



**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, August 3, 2021, 4:00 p.m.**  
Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:00 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Byron Hanchett  
Bill Haynor  
Ed Munsch

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

**Pledge of Allegiance.**

**Public Comment** – None.

**ACTION ITEMS:**

**1. Minutes of the June 8, 2021 Regular Meeting**

**ACTION:** Director Haynor moved to approve the minutes as submitted. Director Panton seconded the motion. Motion carried 5-0.

**2. Minutes of the June 25, 2021 Special Meeting**

**ACTION:** Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

**3. May and June 2021 Dudek Invoices for Payment.**

**ACTION:** Director Haynor moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 4-0.

**4. June 2021 Bank Reconciliation for the SID, LID and Trust Accounts.**

**ACTION:** Director Haynor moved to approve the bank reconciliations as submitted. Director Panton seconded the motion. Motion carried 4-0-1, with Director Manatt abstaining.

**5. Adoption of a Resolution Directing That the Sewer Service Charges and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.**

- ACTION:**
1. Director Hanchett opened the public hearing. There were no comments from the public, and staff reported that no written comments were received.
  2. Director Hanchett closed the public hearing.
  3. Director Haynor moved to approve the Resolution as presented. Director Panton seconded the motion. Motion carried 5-0.

**6. Consideration of Requested Change Order from Baker Electric for the Whispering Palms Treatment Plant Solar Power Project.**

Director Hanchett proposed a special meeting of the Solar Committee be held on Friday, August 6 at 10:00 a.m.

**7. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

- a. Update on Via De La Valle landscaping plans – General Manager Chuck Duffy reported that Joe Diaz from JMD Landscaping would be planting the summer color scheme the following week and would be replacing the privet damaged by the car crash. Joe will also have a proposal for the pampas grass removal before the next meeting. Mr. Duffy also reported that the water meter application has been submitted to OMWD.
- b. Vegetation next to 3908 Via Valle Verde and behind 4 North green – GM Chuck Duffy will arrange a one-time cleanup by JMD.

**8. Committee Reports.**

- a. Landscaping Committee (Directors Munsch, Manatt and Haynor) – The committee has been discussing the extent of the Via De La Valle landscaping with Landscape Architect David Reed.
- b. Solar Committee (Directors Panton, Hanchett and Manatt) – A Special Meeting of the committee is scheduled for August 6 at 10:00 a.m.
- c. Wastewater Treatment Plant Committee (Director Panton) – Nothing additional to report.

**9. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that the Club is short on staff.
- b. Pacifica Enterprises – Nothing additional to report.
- d. Palma de La Reina – Nothing additional to report.
- c. Interagency Relations – Directors Haynor and Manatt will be attending the CSDA Annual Conference in late August.

**10. Monthly Flow Report – Noted and filed.**

**11. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for June 2021 – Noted and filed.
- d. LAIF Update – Noted and filed.

**12. General Manager's Report.**

- a. Sewer Operations Report – Nothing further to report.
- b. Solar Panel Project at the Whispering Palms Treatment Plant – There will be a special meeting at Dudek on August 6th at 10:00 a.m. to discuss the change order from Baker Electric.

**13. Upcoming Seminars/Conferences.**

**14. Consideration of Future Agenda Items.**

**Adjournment**

The August 3, 2021 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:04 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board of Directors: September 14, 2021