



**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, November 8, 2022, 4:00 p.m.**  
Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:02 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Bill Haynor  
Ed Munsch  
Byron Hanchett

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

**Pledge of Allegiance.**

**Public Comment – None.**

**ACTION ITEMS:**

**1. Minutes of the October 11, 2022 Regular Meeting.**

**ACTION:** Director Hanchett moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

**2. September 2022 Dudek Invoices for Payment.**

**ACTION:** Director Hanchett moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 5-0.

**3. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

General Manager Chuck Duffy provided a review of his landscape report. Director Haynor would like the board to consider extending pepper trees around the outside of the crescent area to make the landscaping consistent with the golf course.

**ACTION:** Director Manatt moved to rescind their prior decision to accept the portion of the bid from JMD Landscape for the proposed DG walking pathway. Director Hanchett seconded the motion. Motion carried 5-0.

**ACTION:** Director Haynor moved to remove 6 eucalyptus trees located near the golf course maintenance shed along Via de la Valle. Director Munsch seconded the motion. Motion carried 5-0.

**4. Committee Reports.**

- a. Landscaping Committee (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Committee (Directors Panton, Hanchett and Manatt) – General Manager Chuck Duffy reported that the panels need additional cleaning due to eucalyptus pollen and the nearby grading operations at Rancho Paseana.
- c. Wastewater Treatment Plant Committee (Director Panton) – Nothing additional to report.

**5. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that he keeps in contact with the GM.
- b. Pacifica Enterprises – Nothing new to report.
- d. Palma de La Reina – Nothing new to report.
- c. Interagency Relations – Director Haynor reported that there is a CSDA dinner meeting of the San Diego chapter coming up.

**6. Monthly Flow Report** – Noted and filed.

**7. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for September 2022 – Noted and filed.
- d. LAIF Update – Noted and filed.

**8. General Manager's Report.**

- a. Sewer Operations Report – Nothing additional to report.
- b. SDGE Power Cost Comparison Report.

**9. Seminars/Conferences** – Nothing additional to report.

**10. Consideration of Correspondence.**

- a. Bank Reconciliations for September 2022 were distributed to the board.

**11. Consideration of Future Agenda Items** – None.

**Adjournment**

The November 8, 2022 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Haynor at 4:50 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: December 13, 2022