



MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, June 8, 2021, 4:00 p.m.

THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:00 p.m.

PRESENT

Doug Manatt
Al Panton
Byron Hanchett
Bill Haynor

ABSENT

Ed Munsch

GUESTS

David Reed, DRLA
Jon Kelly, Club Corp
Caleb McKinley

STAFF

Chuck Duffy, GM
Paula Melendrez

Pledge of Allegiance.

Public Comment – Caleb McKinley wanted to follow-up on the topic of the palm trees located on private property near the monument sign.

ACTION ITEMS:

1. Minutes of the May 11, 2021 Regular Meeting

ACTION: Director Manatt moved to approve the minutes as submitted. Director Panton seconded the motion. Motion carried 4-0.

2. Minutes of the May 13, 2021 Special Meeting

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 4-0.

3. April 2021 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Panton seconded the motion. Motion carried 4-0.

4. Consideration of Fiscal Year 2021/22 Draft Sewer and Landscape District Budgets.

The General Manager stated that the budget as presented was the same as that reviewed by the Board at the May board meeting. Director Hanchett opened the public hearing. There was no public comment, and staff reported that no written public comment had been received. Director Hanchett closed the public hearing.

ACTION: Director Manatt moved to approve the budget as presented. Director Haynor seconded the motion. Motion carried 4-0.

5. Consideration of Fiscal Year 2019-2020 Comprehensive Annual Financial Report and Draft Audit.

ACTION: Director Pantan moved to approve the draft audit as submitted, with the final report to be provided to the board when completed. Director Haynor seconded the motion. Motion carried 4-0.

6. Consideration of Proposals for Fiscal Year 2020/21 Auditing Services.

ACTION: Director Pantan moved to accept the proposal from Fechter & Company as submitted. Director Haynor seconded the motion. Motion carried 4-0.

7. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

Directors Haynor and Manatt from the Landscape Committee discussed the plant palette for the proposed plantings along Via De La Valle and Hole 6 North Course of Morgan Run with Landscape Architect David Reed. All Directors were in favor of David's Plan B design. Mr. Reed will proceed with the plans, specs and water calculations, and GM Chuck Duffy will coordinate the removal of pampas grass with JMD Landscape.

ACTION: Director Manatt moved to accept Mr. Reed's Plan B design and move forward with the planning and initial plant removal as discussed above. Director Haynor seconded the motion. Motion carried 4-0.

8. Committee Reports.

- a. Landscaping Committee (Directors Munsch, Manatt and Haynor) – The committee reported that Villas I had their palms trimmed. Mark Robinson from MTR Horticulture has applied organic fertilizer to our palms.
- b. Solar Committee (Directors Pantan, Hanchett and Manatt) –GM Chuck Duffy provided an update to the board via email on 6/8/2021.
- c. Wastewater Treatment Plant Committee (Director Pantan) – Nothing new to report.

9. Community Liaison Reports.

- a. Morgan Run Resort – Director Pantan reported that the Club is coming back nicely and would like to have the August meeting there.
- b. Pacifica Enterprises – Director Manatt reported that a new tenant has taken over the Pacifica building.
- d. Palma de La Reina – Director Haynor reported that the new restaurant has applied for a liquor license. He says that about 50% of the retail stores, 75% of the commercial stores, and 100% of the apartments are leased.
- c. Interagency Relations – Directors Haynor and Manatt will be attending the CSDA Annual Conference in late August.

10. Monthly Flow Report – Noted and filed.

11. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for April 2021 – Noted and filed.
- d. LAIF Update – Noted and filed.

12. General Manager’s Report.

- a. Sewer Operations Report – Nothing further to report.
- b. Solar Panel Project at the Whispering Palms Treatment Plant – There will be an on-site special meeting at the Treatment Plant this Thursday, May 13th at 10:00 a.m. to review the solar panel design.

13. Upcoming Seminars/Conferences.

Directors Haynor and Manatt would like to attend the CSDA conference in August.

ACTION: Director Panton moved to approve the request to attend the conference. Director Hanchett seconded the motion. Motion carried 4-0.

14. Consideration of Future Agenda Items.

Adjournment

The June 8, 2021 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:26 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: August 3, 2021