



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, November 14, 2023, 4:00 p.m.

Morgan Run Resort Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Doug Manatt at 4:02 p.m.

PRESENT

Doug Manatt
Al Panton
Byron Hanchett
Ed Munsch
Bill Haynor

ABSENT

GUESTS

Joanne Katz
Tom Kennedy

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

Pledge of Allegiance.

Public Comment – None.

ACTION ITEMS:

1. Minutes of the October 10, 2023 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

2. September 2023 Dudek Invoices for Payment.

ACTION: Director Hanchett moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

3. Presentation by Tom Kennedy, former General Manager of Rainbow Municipal Water District.

At the invitation of Director Bill Haynor, Tom Kennedy, former General Manager of Rainbow Municipal Water District, presented how Rainbow MWD approached their wastewater treatment piping refurbishment project.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscape agenda memo items. GM Chuck Duffy reported that the current planting plan along the new fence line on Via de la Valle is for white roses and bougainvillea. He will consult with Arnold Keene for additional suggestions. Mr. Duffy also reported that JMD Landscape will be submitting a proposal for the fence planting and irrigation in the coming week or so.

ACTION: Director Manatt moved to allow projects for irrigation and plantings along the Via de la Valle fence line to be commenced by staff with guidance from the directors in charge of the landscape report with a not-to-exceed cost of \$60,000. Director Hanchett seconded the motion. Motion carried 5-0.

- a. Recap of landscape committee meeting with Dave Likins of La Valle Coastal Club. Director Haynor gave a recap of the meeting and reviewed the presentation by La Valle Coastal Club.
- b. Whispering Palms Sign Monuments update rendering and proposal from FastSigns. The board reviewed the cost proposal and sample rendering of the signs.

ACTION: Director Hanchett moved to approve the proposal from FastSigns at a not-to-exceed cost of \$15,000. Director Manatt seconded the motion. Motion carried 5-0.

5. Consideration of Wastewater Plant Electrical & Solar Cost Performance and Status.

- a. SDGE monthly cost review – The SDGE bill for October 2023 was emailed to the board.
- b. Solar System performance review – Nothing additional to report.
- c. Solar System maintenance status – Nothing additional to report.

6. Consideration of Director Reports.

- a. Landscaping Report (Directors Manatt and Haynor) – Director Haynor reported a broken acacia on Via de la Valle and recommended that the palms in the median be trimmed.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – Nothing additional to report.

7. Consideration of Community Liaison Reports.

- a. La Valle Coastal Club – Nothing additional to report.
- b. Pacifica Enterprises – Nothing additional to report.
- c. Palma de La Reina – There was discussion concerning the mailboxes possibly being moved into the shopping complex.
- d. Interagency Relations – Nothing additional to report.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for September 2023 – Noted and filed.
- d. LAIF Update – Noted and filed.
- e. CALTRUST Update – Noted and filed.

10. General Manager's Report.

- a. Sewer Operations Report – Noted and filed.

11. Seminars/Conferences – Noted and filed.

12. Consideration of Correspondence.

- a. Bank Reconciliations for September 2023 were distributed to the board.

13. Consideration of Future Agenda Items.

Adjournment

The November 14, 2023 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Manatt at 5:30 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: December 18, 2023