



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, September 14, 2021, 4:00 p.m.
Morgan Run Resort Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:05 p.m.

PRESENT

Doug Manatt
Al Panton
Byron Hanchett
Bill Haynor

ABSENT

Ed Munsch

GUESTS

Neal Myers, Counsel

STAFF

Chuck Duffy, GM
Paula Melendrez

Pledge of Allegiance.

Public Comment – None.

ACTION ITEMS:

1. Minutes of the August 3, 2021 Regular Meeting

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 4-0.

2. Minutes of the August 6, 2021 Special Meeting

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 4-0.

3. July 2021 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Manatt seconded the motion. Motion carried 4-0.

4. July 2021 Bank Reconciliation for the SID, LID and Trust Accounts.

ACTION: Director Haynor moved to approve the bank reconciliations as submitted. Director Panton seconded the motion. Motion carried 4-0.

5. Solar Panel Power Project at the Whispering Palms Treatment Plant.

No action taken.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. Update on Via De La Valle landscaping plans – General Manager Chuck Duffy provided a review of his landscape report contained in the agenda. Assistant General Manager Paula Melendrez reported that the Holiday Lights are scheduled to be installed on Saturday, November 20th. Director Haynor requested that holiday lights be added to the smaller palm trees near the fountain, the center median sign, and the Pacifica sign.

7. Committee Reports.

- a. Landscaping Committee (Directors Munsch, Manatt and Haynor) – Nothing additional.
- b. Solar Committee (Directors Panton, Hanchett and Manatt) – Nothing additional to report.
- c. Wastewater Treatment Plant Committee (Director Panton) – Nothing additional to report.

8. Community Liaison Reports.

- a. Morgan Run Resort – Director Panton has secured a meeting room for the District to use free of charge.
- b. Pacifica Enterprises – Director Manatt contacted the new renters and introduced himself as the representative of the CSD.
- d. Palma de La Reina – Director Haynor reported that the Cleaners have vacated the center.
- c. Interagency Relations – Directors Haynor and Manatt reported on their attendance at the CSDA Annual Conference in August.

9. Monthly Flow Report – Noted and filed.

10. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for July 2021 – Noted and filed.
- d. LAIF Update – Noted and filed.

11. General Manager’s Report.

- a. Sewer Operations Report – Nothing further to report.

12. Upcoming Seminars/Conferences.

13. Consideration of Future Agenda Items.

Adjournment

The September 14, 2021 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:37 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: October 12, 2021