



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, August 4, 2020, 4:00 p.m.

Morgan Run Resort Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.

Members of the Public may participate via ZOOM online or by telephone:

Click or enter meeting URL below:

Meeting URL: <https://dudek.zoom.us/j/98456724651>

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Meeting ID: 984 5672 4651

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Doug Manatt at 4:00 p.m.

PRESENT

Doug Manatt
Al Panton
Byron Hanchett
Ed Munsch
Bill Haynor

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

Pledge of Allegiance.

Public Comment – None.

ACTION ITEMS:

1. Minutes of the June 9, 2020 Regular Meeting

ACTION: Director Haynor moved to approve the minutes as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

2. May and June 2020 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Pantone seconded the motion. Motion carried 5-0.

3. Consideration of Fiscal Year 2018-2019 Comprehensive Annual Financial Report and Draft Audit.

ACTION: Director Hanchett moved to approve the Comprehensive Annual Financial Report and Draft Audit as submitted. Director Manatt seconded the motion. Motion carried 5-0.

4. Adoption of a Resolution Directing That the Sewer Service Charges and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.

ACTION:

1. Director Manatt opened the public hearing. There were no comments from the public, and staff reported that no written comments were received.
2. Director Manatt closed the public hearing.
3. Director Manatt moved to approve the Resolution as presented. Director Hanchett seconded the motion. Motion carried 5-0.

5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

General Manager Chuck Duffy reported that JMD's landscaping crew has been out maintaining the landscaping and has added mulch to the base of the median palms. JMD will be starting the concrete sidewalk work along Via Valle Verde within the next few weeks. Mr. Duffy will also be coordinating with APL Electric for the low voltage light replacement project for the sign, flower bed, and pepper tree up lights.

6. Consideration of Proposals for the Installation of Solar Power Panels at the Whispering Palms Wastewater Treatment Plant.

General Manager Chuck Duffy reviewed the bids received for the solar panel project at the treatment plant. He has also been researching private placement financing through a financial services firm, rather than potentially utilizing the Power Purchase Agreement financing contained in the solar providers proposals. He provided the board with some preliminary financing numbers to fund the project.

ACTION: Director Manatt moved to direct the General Manager to initiate negotiations with Baker Electric for installation of the solar power panels at the wastewater treatment plant. Director Hanchett seconded the motion. Motion carried 5-0.

ACTION: Director Manatt moved to direct staff to proceed with private placement financing for the solar project. Director Haynor seconded the motion. Motion carried 5-0.

7. Committee Reports.

- a. Landscaping Committee – Nothing further to discuss.
- b. Solar Committee – Nothing further to discuss.
- c. Wastewater Treatment Plant Committee – Nothing new to report.

8. Community Liaison Reports.

- a. Morgan Run Resort – Director Panton reported that he spoke with the General Manager of Morgan Run GC regarding the concrete project and that the GM liked the light grey color chosen for the ancillary concrete next to the sidewalk.
- b. Pacifica Enterprises – Director Manatt had nothing new to report.
- c. Palma de La Reina – Director Haynor had nothing new to report.
- d. Interagency Relations – Nothing new to report. There are still no in-person meetings taking place.

9. Monthly Flow Report – Noted and filed.

10. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for June 2020 – Noted and filed.
- d. LAIF Update – Noted and filed.

11. General Manager’s Report.

- a. Sewer Operations Report – General Manager Chuck Duffy reported on the plant’s effluent test results contained in the board agenda memo.
- b. Interagency sewer cleaning agreement – General Manager Chuck Duffy reported that the Rancho Santa Fe CSD board passed the agreement at their last meeting. It will be presented to the Whispering Palms CSD board at our September meeting.

12. Upcoming Seminars/Conferences – Noted and filed.

13. Consideration of Future Agenda Items – None.

Adjournment

The August 4, 2020 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:20 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by the Board of Directors: September 8, 2020