
Accounts Receivable	
1052 · Accounts Receivable	56,041.74
Total Accounts Receivable	56,041.74
Total Current Assets	1,293,907.87
Fixed Assets	
1370 · Accumulated Depreciation	-38,952.60
1320 · Structures and Improvements	258,068.82
Total Fixed Assets	219,116.22
TOTAL ASSETS	1,513,024.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2110 · Accounts Payable	22,749.25
Total Accounts Payable	22,749.25
Total Current Liabilities	22,749.25
Total Liabilities	22,749.25
Equity	
32000 · Retained Earnings	736,475.26
3000 · Fund Balance	681,218.30
Net Income	72,581.28
Total Equity	1,490,274.84
TOTAL LIABILITIES & EQUITY	1,513,024.09

WHISPERING PALMS COMMUNITY SERVICES DISTRICT
SEWER IMPROVEMENT DISTRICT No. 1
STATEMENT OF INCOME AND EXPENSES
For the Six Months Ended December 31, 2023

	12/31/2023	Expected To-Date	VARIANCE Favorable/ (Unfavorable)	2023-24 Budget
<u>REVENUES</u>				
4100 Sewer & Standby Charges	\$519,147	\$520,000	(\$853)	\$928,400
4200 Capacity Fees	\$10,724	\$5,362	\$5,362	\$5,362
4300 Property Tax Allocation	\$36,914	\$35,000	\$1,914	\$64,500
4400 Misc Income: R. Paseana	\$6,562	\$20,000	(\$13,438)	\$40,000
4500 Interest on Reserves	\$23,557	\$19,950	\$3,607	\$39,900
TOTAL INCOME	\$596,904	\$600,312	(\$3,408)	\$1,078,162
<u>EXPENDITURES</u>				
<u>OPERATIONS</u>				
5100 Plant & Pump Station Labor	\$132,552	\$132,552	\$0	\$265,103
5120 Power	\$71,295	\$65,000	(\$6,295)	\$130,000
5130 Solar Panels Loan Payment	\$0	\$0	\$0	\$112,500
5131 Solar Panels Interest Payment	\$0	\$0	\$0	
5140 Water	\$1,479	\$1,500	\$21	\$3,000
5160 Telephone & Alarm Monitoring	\$1,437	\$2,000	\$563	\$4,000
5180 Consumables & Lubricants	\$9,251	\$15,000	\$5,749	\$30,000
5200 Minor Equipment & Tools	\$0	\$500	\$500	\$1,000
5220 Laboratory	\$11,737	\$7,500	(\$4,237)	\$15,000
5240 Permit Fees	\$31,825	\$32,000	\$175	\$32,000
5260 Sewer Cleaning	\$28,627	\$30,000	\$1,373	\$60,000
5280 Sludge Disposal	\$43,651	\$42,500	(\$1,151)	\$85,000
5300 Landscape Maint. @ STP	\$8,550	\$15,000	\$6,450	\$30,000
5320 Trash & Screenings Disposal	\$2,064	\$1,750	(\$314)	\$3,500
5340 Equipment Repair	\$44,438	\$47,500	\$3,063	\$95,000
5360 Vehicle Expense	\$906	\$3,500	\$2,594	\$7,000
Sub-total Operations	\$387,811	\$396,302	\$8,491	\$873,103

**WHISPERING PALMS COMMUNITY SERVICES DISTRICT
SEWER IMPROVEMENT DISTRICT No. 1
STATEMENT OF INCOME AND EXPENSES
For the Six Months Ended December 31, 2023**

			VARIANCE	
	12/31/2023	Expected To-Date	Favorable/ (Unfavorable)	2023-24 Budget
ADMINISTRATION				
6100 Management	\$51,018	\$51,018	\$0	\$102,036
6110 Professional Services	\$29	\$3,500	\$3,472	\$7,000
6120 Mileage & Reimbursables	\$0	\$250	\$250	\$500
6130 Printing & Publications	\$1,390	\$800	(\$590)	\$1,600
6140 Dues (50% LID)*	\$1,269	\$1,300	\$31	\$2,500
6145 Conferences (50% LID)*	\$985	\$1,000	\$15	\$1,500
6150 Insurance (50% LID)	\$14,499	\$13,500	(\$999)	\$18,000
6160 Audit (50% LID)*	\$2,900	\$3,000	\$100	\$8,000
6170 Directors Compensation (50% LID)	\$1,000	\$750	(\$250)	\$1,500
6190 Miscellaneous	\$3,358	\$1,500	(\$1,858)	\$1,500
6200 HOA Dues for Plant Access Road	\$0	\$0	\$0	\$2,000
Sub-total Administration	\$76,447	\$76,618	\$171	\$146,136
TOTAL EXPENDITURES	\$464,257	\$472,920	\$8,663	\$1,019,239
NET GAIN/(LOSS) ON OPERATIONS	\$132,646	\$127,392	\$5,254	\$58,923
*50/50 split with LID				
7100 CAPITAL PROJECTS				
2324.1 · Design for Offsite PS Upgrade	\$1,150	\$1,150	\$0	\$78,000
2324.2 · Skiploader tractor	\$65,238	\$75,000	\$9,762	\$75,000
TOTAL CAPITAL PROJECTS	\$66,388	\$76,150	\$9,762	\$153,000

**WHISPERING PALMS COMMUNITY SERVICES DISTRICT
LANDSCAPE IMPROVEMENT DISTRICT No. 1
STATEMENT OF INCOME AND EXPENSES
ACTUAL AND BUDGET
For the Six Months Ended December 31, 2023**

	12/31/2023	Expected To-Date	VARIANCE Favorable/ (Unfavorable)	2023-2024 Budget
<u>REVENUES</u>				
4100 Property Tax Allocation	\$211,775	\$205,000	\$6,775	\$360,000
4200 Interest on Reserves	\$30,614	\$19,900	\$10,714	\$39,800
TOTAL INCOME	\$242,389	\$224,900	\$17,489	\$399,800
<u>EXPENDITURES</u>				
<u>LANDSCAPE MAINTENANCE:</u>				
5100-1 LID Landscaping Contract	\$28,440	\$28,440	\$0	\$63,000
5100-2 LID Landscaping Extra Work	\$19,825	\$7,500	(\$12,325)	\$15,000
5100-3 LID Color Change Plantings	\$7,494	\$6,000	(\$1,494)	\$12,000
5120 LID Power	\$7,735	\$6,600	(\$1,135)	\$13,200
5140 LID Water	\$26,418	\$22,500	(\$3,918)	\$45,000
5160 LID Fountain Maintenance	\$1,190	\$1,500	\$310	\$3,000
5200 LID Electrical System Repair	\$3,876	\$2,500	(\$1,376)	\$5,000
5220 LID Tree Trimming/Spraying	\$24,283	\$20,000	(\$4,283)	\$20,000
5230 Miscellaneous/Holiday Lights	\$0	\$0	\$0	\$3,000
Sub-total Landscape Maintenance	\$119,261	\$95,040	(\$24,221)	\$179,200
<u>ADMINISTRATION:</u>				
6100 LID Management	\$17,820	\$17,820	\$0	\$35,634
6120 LID Professional Services	\$0	\$1,000	\$1,000	\$2,000
6130 LID Conferences (50% SID)*	\$985	\$1,000	\$15	\$1,500
6140 LID Dues (50% SID)*	\$1,269	\$1,300	\$31	\$2,500
6160 LID Insurance (50% SID)	\$14,499	\$13,500	(\$999)	\$18,000
6180 LID Audit (50% SID)*	\$1,450	\$3,000	\$1,550	\$8,000
6200 LID Directors Comp. (50% SID)*	\$1,000	\$750	(\$250)	\$1,500
6240 LID Misc./Contingency	\$12	\$250	\$238	\$500
Sub-total Administration	\$37,034	\$38,620	\$1,586	\$69,634
Total Expenditures	\$156,296	\$133,660	(\$22,636)	\$248,834
NET GAIN/(LOSS) ON OPERATIONS	\$86,093	\$91,240		\$150,966
<u>PROJECTS:</u>				
2021-05 Landscaping along Hole 6 North/Via De La Valle	\$13,512	\$13,512	\$0	\$55,000
	\$13,512	\$13,512	\$0	\$55,000

*Split 50/50 with SID

Whispering Palms CSD
SID Check Register
12/01/2023 through 12/31/2023

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/05/2023	EFT	EDCO	2110 · Accounts Payable		356.83	X		117,904.84
12/06/2023	EFT	AT & T (SBC)	2110 · Accounts Payable		194.72	X		117,710.12
12/07/2023			-split-	Deposit		X	5,227.98	122,938.10
12/11/2023	4675	Dudek	2110 · Accounts Payable		30,595.00	X		92,343.10
12/11/2023	4676	JMD Landscapes, Inc.	2110 · Accounts Payable		4,262.54	X		88,080.56
12/11/2023	4677	Rust Logistics	2110 · Accounts Payable		7,538.16			80,542.40
12/11/2023	4678	SWRCB Fees	2110 · Accounts Payable		30,531.00	X		50,011.40
12/11/2023	4679	US Bank	2110 · Accounts Payable		285.41	X		49,725.99
12/11/2023	4680	Underground Service...	2110 · Accounts Payable		50.25	X		49,675.74
12/14/2023			1200 · Undeposited Fu...	Deposit		X	274,286.66	323,962.40
12/14/2023			1200 · Undeposited Fu...	Deposit		X	500.00	324,462.40
12/14/2023			1200 · Undeposited Fu...	Deposit		X	3,003.34	327,465.74
12/14/2023	EFT	Shell Fleet Card	2110 · Accounts Payable		123.68	X		327,342.06
12/15/2023	EFT	SDG&E	2110 · Accounts Payable		14,885.95	X		312,456.11
12/15/2023	EFT	Sparkletts	2110 · Accounts Payable		47.36	X		312,408.75
12/18/2023	EFT	SDG&E	2110 · Accounts Payable		679.77	X		311,728.98
12/18/2023	4681	Fechter & Company, ...	2110 · Accounts Payable		2,900.00			308,828.98
12/18/2023	4682	Rancho Santa Fe CSD	2110 · Accounts Payable		2,085.00			306,743.98
12/21/2023	EFT	Home Depot	2110 · Accounts Payable		197.13	X		306,546.85
12/22/2023	EFT	OMWD	2110 · Accounts Payable		200.54	X		306,346.31
12/26/2023	EFT	AT & T (SBC)	2110 · Accounts Payable		53.50	X		306,292.81
12/31/2023			4000 · REVENUES:45...	Interest		X	4.15	306,296.96

Whispering Palms CSD
LID Check Register
12/01/2023 through 12/31/2023

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/11/2023	1701	Baker Pool Service Inc	2110 · Accounts Payable		180.00	X		38,663.05
12/11/2023	1702	Dudek	2110 · Accounts Payable		2,970.00	X		35,693.05
12/11/2023	1707	Fast Signs	2110 · Accounts Payable		4,140.69	X		31,552.36
12/11/2023	1708	JMD Landscape, Inc	2110 · Accounts Payable		7,647.09	X		23,905.27
12/11/2023	1709	MTR Horticulture, Inc	2110 · Accounts Payable		695.00	X		23,210.27
12/11/2023	1710	SD Light Guys	2110 · Accounts Payable		2,730.00	X		20,480.27
12/14/2023			1200 · Undeposited Fu...	Deposit		X	127,115.33	147,595.60
12/14/2023	EFT	WP CSD SID	2110 · Accounts Payable		500.00	X		147,095.60
12/14/2023	EFT	WP CSD SID	2110 · Accounts Payable		3,003.34	X		144,092.26
12/17/2023	EFT	SDG&E	2110 · Accounts Payable		74.07	X		144,018.19
12/17/2023	EFT	SDG&E	2110 · Accounts Payable		52.48	X		143,965.71
12/17/2023	EFT	SDG&E	2110 · Accounts Payable		84.93	X		143,880.78
12/17/2023	EFT	SDG&E	2110 · Accounts Payable		950.94	X		142,929.84
12/18/2023	1711	Fast Signs	2110 · Accounts Payable		3,551.42			139,378.42
12/18/2023	1712	APL Electrical, Inc	2110 · Accounts Payable		1,719.00			137,659.42
12/23/2023	EFT	OMWD	2110 · Accounts Payable		1,509.18	X		136,150.24
12/23/2023	EFT	OMWD	2110 · Accounts Payable		243.73	X		135,906.51
12/23/2023	EFT	OMWD	2110 · Accounts Payable		219.92	X		135,686.59
12/23/2023	EFT	OMWD	2110 · Accounts Payable		133.72	X		135,552.87
12/31/2023			4000 · REVENUES:42...	Interest		X	1.71	135,554.58



CalTRUST
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 Granite Bay, CA 95746
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Investment Account Summary

01/01/2024 through 01/31/2024

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jan 31 (\$)	Value on Jan 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
WHISPERING PALMS COMMUNITY SERVICES DIST IRCT	20100029590					
CalTRUST Liquidity Fund	20100029590	1,770,964.510	1.00	1,770,964.51	1,770,964.51	0.00
Portfolios Total value as of 01/31/2024				1,770,964.51		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund								
WHISPERING PALMS COMMUNITY SERVICES DIST IRCT							Account Number: 20100029590	
Beginning Balance	01/01/2024			1,762,875.740	1.00	1,762,875.74		
Accrual Income Div Reinvestment	01/31/2024	8,088.77	8,088.770	1,770,964.510	1.00	1,770,964.51	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Jan 31			1,770,964.510	1.00	1,770,964.51		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



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Investment Account Summary

12/01/2023 through 12/31/2023

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Dec 31 (\$)	Value on Dec 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
WHISPERING PALMS COMMUNITY SERVICES DIST IRCT	20100029590					
CalTRUST Liquidity Fund	20100029590	1,762,875.740	1.00	1,762,875.74	1,762,875.74	0.00
Portfolios Total value as of 12/31/2023				1,762,875.74		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund								
WHISPERING PALMS COMMUNITY SERVICES DIST IRCT							Account Number: 20100029590	
Beginning Balance	12/01/2023			1,754,604.260	1.00	1,754,604.26		
Accrual Income Div Reinvestment	12/29/2023	8,271.48	8,271.480	1,762,875.740	1.00	1,762,875.74	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Dec 31			1,762,875.740	1.00	1,762,875.74		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



	CalTRUST Liquidity	BofAML 3-Month US Treasury Bill Index		CalTRUST Liquidity Return	BofAML 3-Month US Treasury Bill Index
Net Assets	\$1,305,649,733.41	N/A	One Month	0.46%	0.43%
NAV per Share	\$1.00	N/A	Three Month	1.39%	1.36%
30 Day SEC Yield	5.39%	N/A	Six Month	2.80%	2.74%
Distribution Yield	5.40%	N/A	One Year*	5.30%	5.16%
Period Net Total Return	0.46%	0.43%	Two Year*	3.64%	3.47%
Effective Duration	N/A	N/A	Three Year*	2.42%	2.31%
Weighted Average Maturity	44.57 days	N/A	Five Year*	1.96%	1.94%
Weighted Average Life	74.90 days	N/A	Ten Year*	NA	NA
			Since Inception*	1.98%	1.96%
			*Annualized		

Portfolio Sector Breakdown

- Agency Floating Rate - 0.90%
- Commercial Paper - 38.14%
- Corporate Fixed Rate - 0.52%
- Fixed Rate Certificate of Deposit - 15.01%
- Floating Rate Certificate of Deposit - 12.87%
- Money Market Fund - 3.51%
- Repurchase Agreement - 26.92%
- US Treasury Bill - 2.14%

CalTRUST Historical Liquidity 30 day SEC Yield

1/24	5.40%
12/23	5.54%
11/23	5.52%
10/23	5.52%
9/23	5.46%
8/23	5.47%
7/23	5.07%
6/23	5.05%
5/23	4.99%
4/23	4.78%
3/23	4.59%
2/23	4.56%
1/23	4.26%

Rated AAAm by S&P Global Ratings

General Manager
Chuck Duffy

Board of Directors
Byron Hanchett
Bill Haynor
Doug Manatt
Ed Munsch
Al Panton

MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Sewer Systems Operations Report
Date: February 13, 2024

During the months of October through December 2023, the treatment plant and pump station operated normally, with the following exceptions.

As shown on the attached Regional Water Quality Control Board Monitoring Report, the effluent chloride test result of 350mg/L was equal to the limit of 350 mg/L for chloride.

The TDS result of 1158 mg/l exceeded the monthly limit of 1100 mg/l.

Higher TDS reads at the plant are generally caused by infiltration into the sewer mains from a rising groundwater table, which averages about 2500-3000 mg/l of TDS. There is no process at the plant which can remove this excess TDS from the effluent.

W·H·I·S·P·E·R·I·N·G P·A·L·M·S
C O M M U N I T Y S E R V I C E S D I S T R I C T
Rancho Santa Fe

General Manager
Chuck Duffy

Board of Directors
Bill Haynor
Byron Hanchett
Doug Manatt
Al Pantan
Ed Munsch

January 31st 2024

CRWQCB, San Diego Region
2375 Northside Drive, Suite 100
San Diego, CA 92108
ATTN: Groundwater Basin Branch

SUBJECT: Submittal of Quarterly Self-Monitoring Reports for October-December 2023.
Order No. 94-80 Whispering Palms W.P.C.F. GWB: 272418

We have enclosed the subject Reports in conformance with the Regional Water Quality Control Board Order and the Waste Discharge Requirements (WDR).

I swear under penalty of perjury that the information submitted in this document is true and correct. I certify under penalty of perjury that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Should you need additional information regarding any of the above, contact Mr. Jeff Pape, Operations Manager, at (760) 479-4126.

Sincerely,

Kris Gensler

Kris Gensler, Plant Operator

SELF MONITORING REPORT REVIEW

To: CALIFORNIA WATER QUALITY CONTROL BOARD
SAN DIEGO REGION
2375 Northside Drive, Suite 100
San Diego, CA 92108

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

REPORT FOR: October - December 2023

REPORT DUE: January 2024

REPORT FREQUENCY: Quarterly

SIGNED UNDER PENALTY OF PERJURY _____ *Kris Gensler*

OUR REVIEW OF THE ATTACHED SELF MONITORING REPORT REVEALS THE FOLLOWING MONITORING VIOLATION(S):

The result value of 1158 mg/l exceeded the monthly maximum limit of 1,100 mg/L for TDS
The monthly average result for Chloride was equal to the limit of 350 mg/L.

THE FOLLOWING REMEDIAL ACTION WILL BE (HAS BEEN) TAKEN TO CORRECT THE MONITORING VIOLATIONS LISTED ABOVE:

The District continues to investigate the source of TDS and Chloride into the collections system.

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Weekly

REPORT FREQUENCY: Quarterly

REPORT FOR: October 2023

REPORT DUE: January 2024

SOURCE OF SAMPLE: Effluent

TYPE OF SAMPLE: Composite

ANALYZED BY: SEJPA

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY EFFLUENT MONITORING

PARAMETER	REQUIRED TYPE	REQUIRED VALUE	RESULT VALUE	SAMPLE COLLECTED	
				DATE	TIME
BIOCHEMICAL OXYGEN DEMAND	Monthly Average	30	2		
			2	10/4/2023	7:00 AM
	Daily Average	45	4	10/11/2023	7:00 AM
			1	10/18/2023	7:00 AM
			1	10/25/2023	7:00 AM
TOTAL SUSPENDED SOLIDS	Monthly Average	30	0		
			0	10/4/2023	7:00 AM
	Daily Average	45	0	10/11/2023	7:00 AM
			0	10/18/2023	7:00 AM
			1	10/25/2023	7:00 AM
VOLATILE SUSPENDED SOLIDS	Monthly Average		0		
			0	10/4/2023	7:00 AM
	Daily Average		0	10/11/2023	7:00 AM
			0	10/18/2023	7:00 AM
			1	10/25/2023	7:00 AM
pH	Weekly	6.0 - 9.0	7.5	10/4/2023	7:00 AM
			7.4	10/11/2023	7:00 AM
			7.4	10/18/2023	7:00 AM
			7.5	10/25/2023	7:00 AM

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Weekly

REPORT FREQUENCY: Quarterly

REPORT FOR: November 2023

REPORT DUE: January 2024

SOURCE OF SAMPLE: Effluent

TYPE OF SAMPLE: Composite

ANALYZED BY: SEJPA

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY EFFLUENT MONITORING

PARAMETER	REQUIRED TYPE	REQUIRED VALUE	RESULT VALUE	SAMPLE COLLECTED	
				DATE	TIME
BIOCHEMICAL OXYGEN DEMAND	Monthly Average	30	3		
			1	11/1/2023	7:00 AM
			2	11/8/2023	7:00 AM
	Daily Average	45	3	11/15/2023	7:00 AM
			2	11/22/2023	7:00 AM
			6	11/29/2023	7:00 AM
TOTAL SUSPENDED SOLIDS	Monthly Average	30	1		
			0	11/1/2023	7:00 AM
			1	11/8/2023	7:00 AM
	Daily Average	45	2	11/15/2023	7:00 AM
			1	11/22/2023	7:00 AM
			1	11/29/2023	7:00 AM
VOLATILE SUSPENDED SOLIDS	Monthly Average		1		
			0	11/1/2023	7:00 AM
			1	11/8/2023	7:00 AM
	Daily Average		2	11/15/2023	7:00 AM
			1	11/22/2023	7:00 AM
			1	11/29/2023	7:00 AM
pH	Weekly	6.0 - 9.0	7.4	11/1/2023	7:00 AM
			7.4	11/8/2023	7:00 AM
			7.5	11/15/2023	7:00 AM
			7.4	11/22/2023	7:00 AM
			7.4	11/29/2023	7:00 AM

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Weekly

REPORT FREQUENCY: Quarterly

REPORT FOR: December 2023

REPORT DUE: January 2024

SOURCE OF SAMPLE: Effluent

TYPE OF SAMPLE: Composite

ANALYZED BY: SEJPA

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY EFFLUENT MONITORING

PARAMETER	REQUIRED TYPE	REQUIRED VALUE	RESULT VALUE	SAMPLE COLLECTED	
				DATE	TIME
BIOCHEMICAL OXYGEN DEMAND	Monthly Average	30	6		
			8	12/6/2023	7:00 AM
			6	12/13/2023	7:00 AM
	Daily Average	45	5	12/20/2023	7:00 AM
			4	12/27/2023	7:00 AM
TOTAL SUSPENDED SOLIDS	Monthly Average	30	1		
			1	12/6/2023	7:00 AM
			1	12/13/2023	7:00 AM
	Daily Average	45	1	12/20/2023	7:00 AM
			2	12/27/2023	7:00 AM
VOLATILE SUSPENDED SOLIDS	Monthly Average		1		
			1	12/6/2023	7:00 AM
			1	12/13/2023	7:00 AM
	Daily Average		1	12/20/2023	7:00 AM
			2	12/27/2023	7:00 AM
pH	Weekly	6.0 - 9.0	7.5	12/6/2023	7:00 AM
			7.5	12/13/2023	7:00 AM
			7.4	12/20/2023	7:00 AM
			7.5	12/27/2023	7:00 AM

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

REPORT FOR: OCT, NOV, DEC 2023

REPORT DUE: January 2024

SAMPLE POINT: Plant Flow

REPORT FREQUENCY: Quarterly

MEASURED BY: Gensler

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

MONTHLY FLOW LOGS

MONTH: DATE	OCTOBER DAILY FLOW MGD	NOVEMBER DAILY FLOW MGD	DECEMBER DAILY FLOW MGD
1	0.252	0.341	0.225
2	0.254	0.166	0.219
3	0.294	0.281	0.217
4	0.267	0.270	0.236
5	0.274	0.243	0.243
6	0.271	0.252	0.238
7	0.284	0.260	0.227
8	0.270	0.250	0.234
9	0.267	0.288	0.231
10	0.283	0.232	0.241
11	0.260	0.241	0.229
12	0.257	0.246	0.272
13	0.268	0.250	0.242
14	0.263	0.241	0.238
15	0.266	0.270	0.231
16	0.236	0.252	0.232
17	0.283	0.236	0.234
18	0.241	0.264	0.254
19	0.225	0.225	0.251
20	0.231	0.254	0.263
21	0.242	0.239	0.245
22	0.234	0.236	0.241
23	0.259	0.256	0.241
24	0.253	0.242	0.231
25	0.259	0.246	0.232
26	0.310	0.256	0.254
27	0.275	0.284	0.280
28	0.262	0.245	0.249
29	0.217	0.229	0.231
30	0.266	0.232	0.247
31	0.223		0.243
AVERAGE	0.260	0.251	0.240

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

SAMPLE FREQUENCY: Quarterly

ORDER NO: 94-80

REPORT FOR: October 2023

PREPARED BY: SEJPA

REPORT DUE: January 2024

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

SLUDGE DISPOSAL LOG

DATE	TYPE OF SLUDGE	QUANTITY OF SLUDGE REMOVED	SLUDGE DISPOSAL SITE
1	Unclassified	18.76	Centrifuged sludge is temporarily stored on-site in a storage bin.
2			
3			Sludge is removed from site by Rust and Son's Trucking. Disposed of at Yuma, AZ landfill.
4			
5			
6			
7			
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11			
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20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

SAMPLE FREQUENCY: Quarterly

ORDER NO: 94-80

REPORT FOR: November 2023

PREPARED BY: SEJPA

REPORT DUE: January 2024

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

SLUDGE DISPOSAL LOG

DATE	TYPE OF SLUDGE	QUANTITY OF SLUDGE REMOVED	SLUDGE DISPOSAL SITE
1	Unclassified	16.27	Centrifuged sludge is temporarily stored on-site in a storage bin. Sludge is removed from site by Rust and Son's Trucking. Disposed of at Yuma, AZ landfill.
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
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28			
29			
30			
31			

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

SAMPLE FREQUENCY: Quarterly

ORDER NO: 94-80

REPORT FOR: December 2023

PREPARED BY: SEJPA

REPORT DUE: January 2024

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

SLUDGE DISPOSAL LOG

DATE	TYPE OF SLUDGE	QUANTITY OF SLUDGE REMOVED	SLUDGE DISPOSAL SITE
1	Unclassified	4.88	Centrifuged sludge is temporarily stored on-site in a storage bin. Sludge is removed from site by Rust and Son's Trucking. Disposed of at Yuma, AZ landfill.
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
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22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Quarterly

REPORT FREQUENCY: Quarterly

REPORT FOR: OCT, NOV, DEC 2023

REPORT DUE: January 2024

SOURCE OF SAMPLE: Effluent

COLLECTED BY: Gensler

ANALYZED BY: SEJPA/Eurofins

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

QUARTERLY EFFLUENT MONITORING

PARAMETER	UNITS	SAMPLE TYPE	REQT TYPE	REQT VALUE	RESULT VALUE	SAMPLE DATE	SAMPLE TIME
TDS	mg/L	24-Hour Composite	Mo. Avg.	1100			
			Daily Max.	1200	1158	10/4/2023	7:00 AM
CHLORIDE	mg/L	24-Hour Composite	Mo. Avg.	350	350		
			Daily Max.	500	340	10/4/2023	7:00 AM
					350	11/8/2023	7:00 AM
SULFATE	mg/L	24-Hour Composite	Mo. Avg.	350	187	12/6/2023	7:00 AM
			Daily Max.	500	170	10/4/2023	7:00 AM
					200	11/8/2023	7:00 AM
% SODIUM	%	24-Hour Composite	Mo. Avg.	60	53	12/6/2023	7:00 AM
			Daily Max.	65	53	10/4/2023	7:00 AM
					53	11/8/2023	7:00 AM
MANGANESE	mg/L	24-Hour Composite	Mo. Avg.	0.15			
			Daily Max.	0.20	0.05	10/4/2023	7:00 AM
IRON	mg/L	24-Hour Composite	Mo. Avg.	0.85			
			Daily Max.	1.0	ND	10/4/2023	7:00 AM
MBAS	mg/L	24-Hour Composite	Mo. Avg.	0.5			
			Daily Max.	0.6	0.1	10/4/2023	7:00 AM
BORON	mg/L	24-Hour Composite	Mo. Avg.	0.5			
			Daily Max.	0.6	0.3	10/4/2023	7:00 AM
FLUORIDE	mg/L	24-Hour Composite	Mo. Avg.	1.0			
			Daily Max.	1.2	0.5	10/4/2023	7:00 AM

ND=not detected

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Quarterly

REPORT FREQUENCY: Quarterly

REPORT FOR: OCT, NOV, DEC 2023

REPORT DUE: January 2024

SOURCE OF SAMPLE: Supply

SAMPLE TYPE: Grab

ANALYZED BY: SEJPA/Eurofins

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

QUARTERLY POTABLE WATER MONITORING

PARAMETER	UNITS	DATE & TIME SAMPLED	SAMPLE VALUE
TDS	mg/L	10/4/2023 at 7:30 am	356
		11/8/2023 at 8:00 am	372
		12/6/2023 at 7:40 am	426
CHLORIDE	mg/L	10/4/2023 at 7:30 am	80
		11/8/2023 at 8:00 am	72
		12/6/2023 at 7:40 am	95
SULFATE	mg/L	10/4/2023 at 7:30 am	99
		11/8/2023 at 8:00 am	110
		12/6/2023 at 7:40 am	110

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Quarterly

REPORT FREQUENCY: Quarterly

PERIOD COVERED: OCT, NOV, DEC 2023

REPORT DUE: January 2024

SOURCE OF SAMPLE: Reclaimed Water

SAMPLE TYPE: Grab

DATA COLLECTED BY: Gensler

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

RECLAIMED WATER USE LOG

MONTH: DATE	OCTOBER FLOW (MGD)	NOVEMBER FLOW (MGD)	DECEMBER FLOW(MGD)
1			0.290
2			
3			
4			
5			
6			
7			0.020
8			0.080
9			0.080
10		0.133	
11		0.067	
12			
13			
14			
15			0.060
16			
17			
18			
19			
20			
21			
22		0.054	
23			
24			
25			
26			
27			
28			
29			
30			
31			
AVERAGE	0.000	0.085	0.106
TOTAL	0.000	0.254	0.530

WHISPERING PALMS COMMUNITY SERVICES DISTRICT

DISCHARGER: WHISPERING PALMS WRF

ORDER NO: 94-80

SAMPLE FREQUENCY: Daily

REPORT FREQUENCY: Quarterly

PERIOD COVERED: OCT, NOV, DEC 2023

REPORT DUE: January 2024

SOURCE OF SAMPLE: Reclaimed Water

SAMPLE TYPE: Grab

DATA COLLECTED BY: Gensler

SIGNED UNDER PENALTY OF PERJURY

Kris Gensler

RECLAIMED WATER USER SUMMARY REPORT

OWNER & STREET ADDRESS:

Rancho Paseana
16092 San Dieguito Road
Rancho Santa Fe, CA 92067

MAILING ADDRESS:

Rancho Paseana
P.O. Box 675890
Rancho Santa Fe, CA 92067

SUPERVISOR:

Dena Kent

PHONE NUMBER:

(619) 756-0875

BASIN PLAN:

Hydrologic Unit-San Dieguito
Subunit-Lower San Dieguito
Sub-Area-San Dieguito

RECLAIMED WATER USE SUMMARY INFORMATION:

A. Volume of Reclaimed Water Delivered:
B. Number of Sites: 1

RECLAIMED WATER USER SITE INSPECTIONS:

Number of Inspections: 1

RECLAIMED WATER USER VIOLATIONS:

Name: N/A
Violation: N/A