#### WHISPERING PALMS COMMUNITY SERVICES DISTRICT

### FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

YEAR ENDED JUNE 30, 2020



WEALTH ADVISORY | OUTSOURCING AUDIT, TAX, AND CONSULTING

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#### INDEPENDENT AUDITORS' REPORT

Board of Directors Whispering Palms Community Services District Encinitas, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Whispering Palms Community Services District (the District), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Whispering Palms Community Services District as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Budgetary Comparison Schedule-General Fund, identified as Required Supplementary Information (RSI), be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 4, 2022, on our consideration of the Whispering Palms Community Services District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Whispering Palms Community Services District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Whispering Palms Community Services District's internal control over financial reporting and compliance.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Carlsbad, California May 4, 2022

This section of the Whispering Palms Community Services District's (District) annual financial report presents an analysis of the District's financial performance during the fiscal year ended June 30, 2020. This information is presented in conjunction with the audited basic financial statements, which follows this section.

#### FINANCIAL HIGHLIGHTS FOR FISCAL YEAR 2019-2020

- The assets of the District exceeded liabilities at the close of the 2019-2020 fiscal year by \$7,046,134 (net position). Of this amount, \$2,521,269 (unrestricted net position) may be used to meet ongoing obligations to citizens and creditors, and \$4,524,865 is invested in capital assets.
- Total assets of the District decreased at the close of the 2019-2020 fiscal year by \$254,198.
- Total liabilities of the District increased at the close of the 2019-2020 fiscal year by \$30,491.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: government-wide financial statements, fund financial statements, and notes to the financial statements. This report also includes additional required supplementary information in addition to the basic financial statements.

#### REQUIRED FINANCIAL STATEMENTS

**Government-Wide Financial Statements** are designed to provide readers with a broad overview of District finances, in a manner similar to a private-sector business, and includes the Governmental Activities (the Landscape Maintenance District) and the Business-type Activities (the Sewer Improvement District).

The <u>Statement of Net Position</u> presents information on all of the District's assets and liabilities and provides information about the nature and amounts of investments in resources (Assets) and the obligations to District creditors (Liabilities). Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The <u>Statement of Activities</u> presents information showing how net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. uncollected taxes).

Both of these government-wide financial statements distinguish functions of the District that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a portion of their costs through user fees and charges (business-type activities). The governmental activities of the District are roadside landscape maintenance services. The business-type activities of the District are sewer services.

**Fund Financial Statements** are groupings of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and to demonstrate finance-related legal compliance. All of the District's funds can be grouped into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds** are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the District's near-term financing requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions.

The District uses a government-type fund to account for its Landscape and Lighting Improvement District No. 1 (LLID), which provides street right-of-way landscape maintenance services. The District contracts with a landscaping contractor to maintain the Whispering Palms entry fountain and landscape maintenance for the street right-of-way for the Whispering Palms development along Via De La Valle and Cancha De Golf.

**Proprietary Funds** are used to account for the District's sewer service. Sewer service charges are used to fund the ongoing operations of the District including administrative, operations, treatment, collections, and acquisitions of capital assets. The proprietary fund financial statements include the statement of net position, statement of revenues, expenses and changes in net position, and statement of cash flows. These statements are accounted for using the full accrual basis of accounting similar to commercial enterprises.

Sewer service is provided throughout the service area of the District. The District serves the Whispering Palms residential development, as well as areas to the east such as the Del Mar Country Club Estates, Rancho Santa Fe Farms, Del Rayo Estates, Rancho Valencia, and San Diegueno Hills. Sewage is treated at the Whispering Palms Wastewater Reclamation Facility, which has a capacity of 400,000 gallons per day. The basic unit of charge used to calculate sewer service and connection fees is called an Equivalent Dwelling Unit (EDU), which equates to an estimated 230 gallons per day of wastewater flow. All single-family homes are charged 1 EDU as their sewer service charge. Commercial properties are charged based upon their calculated EDUs. The charge per EDU for the year ended June 30, 2020 was \$450. Sewer service charges are used to fund the ongoing operations of the District including administration, treatment plant and collections system operations, and replacement of equipment as needed.

**Fiduciary Funds** are used to account for resources held for the benefit of parties outside the government. The statement of fiduciary assets and liabilities is reported using the accrual basis of accounting.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

#### Other Information

In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information which can be found on the final pages of this report.

#### **Governmental Fund Budgetary Highlights**

The final fund balance at year-end was \$34,388 more than the final budget. The budget to actual variance of inflows was primarily due to increasing property values and decreasing interest rates, while the budget to actual variance of outflows was due to landscape renovation of the right-of-way areas.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

A summary of the District's Statement of Net Position in comparison to the prior year is presented below.

#### Condensed Statement of Net Position Fiscal Years June 30, 2019 and 2020

			Changes from 2	2019 to 2020
	2019	2020	Amount	Percentage
Assets:				
Current Assets \$	2,772,747 \$	2,714,790 \$	(57,957)	-2.1%
Capital Assets	4,721,106	4,524,865	(196,241)	-4.2%
Total Assets	7,493,853	7,239,655	(254,198)	-3.4%
Liabilities:				
Current	163,030	193,521	30,491	18.7%
Total Liabilities	163,030	193,521	30,491	18.7%
Net Position:				
Invested in capital assets	4,721,106	4,524,865	(196,241)	-4.2%
Unrestricted	2,609,717	2,521,269	(88,448)	-3.4%
Total Net Position \$	7,330,823 \$	7,046,134 \$	(284,689)	-3.9%

The following is a brief explanation for the balance changes of the Condensed Statement of Net Position for the year ending June 30, 2020:

- Current Assets decreased by \$57,957 largely due to a decrease in cash and cash equivalents and accounts receivable.
- The decrease in Capital Assets owes largely to depreciation of \$288,737, offset by \$23,014 in additions.
- Total Liabilities increased by \$30,491 due to accounts payable and accrued liabilities.

 A summary of the District's Statement of Activities in comparison to the prior year is presented below.

### Condensed Statement of Activities Fiscal Years Ended June 30, 2019 and 2020

	Enada dano do,	2010 4114 2020		
			Changes from 2	2019 to 2020
_	2019	2020	Amount	Percentage
Program Revenues:			_	
Charges for Services \$	688,321 \$	775,744 \$	87,423	12.70%
Capital grants and contributions	17,118	5,362	(11,756)	-68.68%
Total Program Revenues	705,439	781,106	75,667	10.73%
General Revenues:				
Taxes	349,815	359,336	9,521	2.72%
Investment earnings	55,814	46,483	(9,331)	-16.72%
Other revenues	<u> </u>	<u> </u>	<u>-</u> _	-100.00%
Total General Revenues	405,629	405,819	190	0.05%
Total Revenue	1,111,068	1,186,925	75,857	6.83%
Expenses:				
General government	58,097	56,747	(1,350)	-2.32%
Landscape maintenance	210,513	347,663	137,150	65.15%
Sewer	1,014,936	1,067,204	52,268	5.15%
Total Expenses	1,283,546	1,471,614	188,068	14.65%
Changes in Net Position	(172,478)	(284,689)	(112,211)	-65.06%
Beginning Net Position	7,503,301	7,330,823	(172,478)	2.30%
Ending Net Position \$ _	7,330,823 \$	7,046,134 \$	(284,689)	-3.88%

The following is a brief explanation for the balance changes of the Condensed Statement of Activities for the year ending June 30, 2020:

- There was an increase of \$87,423 in Charges for Services due to an increase in revenue generated by sewer and standby charges.
- Property taxes in both the sewer and landscaping district were up slightly because of increasing home values.
- Investment earnings decreased by \$9,331 due to lower interest rates.
- Expenses for Landscape maintenance increased by \$137,150 due to various projects the board took on in FY19-20.
- Expenses for Sewer increased by \$52,268 due to higher operating expenses for such things as treatment plant labor, management, equipment repair, sludge disposal, and power, to name a few.

#### **CAPITAL ASSETS**

The District's capital assets are comprised of sewer lines, pump stations, force mains, and the treatment plant. The District currently operates and maintains two sewer pump stations and approximately 39 miles of pipeline. Annual depreciation is calculated using the straight-line method over the estimated useful lives of the capital assets. Actual repairs, upgrades, or replacements to capital assets are based upon a review of an asset's physical conditions as well as its expected useful life.

	Balance at June 30, 2019	Additions	Deletions & Completed Construction	Balance at June 30, 2020
Capital Assets, not being depreciated:				
Land	\$ 184,510	\$ -	<u> </u>	\$ 184,510
Construction in progress		69,481		69,481
Total Capital Assets,		-		-
not being depreciated	184,510	69,481		253,991
Capital Assets, being depreciated:				
Structures and improvements	8,833,653	-		8,833,653
Equipment	2,287,610	23,014		2,310,624
Service Vehicle	7,672			7,672
Subtotal	11,128,935	23,014		11,151,949
Less Accumulated Depreciation:	(6,592,338)	(288,737)		(6,881,075)
Net Capital Assets, being depreciated	4,536,597	(265,723)		4,270,874
Net Capital Assets	\$ 4,721,107	\$ (196,242)	\$ -	\$ 4,524,865

Additional information regarding capital assets can be found in note 3 in Notes to Basic Financial Statements.

#### **LONG - TERM DEBT**

As of June 30, 2020, the District has no outstanding long-term debt.

#### FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

At year end, the District's governmental funds reported a fund balance of \$983,588 at June 30, 2020, which is a decrease of \$80,391 from \$1,063,979. The negative fund balance change was primarily due to various landscaping projects the board took on in FY19-20.

#### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The current economy does not have a significant effect on the District's finances due to the relative affluence of the area.

#### ADDITIONAL FINANCIAL INFORMATION

This financial report is designed to provide the District's customers, investors and other interested parties with an overview of the District's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact Chuck Duffy at the Whispering Palms Community Services District at 605 Third Street, Encinitas, CA 92024. He can be reached at 760-479-4125.

**BASIC FINANCIAL STATEMENTS** 

## WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF NET POSITION JUNE 30, 2020

	Primary Government					
		/ernmental		siness-Type		
		Activities	Activities			Total
ASSETS						
Current Assets:						
Cash and Cash Equivalents	\$	1,015,187	\$	1,580,118	\$	2,595,305
Accounts Receivable		1,341		94,428		95,769
Interest Receivable		3,308		4,888		8,196
Internal Balance		(12,318)		12,318		-
Prepaid Insurance		7,760		7,760		15,520
Total Current Assets		1,015,278		1,699,512		2,714,790
Noncurrent Assets:						
Capital Assets, not Being Depreciated		-		253,991		253,991
Capital Assets, Net of Accumulated						
Depreciation		-		4,270,874		4,270,874
Total Noncurrent Assets				4,524,865		4,524,865
Total Assets		1,015,278		6,224,377		7,239,655
LIABILITIES						
Current Liabilities:						
Accounts Payable and Accrued						
Liabilities		31,690		161,831		193,521
Total Current Liabilities		31,690		161,831		193,521
Total Liabilities		31,690		161,831		193,521
NET POSITION						
Investment in Capital Assets		-		4,524,865		4,524,865
Unrestricted		983,588		1,537,681		2,521,269
Total Net Position	\$	983,588	\$	6,062,546	\$	7,046,134

### WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2020

		Program Revenues		
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
PRIMARY GOVERNMENT				
Governmental Activities:				
General Government	\$ 56,747	\$ -	\$ -	\$ -
Landscape Maintenance	347,663			
Total Governmental Activities	404,410	-		-
BUSINESS-TYPE ACTIVITIES				
Sewer	1,067,204	775,744	-	5,362
Total Business-Type Activities	1,067,204	775,744		5,362
Total Primary Government	\$ 1,471,614	\$ 775,744	\$ -	\$ 5,362

### WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF ACTIVITIES (CONTINUED) YEAR ENDED JUNE 30, 2020

Net (Expense) Revenue and Changes in Net Position Primary Government Governmental **Business-Type** Functions/Programs Activities Activities Total PRIMARY GOVERNMENT Governmental Activities: **General Government** \$ (56,747)\$ (56,747)Landscape Maintenance (347,663)(347,663)**Total Governmental Activities** (404,410)(404,410)**BUSINESS-TYPE ACTIVITIES** Sewer (286,098)(286,098)Total Business-Type Activities (286,098)(286,098)**Total Primary Government** (404,410)(286,098)(690,508)**GENERAL REVENUES** Taxes and Special Assessments 305,090 54,246 359,336 46,483 **Unrestricted Investment Earnings** 18,929 27,554 81,800 324,019 405,819 **Total General Revenues CHANGE IN NET POSITION** (80,391)(204,298)(284,689)Net Position - Beginning of Year 1,063,979 6,266,844 7,330,823

983,588

\$

\$

6,062,546

\$

7,046,134

**NET POSITION - END OF YEAR** 

# WHISPERING PALMS COMMUNITY SERVICES DISTRICT BALANCE SHEET GOVERNMENTAL FUND JUNE 30, 2020

	General Fund	
ASSETS		_
Cash and Cash Equivalents Accounts Receivable Interest Receivable Prepaid Insurance	\$	1,015,187 1,341 3,308 7,760
Total Assets	\$	1,027,596
LIABILITIES AND FUND BALANCE		
LIABILITIES Accounts Payable and Accrued Liabilities Due to Other Funds  Total Liabilities	\$	31,690 12,318 44,008
FUND BALANCE Nonspendable:		,
Prepaid Insurance Unassigned Total Fund Balance		7,760 975,828 983,588
Total Liabilities and Fund Balance	\$	1,027,596

## WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE GOVERNMENTAL FUND YEAR ENDED JUNE 30, 2020

	General Fund	
REVENUES Taxes Investment Income	\$ 305,090 18,929	
Total Revenues	 324,019	
EXPENDITURES  Current: General Government: Landscape Maintenance General and Administrative  Total Expenditures	 347,663 56,747 404,410	
NET CHANGE IN FUND BALANCE	(80,391)	
Fund Balance - Beginning of Year	 1,063,979	
FUND BALANCE - END OF YEAR	\$ 983,588	

# WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF NET POSITION PROPRIETARY FUND JUNE 30, 2020

	Sewer Operations and Capital Fund
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 1,580,118
Accounts Receivable	94,428
Interest Receivable	4,888
Prepaid Insurance	7,760
Due from Other Funds	12,318
Total Current Assets	1,699,512
Noncurrent Assets:	
Capital Assets, not being Depreciated	253,991
Capital Assets, Net of Accumulated Depreciation	4,270,874
Total Noncurrent Assets	4,524,865
Total Assets	6,224,377
LIABILITIES	
Current Liabilities:	
Accounts Payable and Accrued Liabilities	161,831
Total Linkillaina	464.024
Total Liabilities	161,831_
NET POSITION	
Investment in Capital Assets	4,524,865
Unrestricted	1,537,681
Total Net Position	\$ 6,062,546

## WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION PROPRIETARY FUND YEAR ENDED JUNE 30, 2020

	Sewer Operations and Capital Fund	
OPERATING REVENUES		
Sewer Service Charges	\$	690,043
Reclaimed Water Charges		85,701
Total Operating Revenues		775,744
OPERATING EXPENSES		
Sewage Collection and Treatment		651,844
General and Administrative		126,623
Depreciation		288,737
Total Operating Expenses		1,067,204
OPERATING LOSS		(291,460)
NONOPERATING REVENUES (EXPENSES)		
Taxes and Special Assessments		54,246
Capacity Fees		5,362
Investment Earnings		27,554
Total Nonoperating Revenues (Expenses)		87,162
CHANGE IN NET POSITION		(204,298)
Net Position - Beginning of Year		6,266,844
NET POSITION - END OF YEAR	\$	6,062,546

## WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF CASH FLOWS PROPRIETARY FUND YEAR ENDED JUNE 30, 2020

CACH ELOWO EDOM ODEDATINO ACTIVITIES	Ope	Sewer rations and pital Fund
Cash Receipts from Customers	ф	069 579
Cash Receipts from Customers Capacity Fees Received	\$	968,578 5,362
Cash Payments for Services and Supplies		(739,704)
Net Cash Provided by Operating Activities		234,236
The Guerri Toylada by Operating Activities		204,200
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Property Taxes Received		54,246
Due to Other Funds		(5,793)
Net Cash Provided by Noncapital Financing Activities		48,453
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Acquisition of Capital Assets		(92,495)
Net Cash Used by Capital and Related Financing Activities		(92,495)
CACHELOWO FROM INVESTING ACTIVITIES		
CASH FLOWS FROM INVESTING ACTIVITIES		04.000
Interest Received		31,028
Net Cash Provided by Investing Activities	-	31,028
NET CHANGE IN CASH AND CASH EQUIVALENTS		221,222
Cash and Cash Equivalents - Beginning of Year		1,358,896
CASH AND CASH EQUIVALENTS - END OF YEAR	\$	1,580,118
RECONCILIATION OF OPERATING LOSS TO NET CASH FLOWS PROVIDED BY OPERATING ACTIVITIES:		
Operating Loss	\$	(291,460)
Adjustments to Reconcile Operating Loss to	Ψ	(201,400)
Net Cash Provided by Operating Activities:		
Depreciation		288,737
Capacity Fees		5,362
Changes in Operating Assets and Liabilities:		0,00=
(Increase) Decrease in Accounts Receivable		192,834
(Increase) Decrease in Prepaid Insurance		14,691
Increase (Decrease) in Accounts Payable		24,072
Total Adjustments		525,696
•		
Net Cash Provided (Used) by Operating Activities	\$	234,236

# WHISPERING PALMS COMMUNITY SERVICES DISTRICT STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES AGENCY FUNDS JUNE 30, 2020

	Total Agenc Funds	у
ASSETS		
Cash and Cash Equivalents	\$ 82,87	<u> 79</u>
Total Assets	\$ 82,87	<u> 79</u>
LIABILITIES		
Deposits Held for Others	\$ 82,87	79
Total Liabilities	_\$ 82,87	79

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Whispering Palms Community Services District (the District) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

#### A. Reporting Entity

In November 1987, the citizens of Whispering Palms formed a community services district pursuant to the California Government Code Section 61000. The District provides landscaping services to property owners in the community of Whispering Palms, and sewer service to Whispering Palms and other surrounding communities.

#### B. Basis of Accounting and Measurement Focus

The basic financial statements of the District are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

#### **Government-Wide Financial Statements**

Government-wide financial statements display information about the reporting government as a whole, except for its fiduciary activities. These statements include separate columns for the governmental and business-type activities of the primary government (including its blended component units). Eliminations have been made in the statement of activities so that certain allocated expenses are recorded only once (by the function to which they were allocated). However, general government expenses have not been allocated as indirect expenses to the various functions of the District. Interfund services provided and used are not eliminated in the process of consolidation.

Government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Under the economic resources measurement focus, all (both current and long term) economic resources and obligations of the reporting government are reported in the government-wide financial statements. Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements.

Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. Basis of Accounting and Measurement Focus (Continued)

#### Government-Wide Financial Statements (Continued)

Program revenues include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments that are restricted to meeting the operational or capital requirements of a particular function. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements rather than as an other financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability rather than as an expenditure.

#### **Fund Financial Statements**

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred inflows of resources, fund equity, revenues and expenditures, or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental, proprietary, and fiduciary funds are presented after the government-wide financial statements. These statements display information about the major funds individually and other governmental funds in the aggregate for governmental funds. Fiduciary statements, even though excluded from the government-wide financial statements, represent agency funds.

#### Governmental Funds

In the fund financial statements, governmental funds are presented using the current financial resources measurement focus and the *modified-accrual basis of accounting*. Revenues are recognized as soon as they are both *measurable* and *available*. *Measurable* means that the amounts can be estimated or otherwise determined. *Available* means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. Basis of Accounting and Measurement Focus (Continued)

#### Governmental Funds (Continued)

Revenue recognition is subject to the *measurable* and *available* criteria for the governmental funds in the fund financial statements. Significant revenues subject to the criteria include taxes and intergovernmental revenues. *Exchange transactions* are recognized as revenues in the period in which they are earned (i.e., the related goods or services are provided). *Locally imposed derived tax revenues* are recognized as revenues in the period in which the underlying exchange transaction upon which they are based takes place. *Imposed nonexchange transactions* are recognized as revenues in the period for which they were imposed. If the period of use is not specified, they are recognized as revenues when an enforceable legal claim to the revenues arises or when they are received, whichever occurs first. *Government-mandated and voluntary nonexchange transactions* are recognized as revenues when all applicable eligibility requirements have been met.

In the fund financial statements, governmental funds are presented using the *current financial resources measurement focus*. This means that only current assets, current liabilities, and deferred inflows of resources are generally included on their balance sheets. The reported fund balance (net current assets) is considered to be a measure of available spendable resources. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period to the extent normally collected within the availability period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available where cash is received by the government. The availability period for these revenues is 60 days.

Amounts expended to acquire capital assets are recorded as *expenditures* in the year that resources were expended rather than as fund assets. Expenditures generally are recorded when a fund liability is incurred. However, debt service expenditures are recorded only when payment is due by the end of year or the first of the following year. The proceeds of long-term debt are recorded as *other financing sources* rather than as a fund liability. Amounts paid to reduce long-term indebtedness are reported as fund expenditures.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. Basis of Accounting and Measurement Focus (Continued)

#### Proprietary and Fiduciary Funds

The District's enterprise funds are proprietary funds. In the fund financial statements, the proprietary funds and fiduciary funds are presented using the *accrual basis* of *accounting*. Revenues are recognized when they are earned and expenses are recognized when the related goods or services are delivered. In the fund financial statements, proprietary funds and fiduciary funds are presented using the *economic resources measurement focus*. This means that all assets, deferred outflows of resources, all liabilities, and deferred inflows of resources (whether current or noncurrent) associated with their activity are included on their statements of net position. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in total net position.

Proprietary funds' operating revenue, such as charges for services, results from exchange transactions associated with the principal activities of the funds. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies, taxes, and investment earnings, result from nonexchange transactions or ancillary activities. Amounts paid to acquire capital assets are capitalized as assets in the enterprise funds financial statements rather than reported as an expenditure. Proceeds of long-term debt are recorded as a liability in the enterprise fund financial statements rather than as an other financing source. Amounts paid to reduce long-term indebtedness of the enterprise fund are reported as a reduction of the related liability rather than as an expenditure.

The District's fiduciary funds are accounted for using the economic resources measurement focus and accrual basis of accounting. The District's fiduciary agency funds have no measurement focus but utilize the accrual basis for reporting its assets and liabilities. Because these funds are not available for use by the District, fiduciary funds are not included in the governmental-wide statements.

#### C. Fund Classifications

The District reports the following major governmental fund:

The General Fund is the primary operating fund for landscape maintenance. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The District has no other governmental funds.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### C. Fund Classifications (Continued)

The District reports the following major proprietary fund:

The Sewer Operations and Capital Fund is used to account for the operation and maintenance of the District's sewer systems, which is funded by user charges and other fees.

The District's fund structure also includes the following fund type:

The Fiduciary Fund includes a trust and agency fund. Agency funds are used to account for assets held by the government as an agent for individuals, private organizations, other governments, and/or other funds. Fiduciary statements, even though excluded from the government-wide financial statements, represent agency funds that are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### D. Cash and Cash Equivalents

For purposes of the statement of cash flows, cash and cash equivalents have been defined as demand deposits and highly liquid investments with an original maturity of 90 days or less. Cash includes amounts in demand and time deposits. Investments are stated at fair value (quoted market price or best available estimate thereof) (see Note 2).

#### E. Investments

Investments are reported in the accompanying financial statements at fair value. Changes in fair value that occur during a fiscal year are recognized as income from property and investments reported for that fiscal year. Income from property and investments includes interest earnings, changes in fair value, any gains or losses realized upon liquidation, maturity, or sale of investments. There are no significant differences between fair value and cost at June 30, 2020.

#### F. Receivables and Payables

Management estimates all receivables at June 30, 2020, to be collectible, as any receivables deemed uncollectible have been written off.

#### G. Interfund Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either due to/from other funds (i.e., the current portion of interfund loans) or advances to/from other funds (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as due to/from other funds.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### H. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The consumption method of accounting is used for prepaid items.

#### I. Capital Assets

Capital assets, which include land, structures and improvements, and equipment, are depreciated and are reported in the applicable governmental or business-type activity columns in the government-wide financial statements.

Capital assets have an estimated useful life greater than one year and have a cost greater than \$5,000. Capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized. Construction-in-progress costs are capitalized and transferred to their respective fixed asset category upon completion of the project.

Depreciation is charged to operations using the straight-line method based on the estimated useful life of an asset. Land and construction-in-progress are not depreciated.

Structures and improvements 40 to 50 Years Equipment 5 to 40 Years

#### J. Property Taxes

Real property taxes are levied on July 1 against owners of record on January 1. The taxes are due in two equal installments, on November 1 and February 1, and become delinquent after December 10 and April 10, respectively. Tax liens attach annually as of 12:01 a.m. on the first day in January in the fiscal year for which the taxes have been levied. Property tax revenue is recognized in the fiscal year for which the taxes have been levied, provided it is within 60 days of the end of the year.

#### K. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until that time. The District does not have any applicable deferred outflows of resources.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### K. Deferred Outflows/Inflows of Resources (Continued)

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The District does not have any applicable deferred inflows of resources.

#### L. Net Position Flow Assumptions

Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted—net position and unrestricted—net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the District's practice to consider restricted – net position to have been depleted before unrestricted – net position is applied.

#### M. Fund Balance Classification

In the fund financial statements, fund balances are classified as follows:

<u>Nonspendable</u> includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The not in spendable form criterion includes items that are not expected to be converted to cash (for example, inventories and prepaid amounts).

<u>Restricted</u> includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

<u>Committed</u> includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the board of directors. The board of directors has the authority to establish, modify, or rescind a fund balance commitment.

<u>Assigned</u> includes amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. The board of directors or designee has the authority to establish, modify, or rescind a fund balance assignment.

<u>Unassigned</u> includes the residual amounts that have not been restricted, committed, or assigned to specific purposes.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### M. Fund Balance Classification (Continued)

An individual governmental fund could include nonspendable resources and amounts that are restricted or unrestricted (committed, assigned, or unassigned) or any combination of those classifications. Restricted amounts are to be considered spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. When committed, assigned, and unassigned amounts are available for use, expenditures are considered to be spent first from committed, then from assigned, and then unassigned.

#### N. Use of Estimates

The preparation of financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates and assumptions.

#### NOTE 2 CASH AND INVESTMENTS

Cash and investments held by the District at June 30, 2020, are reported in the accompanying financial statements as follows:

Statement of Net Position:

Cash and Cash Equivalents \$ 2,595,305

Statement of Fiduciary Assets and Liabilities:

Cash and cash Equivalents 82,879

Total Cash and Investments \$ 2,678,184

Cash and investments as of June 30, 2020, consist of the following:

Deposits with Financial Institutions \$ 431,824
Investments in Local Agency Investment Fund 2,246,360
Total Cash and Investments \$ 2,678,184

### Investments Authorized by the California Government Code and the District's Investment Policy

The District is legally empowered by statute and resolution to invest in the California State Investment Pool – Local Agency Investment Fund (LAIF) and Pacific Western Bank for checking and money market deposits with said deposits being FDIC insured and/or collateralized

#### NOTE 2 CASH AND INVESTMENTS (CONTINUED)

#### **Disclosures Relating to Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. At June 30, 2020, District's investments in the Local Agency Investment Fund (LAIF) have a maturity of less than one year.

#### **Disclosures Relating to Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. At June 30, 2020, the District's investment in LAIF is not rated.

#### **Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the District's deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. At June 30, 2020, \$191,403 of the District's deposits with financial institutions was in excess of the Federal Deposit Insurance Corporation limits.

#### **California Local Agency Investment Fund**

The District is a voluntary participant in LAIF, which is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying financial statements at amounts based upon the District's pro rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized basis.

#### **Fair Value Measurements**

The District categorizes its fair value measurement within the fair value hierarchy established by GAAP. The hierarchy is based on the relative inputs used to measure the fair value of the investments. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

The District's investments in LAIF are not subject to the fair value hierarchy.

#### NOTE 3 CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2020, was as follows:

	Balance at June 30, 2019		Additions		Deletions and Completed Construction		Balance at June 30, 2020		
Business-Type Activities:				_					
Capital Assets, not being Depreciated:									
Land	\$	184,510	\$	-	\$	-	\$	184,510	
CIP		-		69,481		-		69,481	
Subtotal		184,510		69,481		-		253,991	
Capital Assets, being Depreciated:									
Structures and Improvements		8,833,653		-		-		8,833,653	
Equipment		2,287,610		23,014		-		2,310,624	
Service Vehicle		7,672		-		-		7,672	
Subtotal		11,128,935		23,014		-		11,151,949	
Less Accumulated Depreciation:									
Structures and Improvements		(5,029,240)		(194,222)		-		(5,223,462)	
Equipment		(1,561,180)		(92,981)		-		(1,654,161)	
Service Vehicle		(1,918)		(1,534)		-		(3,452)	
Subtotal		(6,592,338)		(288,737)		-		(6,881,075)	
Net Capital Assets									
being Depreciated		4,536,597		(265,723)		-		4,270,874	
Net Capital Assets	\$	4,721,107	\$	(196,242)	\$	-	\$	4,524,865	

Depreciation expense was charged to function/programs of the District as follows:

Business-Type Activities:

 Sewer
 \$ (288,737)

 Total Depreciation Expense
 \$ (288,737)

#### NOTE 4 INTERNAL BALANCE

Current internal balances arise in the normal course of business and are expected to be repaid shortly after the end of the fiscal year. The following is a summary of current internal balances as of June 30, 2020. The internal balances listed below represent the advancement of cash to cover operating expenses.

Receivable Fund	Amount		Payable Fund		Amount		
	•	40.040	0 15 1	_	10.010		
Proprietary Fund	\$	12,318	General Fund	\$	12,318		

#### NOTE 5 COMMERCIAL INSURANCE POLICY

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District purchases commercial insurance for its exposure to risk. The District is insured against claims and judgments for general liability, automobile liability, cyber liability, public officials and management liability (up to \$1,000,000 per occurrence). Property insurance was purchased with coverage of up to \$5,770,200 and mobile equipment for \$129,000, subject to a \$1,000 deductible. The District has also purchased excess liability insurance (up to \$10,000,000 per occurrence). Settled claims have not exceeded any of the District's coverage amounts in any of the last three fiscal years, and there were no significant reductions in the District's insurance coverage during the year ended June 30, 2020. The District's insurance coverage also includes inland marine, unscheduled equipment, scheduled equipment, and excess liability. There is no deductible on the general liability insurance. There are varying deductibles between \$500 and \$1,000 for automobile and miscellaneous coverage.

#### NOTE 6 CONTINGENCIES

#### **Litigation**

The District's management and legal counsel estimate that any legal claims against the District, not covered by insurance, resulting from such litigation would not have a material effect on the basic financial statements.

#### NOTE 7 RISKS AND UNCERTAINTIES

On January 30, 2020 the World Health Organization (WHO) announced a global health emergency based on an outbreak of a new strain of coronavirus (the COVID-19 outbreak) and the risks that are posed to the international community as the virus spread globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the District's financial condition, liquidity, and future results of operations. Management is actively monitoring the impact of the global situation on the District's financial condition, liquidity, operations, and workforce. The District cannot estimate the length or gravity of the impact of the COVID-19 outbreak at this time; however, if the pandemic continues, it may have a material effect on the District's results of future operations and financial position in fiscal year 2021.

#### NOTE 8 SUBSEQUENT EVENTS

On November 1, 2020 the District entered into an installment sales agreement in the amount of \$1,335,936 to install solar panels at the Water Reclamation Facility to help hedge against increasing energy costs and reduce operating costs. The installment notes carry an interest rate of 6% and biannual payments are due beginning May 2021 and ending November 2035.

**REQUIRED SUPPLEMENTARY INFORMATION** 

# WHISPERING PALMS COMMUNITY SERVICES DISTRICT BUDGETARY COMPARISON SCHEDULE GENERAL FUND YEAR ENDED JUNE 30, 2020

	Budgeted Amounts						Variance with	
	Original		Final		Actual		Final Budget	
FUND BALANCE - BEGINNING OF YEAR	\$	970,000	\$	970,000	\$	1,063,979	\$	93,979
RESOURCES (INFLOWS)								
Taxes and Special Assessments		305,000		305,000		305,090		90
Revenues from use of Money and Property		23,000		23,000		18,929		(4,071)
Amount Available for Appropriations		328,000		328,000		324,019		(3,981)
CHARGES TO APPROPRIATIONS (OUTFLOWS)								
Landscape Maintenance		277,500		277,500		347,663		(70, 163)
General Government		71,300		71,300		56,747		14,553
Total Charges to Appropriations		348,800		348,800		404,410		(55,610)
Excess of Resources Over (Under)								
Charges to Appropriations		(20,800)		(20,800)		(80,391)		(59,591)
FUND BALANCE - END OF YEAR	\$	949,200	\$	949,200	\$	983,588	\$	34,388

#### WHISPERING PALMS COMMUNITY SERVICES DISTRICT NOTE TO BUDGETARY COMPARISON SCHEDULE JUNE 30, 2020

#### **BUDGETS AND BUDGETARY ACCOUNTING**

The District follows these procedures in establishing the budgetary data reflected in the budgetary comparison schedule:

- a. The annual budget adopted by the board of directors provides for the general operation of the District. It includes proposed expenditures and the means of financing them.
- b. The board of directors approves total budgeted appropriations and any amendments to appropriations throughout the year. Actual expenditures may exceed budgeted appropriations at the fund level. However, the District's general manager is authorized to transfer budgeted amounts between individual departments. Budget figures used in the financial statements are the final adjusted amounts, including any amendments to the budget during the year.
- c. Formal budgetary integration is employed as a management control device. Appropriations that are encumbered at year-end lapse, and then are added to the following year's budgeted appropriations. However, encumbrances at year-end are reported as reservations of fund balance. There were no encumbrances at June 30, 2020.

Budget information is adopted for the governmental fund and presented as required supplemental information. The presentation represents original appropriations adjusted for supplemental appropriations, if any, made during the year. The budget for the governmental fund is adopted on a basis substantially consistent with GAAP.

#### **EXPENDITURES IN EXCESS OF BUDGET**

a. During the fiscal year ended June 30, 2020 expenditures of the general fund exceeded budgeted expenditures by \$55,610.

