



**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, December 14, 2021, 4:00 p.m.**  
Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:08 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Byron Hanchett  
Ed Munsch  
Bill Haynor

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

**Pledge of Allegiance.**

**Public Comment** – None.

**ACTION ITEMS:**

**1. Election of Board President and Vice President for 2022.**

Director Hanchett nominated Director Haynor for Board President.

**ACTION:** Director Hanchett moved to appoint Director Haynor as Board President.

Director Manatt seconded. Motion carried 5-0.

Director Hanchett nominated Director Manatt for Board Vice President.

**ACTION:** Director Hanchett moved to appoint Director Manatt as Board Vice President.

Director Manatt seconded. Motion carried 5-0.

**2. Minutes of the November 9, 2021 Regular Meeting.**

Director Haynor reported that he was not absent at the November 9<sup>th</sup> meeting.

**ACTION:** Director Manatt moved to approve the minutes as amended, noting that Director Haynor was present. Director Munsch seconded the motion. Motion carried 5-0.

**3. October 2021 Dudek Invoices for Payment.**

**ACTION:** Director Haynor moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

**4. Solar Panel Power Project at the Whispering Palms Treatment Plant.**

General Manager Chuck Duffy reported that the project is going well and that the connection from the solar panels to the treatment plant electrical system was completed.

**5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

- a. Update on Via De La Valle landscaping plans – General Manager Chuck Duffy provided a review of his landscape report contained in the agenda.

**ACTION:** Director Manatt moved to approve the proposal from JMD Landscape for the installation of the fence along Via De La Valle. Director Haynor seconded the motion. Motion carried 5-0.

**6. Committee Reports.**

- a. Landscaping Committee (Directors Munsch, Manatt and Haynor) – Nothing additional to report.  
b. Solar Committee (Directors Panton, Hanchett and Manatt) – Nothing additional to report.  
c. Wastewater Treatment Plant Committee (Director Panton) – Nothing additional to report.

**7. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that membership at the club is up to 600 now, with 100 new members added the past year.  
b. Pacifica Enterprises – Director Manatt reported that the dead cypress was removed.  
d. Palma de La Reina – Nothing new to report.  
c. Interagency Relations – Nothing new to report.

**8. Monthly Flow Report – Noted and filed.**

**9. District Financial Reports.**

- a. Account Balances – Noted and filed.  
b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.  
c. WPCSD Check Register for October 2021 – Noted and filed.  
d. LAIF Update – Noted and filed.

**10. General Manager's Report.**

- a. Sewer Operations Report – Nothing further to report.

**11. Seminars/Conferences.**

**12. Consideration of Correspondence.**

- a. Bank Reconciliations for October 2021 – Noted and filed.

**13. Consideration of Future Agenda Items.**

**Adjournment**

The December 14, 2021 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:46 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: January 11, 2022