



**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, June 14, 2022, 4:00 p.m.**  
Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:03 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Byron Hanchett  
Ed Munsch  
Bill Haynor

**ABSENT**

Paula Melendrez

**GUESTS**

**STAFF**

Chuck Duffy, GM

**Pledge of Allegiance.**

**Public Comment – None.**

**ACTION ITEMS:**

**1. Minutes of the May 10, 2022 Regular Meeting.**

**ACTION:** Director Manatt moved to approve the minutes as presented. Director Munsch seconded the motion. Motion carried 5-0.

**2. April 2022 Dudek Invoices for Payment.**

**ACTION:** Director Hanchett moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 5-0.

**3. Consideration of Fiscal Year 2022/23 Draft Sewer and Landscape District Budgets, Sewer Service Charge Report by Bartle Wells Associates, and Potential Sewer Service Charge Rate Increases.**

**ACTION:** Director Manatt moved to preliminarily approve the recommended rate increase for each of the next 3 years to cover ongoing operations, maintenance, and capital project costs going forward, and directed staff to begin the Proposition 218 process. Director Munsch seconded the motion. Motion carried 5-0.

**4. Consideration of Fiscal Year 2020-2021 Comprehensive Annual Financial Report and Draft Audit.**

**ACTION:** Director Hanchett moved to approve the Annual Financial Report and Draft Audit as presented. Director Munsch seconded the motion. Motion carried 5-0.

**5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

General Manager Chuck Duffy provided a review of his landscape report.

**6. Committee Reports.**

- a. Landscaping Committee (Directors Manatt and Haynor) – Nothing additional to report.
- b. Solar Committee (Directors Panton, Hanchett and Manatt) – Discussion of reduced output from solar inverter #2. Baker has sent someone onsite to investigate.
- c. Wastewater Treatment Plant Committee (Director Panton) – Nothing additional to report.

**7. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that the GM at Morgan Run left his position for another job. There is also a new field superintendent at Morgan Run who has done a good job to date.
- b. Pacifica Enterprises – Nothing new to report.
- d. Palma de La Reina – Nothing new to report.
- c. Interagency Relations – Director Haynor reported that the CSDA Annual Conference is coming up in August.

**8. Monthly Flow Report – Noted and filed.**

**9. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for March 2022 – Noted and filed.
- d. LAIF Update – Noted and filed.

**10. General Manager's Report.**

- a. Sewer Operations Report – Nothing additional to report.
- b. SDGE Power Cost Comparison Report.

**11. Seminars/Conferences.**

- a. CSDA Annual Conference & Exhibitor Showcase August 22-25, 2022.  
**ACTION:** Director Manatt moved to approve Director Haynor's attendance at the conference. Director Hanchett seconded the motion. Motion carried 5-0.

**12. Consideration of Correspondence.**

- b. Bank Reconciliations for April 2022 – Sent to the board with the May 2022 reconciliations.

**13. Consideration of Future Agenda Items.**

**Adjournment**

The June 14, 2022 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by Director Haynor.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: August 2, 2022