



**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, September 8, 2020, 4:00 p.m.**  
Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.**

**Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Doug Manatt at 4:00 p.m.

**PRESENT**

Doug Manatt  
Al Panton  
Byron Hanchett  
Ed Munsch  
Bill Haynor

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

**Pledge of Allegiance.**

**Public Comment – None.**

**ACTION ITEMS:**

**1. Minutes of the August 4, 2020 Regular Meeting**

**ACTION:** Director Panton moved to approve the minutes as amended, correcting the date to August 4, 2020. Director Hanchett seconded the motion. Motion carried 5-0.

**2. July 2020 Dudek Invoices for Payment.**

**ACTION:** Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

**3. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

General Manager Chuck Duffy reported that JMD Landscape started the Via Valle Verde concrete sidewalk and sod project this week. He also reported that JMD is addressing the pill bug infestation of the petunias at the fountain and the burnt grass issue caused by the heat wave.

**4. Consideration of Installation of Solar Power Panels at the Whispering Palms Wastewater Treatment Plant.**

General Manager Chuck Duffy reported that District Counsel Neal Meyers is in the process of reviewing the solar panels construction agreement supplied by Baker Electric. Solar consultant Adam Hoch has identified specifications in the Request for Proposals that might be amended to gain better project pricing. Our financing placement firm, Brandis/Tallman, is in the process of seeking firm quotes from lenders.

**5. Consideration of Interagency Sewer Cleaning Agreement.**

**ACTION:** Director Manatt moved to approve the agreement as presented. Director Hanchett seconded the motion. Motion carried 5-0.

**6. Committee Reports.**

- a. Landscaping Committee (Directors Manatt and Haynor) – Nothing further to discuss.
- b. Solar Committee (Directors Panton and Hanchett) – Nothing further to discuss.
- c. Wastewater Treatment Plant Committee (Director Panton) – Nothing new to report.

**7. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that the General Manager of Morgan Run Club is very pleased with the Via Valle Verde hardscaping project, and the golfers are pleased as well.
- b. Pacifica Enterprises – Director Manatt reported that he will discuss with Pacifica Enterprises the sign they placed in the turf area.
- c. Palma de La Reina – Director Haynor reported that Caleb McKinley emailed him to say that all is well.
- d. Interagency Relations – Director Haynor had nothing new to report. There are still no in-person meetings taking place.

**8. Monthly Flow Report – Noted and filed.**

**9. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for July 2020 – Noted and filed.
- d. LAIF Update – Noted and filed.

**10. General Manager's Report.**

- a. Sewer Operations Report – Nothing new to report.
- b. Interagency sewer cleaning agreement – See Item 5 for Board action on this.

**11. Upcoming Seminars/Conferences – Noted and filed.**

**12. Consideration of Future Agenda Items – None.**

**Adjournment**

The September 8, 2020 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:02 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Date Approved by the Board of Directors: October 13, 2020