



Rancho Santa Fe

**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, September 13, 2022, 4:00 p.m.**  
Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**THIS MEETING WILL BE HELD VIA TELECONFERENCE AS  
AUTHORIZED BY DISTRICT RESOLUTION R-2022-07 PERMITTING REMOTE  
TELECONFERENCE MEETINGS.**

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board Vice-President Doug Manatt at 4:05 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Bill Haynor  
Ed Munsch  
Byron Hanchett

**ABSENT**

**GUESTS**

JoAnn Katz  
Arnold Keene

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

**Pledge of Allegiance.**

**Public Comment – None.**

**ACTION ITEMS:**

- 1. Consideration of Resolution R-2022-07, Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 by Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Whispering Palms Community Services District for the Period September 13, 2022 Through October 12, 2022 Pursuant to Brown Act Provisions.**

**ACTION:** Director Hanchett moved to approve the resolution as presented. Director Manatt seconded the motion. Motion carried 5-0.

- 2. Minutes of the August 2, 2022 Regular Meeting.**

**ACTION:** Director Hanchett moved to approve the minutes as amended, updating Item 1 on page 1 and page 7 of the agenda with the correct district name. Director Panton seconded the motion. Motion carried 5-0.

- 3. July 2022 Dudek Invoices for Payment.**

**ACTION:** Director Manatt moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

**4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

JoAnn Katz offered several public comments. She reported that there is a collapsed palm in the crescent area that likely needs removal and that the impatiens look great. General Manager Chuck Duffy reported on his meeting met with Arnold Keene, Bill Haynor, and Doug Manatt to discuss landscaping ideas along Via de la Valle, as well as placement of a proposed walking path. Mr. Duffy provided a review of the water source options for irrigating any plantings along the fence.

**5. Committee Reports.**

- a. Landscaping Committee (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Committee (Directors Panton, Hanchett and Manatt) – Nothing additional to report.
- c. Wastewater Treatment Plant Committee (Director Panton) – General Manager Chuck Duffy reported that Kris Gensler is the new operator at the Whispering Palms Treatment Plant, since previous operator Alfred Oquendo has retired.

**6. Community Liaison Reports.**

- a. Morgan Run Resort – Nothing new to report.
- b. Pacifica Enterprises – Nothing new to report.
- d. Palma de La Reina – Nothing new to report.
- c. Interagency Relations – Director Haynor reported on the CSDA Annual Conference in August which he attended.

**7. Monthly Flow Report** – Noted and filed.

**8. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for July 2022 – Noted and filed.
- d. LAIF Update – Noted and filed.

**9. General Manager's Report.**

- a. Sewer Operations Report – Nothing additional to report.
- b. SDGE Power Cost Comparison Report.

**10. Seminars/Conferences** – Nothing additional to report.

**11. Consideration of Correspondence.**

- a. Bank Reconciliations for July 2022 were distributed to the board.

**12. Consideration of Future Agenda Items** – The board directed staff to reserve a room at Morgan Run for the annual December meeting and dinner.

**Adjournment**

The September 13, 2022 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Haynor at 5:08 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: October 11, 2022