



Rancho Santa Fe

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, February 9, 2021, 4:00 p.m.

THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Byron Hanchett at 4:12 p.m.

PRESENT

Doug Manatt
Al Panton
Byron Hanchett
Ed Munsch
Bill Haynor

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

Pledge of Allegiance.

Public Comment – None.

ACTION ITEMS:

1. Consideration of Homeowner Request for Palm Tree Trimming Adjacent to the Whispering Palms Monument Sign.

General Manager Chuck Duffy provided a brief background on the palm trees on the homeowner's lot. The homeowner is requesting that the District trim the 7 palm trees located on her lot. The District had erroneously trimmed the palms in the 90's, but then discovered it did not have an easement nor a right to access the lot and trim the trees. The District's charter is to maintain the landscape in the road right-of-way, and these palms are on private property. An easement was granted in 1988 by the homeowner at the time to the Newport Pacific Development Company, which granted Newport the right to maintain the trees. The District therefore has no responsibility for the palms on the homeowner lot, but will explore options for the maintenance of the iconic palm trees.

2. Minutes of the January 12, 2021 Regular Meeting

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

3. Minutes of the January 13, 2021 Special Meeting

ACTION: Director Haynor moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 5-0.

4. December 2020 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

5. Consideration of Consultant Services Contract Between Dudek and the District to Provide As-Needed Inspection of the Solar Panel Power Project at the Whispering Palms Wastewater Treatment Plant.

ACTION: Director Panton moved to approve the contract with Dudek Engineering at a not-to-exceed amount of \$10,000. Director Munsch seconded the motion. Motion carried 5-0.

6. Report on the Solar Panel Power Project at the Whispering Palms Wastewater Treatment Plant.

General Manager Chuck Duffy reported on his onsite meeting with the project manager from Baker Electric and our engineering manager, Jeff Pape. Baker conducted some drone aerial video and photographs during this time, and held a general discussion about the pacing of the project. Baker will be focused on design and permitting of the various components comprising the solar panel system for the next four months. Actual construction is scheduled to start on May 24th.

7. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

General Manager Chuck Duffy reported that APL Electric has installed the new low voltage lights which light the flowers around the fountain, Pacifica, and median sign. JMD Landscape will start trenching next week for the low voltage wire system along Via De La Valle for the new pepper tree low voltage up lights. Finally, landscape designer George Mercer is working on a rendering to flesh out some ideas for a planting scheme along the northeast side of Via De La Valle on Hole 6 North.

8. Committee Reports.

- a. Landscaping Committee (Directors Munsch and Haynor) – Director Manatt would like to remain on this committee with Directors Munsch and Haynor. Future meetings will therefore be noticed as a Special Meeting and all board members and members of the public may participate.
- b. Solar Committee (Directors Panton, Hanchett and Manatt) – Future Solar Committee meetings will be noticed as a Special Meeting and all board members and members of the public may participate.
- c. Wastewater Treatment Plant Committee (Director Panton) – Nothing new to report.

9. Community Liaison Reports.

- a. Morgan Run Resort – Director Panton reported that golfing at the Club continues to be very busy.
- b. Pacifica Enterprises – Director Manatt reported that he has had recent communication with Pacifica Enterprises and they will take care of the For Rent sign in the landscape area.
- c. Palma de La Reina – Director Haynor reported that there is a possible tenant for the restaurant.

d. Interagency Relations – Nothing new to report.

10. Monthly Flow Report – Noted and filed.

11. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for December 2020 – Noted and filed.
- d. LAIF Update – Noted and filed.

12. General Manager’s Report.

- a. Sewer Operations Report – Nothing further to report.
- b. Discussion of Effluent Disposal at Rancho Paseana – General Manager Chuck Duffy reported that there will be an \$80,000 revenue drop for the coming year due to the fact that Rancho Paseana is not interested in extending the agreement with the District for the disposal of effluent at Rancho Paseana.

13. Upcoming Seminars/Conferences – Noted and filed.

14. Consideration of Future Agenda Items.

Adjournment

The February 9, 2021 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:06 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board of Directors: March 9, 2021