



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, January 10, 2023, 4:00 p.m.
Morgan Run Resort Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Doug Manatt at 4:00 p.m.

PRESENT

Doug Manatt
Al Panton
Bill Haynor
Ed Munsch
Byron Hanchett

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

Pledge of Allegiance.

Public Comment – None.

ACTION ITEMS:

1. Minutes of the December 13, 2022 Special Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 5-0.

2. November 2022 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

3. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

General Manager Chuck Duffy provided a review of his landscape report. The board discussed refreshing the monument signs, adding new trees in the crescent area, trimming palm trees, and the upcoming color change planting at the end of the month.

4. Consideration of Nominees for Committee Reports.

Director Haynor recommended adding a monthly Finance Report.

- a. Landscaping Committee (Directors Munsch, Manatt and Haynor) – The board agreed that Directors Manatt and Haynor will report on additional landscaping concerns each month.
- b. Solar Committee (Directors Panton, Hanchett, and Manatt) – The board agreed that Directors Panton and Haynor will report on solar concerns each month.
- c. Wastewater Treatment Plant Committee (Director Panton) – The board agreed that Directors Haynor and Manatt will report on treatment plant concerns each month.

5. Consideration of Nominees for Community Liaison Reports.

- a. Morgan Run Resort – Director Panton will continue as liaison to Morgan Run Resort.
- b. Pacifica Enterprises – Director Manatt will continue as liaison to Pacifica Enterprises.
- c. Palma de La Reina – Director Haynor will continue as liaison to Palma de La Reina.
- d. Interagency Relations – Director Haynor will continue as liaison on Interagency Relations.

6. Monthly Flow Report – Noted and filed.

7. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for November 2022 – Noted and filed.
- d. LAIF Update – Noted and filed.

8. General Manager’s Report.

- a. Sewer Operations Report – Nothing additional to report.
- b. SDGE Power Cost Comparison Report – Staff to add kilowatt hours (kWh) to the report.

9. Seminars/Conferences – Nothing additional to report.

10. Consideration of Correspondence.

- a. Bank Reconciliations for November 2022 were distributed to the board.

11. Consideration of Future Agenda Items – None.

Adjournment

The January 10, 2023 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Haynor at 4:58 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: February 14, 2023