



**MINUTES**  
**BOARD OF DIRECTORS SPECIAL MEETING**  
**Tuesday, January 11, 2022, 4:00 p.m.**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE AS  
AUTHORIZED BY DISTRICT RESOLUTION R-2022-01 PERMITTING  
REMOTE TELECONFERENCE MEETINGS.**

**Call Meeting to Order and Roll Call.**

The Special Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:01 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Byron Hanchett  
Ed Munsch  
Bill Haynor

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

**Pledge of Allegiance.**

**Public Comment – None.**

**ACTION ITEMS:**

- 1. Consideration of Resolution R-2022-01, Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 By Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Rancho Santa Fe Community Services District for the Period January 11, 2022 Through February 8, 2022 Pursuant to Brown Act Provisions.**  
**ACTION:** Director Hanchett moved to approve the Resolution as presented. Director Manatt seconded. Motion carried 5-0.
- 2. Minutes of the December 14, 2021 Regular Meeting.**  
**ACTION:** Director Hanchett moved to approve the minutes as presented. Director Munsch seconded the motion. Motion carried 5-0.
- 3. November 2021 Dudek Invoices for Payment.**  
**ACTION:** Director Manatt moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

**4. Solar Panel Power Project at the Whispering Palms Treatment Plant.**

General Manager Chuck Duffy reported that Baker Electric has been making good progress on the installation of the solar panels, and the job is expected to be completed in mid-February. Director Panton suggested that the board arrange to have a press release regarding the completed Solar Project. Director Haynor will reach out to his contact with a local newspaper.

**5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

General Manager Chuck Duffy provided a review of his landscape report contained in the agenda.

**6. Committee Reports.**

- a. Landscaping Committee (Directors Munsch, Manatt and Haynor) – Nothing additional to report.
- b. Solar Committee (Directors Panton, Hanchett and Manatt) – Nothing additional to report.
- c. Wastewater Treatment Plant Committee (Director Panton) – Nothing additional to report.

**7. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that the GM at Morgan Run encouraged him to join a committee of the San Dieguito River Valley Conservancy in order to help in the planning of a walkway at the south edge of Morgan Run.
- b. Pacifica Enterprises – Director Manatt reported that the dead cypress was removed.
- d. Palma de La Reina – Director Haynor reported that the restaurant is closed most of the time.
- c. Interagency Relations – Nothing new to report.

**8. Monthly Flow Report – Noted and filed.**

**9. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for November 2021 – Noted and filed.
- d. LAIF Update – Noted and filed.

**10. General Manager's Report.**

- a. Sewer Operations Report – General Manager Chuck Duffy reported that he has been working with counsel regarding the palm tree issue.

**11. Seminars/Conferences.**

**12. Consideration of Correspondence.**

- a. Bank Reconciliations for November 2021 – Noted and filed.

**13. Consideration of Future Agenda Items.**

**Adjournment**

The January 11, 2022 Special Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:52 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: February 8, 2022