



**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, August 1, 2023, 4:00 p.m.**  
Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Doug Manatt at 4:04 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Byron Hanchett  
Ed Munsch  
Bill Haynor

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez, Asst. GM

**Pledge of Allegiance.**

**Public Comment – None.**

**ACTION ITEMS:**

**1. Minutes of the June 13, 2023 Regular Meeting.**

**ACTION:** Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

**2. May and June 2023 Dudek Invoices for Payment.**

**ACTION:** Director Haynor moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

**3. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges Be Collected on the County of San Diego Property Tax Roll – Public Hearing.**

**ACTION:**

1. Director Manatt opened the public hearing. There were no comments from the public. Staff reported that no written comments had been received.
2. Director Manatt closed the public hearing.
3. Director Manatt moved to approve Resolution R-2023-02 for the collection of the charges on the tax roll as presented. Director Haynor seconded. Motion carried 5-0.

**4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

General Manager Chuck Duffy reviewed his landscape agenda memo and noted that the eucalyptus trees at the maintenance shack were being removed as of the date of this board meeting. Director Hanchett reported that he had received compliments on behalf of the CSD for the new tree plantings in the crescent area. Mr. Duffy reported that crews tried power washing the monument signs, but that it does not remove the stains. Staff will contact Fast Signs to see if they can do something to spruce up the signs.

**5. Consideration of Ordinance O-2023-01 for the Prohibition of Brine Discharge from Groundwater Wells Utilizing Reverse Osmosis Units into the District Sewer System (second reading).**

**ACTION:** Director Haynor moved to:

1. Read the title of the Ordinance.
2. Waive the second reading of the Ordinance.
3. Approve Ordinance O-2023-01 and direct staff to publish the ordinance in accordance with the Government Code.

Director Manatt seconded the motion. Motion carried 5-0.

**6. Consideration of Wastewater Plant Electrical & Solar Cost Performance and Status.**

- a. SDGE monthly cost review – SDGE summary table included with this item.
- b. Solar System performance review: GM Chuck Duffy reviews daily.
- c. Solar System maintenance status – Staff is using a new solar cleaning company, Simply Fresh Windows and Solar.
- d. Demand charge mitigation strategies.

**7. Consideration of Director Reports.**

- a. Landscaping Report (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Report (Directors Panton and Hanchett) – Nothing additional to report.
- c. Wastewater Treatment Plant Report (Directors Haynor and Manatt) – Nothing additional to report.
- d. Finance Report (Directors Haynor and Hanchett) – The board discussed the CalTrust rate of return.

**8. Consideration of Community Liaison Reports.**

- a. Morgan Run Resort – Meriwether Group is the new owner of Morgan Run.
- b. Pacifica Enterprises – Nothing new to report.
- c. Palma de La Reina – Nothing new to report.
- d. Interagency Relations – Director Haynor will be attending the CSDA conference in Monterey later this month.

**9. Monthly Flow Report – Noted and filed.**

**10. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for May and June 2023 – Noted and filed.
- d. LAIF Update – Noted and filed.
- e. CALTRUST Update – Noted and filed.

**11. General Manager's Report.**

- a. Sewer Operations Report – Noted and filed.

**12. Seminars/Conferences – Nothing additional to report.**

**13. Consideration of Correspondence.**

- a. Bank Reconciliations for May and June 2023 were distributed to the board.

**14. Consideration of Future Agenda Items.**

**Adjournment**

The August 1, 2023 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Board President Manatt at 5:14 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: September 11, 2023