



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, June 9, 2020, 4:00 p.m.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.

Members of the Public may participate via ZOOM online or by telephone:

Click or enter meeting URL below:

Meeting URL: <https://dudek.zoom.us/j/95607667851>

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Meeting ID: 956 0766 7851

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Doug Manatt at 4:00 p.m.

PRESENT

Doug Manatt
Al Panton
Byron Hanchett
Ed Munsch
Bill Haynor

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. Minutes of the May 12, 2020 Regular Meeting

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

2. April 2020 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

3. Consideration of Fiscal Year 2020/21 Draft Sewer and Landscape District Budgets.

The General Manager stated that the budget as presented was the same as that reviewed by the Board at the May board meeting. Director Manatt opened the public hearing. There was no public comment, and staff reported that no written public comment had been received.

Director Manatt closed the public hearing.

ACTION: Director Haynor moved to approve the budget as presented, with the addition of \$40,000 for the Via Valle Verde sidewalk repair and \$10,000 for hedge repair along Via De La Valle. Director Manatt seconded the motion. Motion carried 5-0.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. General landscaping issues – Landscape architect David Reed discussed the concrete work on Via Valle Verde and the lighting for the plantings and signs. The Board discussed the various concrete options available. Director Panton will speak with the GM at Morgan Run to get their input.

ACTION: Director Manatt moved to approve the lighting improvements proposal by APL Electric for \$40,000. Director Haynor seconded the motion. Motion carried 5-0.

5. Consideration of Updated Agreement with Rancho Paseana for Effluent Disposal at the Whispering Palms Treatment Plant.

The Board discussed the terms of the agreement as presented. They will table approval of the agreement until General Manager Chuck Duffy has a chance to discuss other term options with Rancho Paseana.

6. Committee Reports.

- a. Landscaping Committee – Nothing further to discuss.
- b. Solar Committee – The RFP is currently out for bid.
- c. Wastewater Treatment Plant Committee – Nothing new to report.

7. Community Liaison Reports.

- a. Morgan Run Resort – Director Panton reported that he informed the GM of Morgan Run of the Railroad Ties Project. Director Manatt recommended that the GM be invited to the pre-construction meeting.
- b. Pacifica Enterprises – Director Manatt had nothing new to report.
- c. Palma de La Reina – Director Haynor had nothing new to report.
- d. Interagency Relations – Director Haynor reported that the CSDA Legislative Meeting in August has been cancelled due to Covid19.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for April 2020 – Noted and filed.
- d. LAIF Update – Noted and filed.

10. General Manager's Report.

- a. Sewer and Operations Report – General Manager Chuck Duffy reported that recent odors in the area were a result of the red tide in the ocean and not sewer related.
- b. Interagency sewer cleaning agreement – Noted and filed.

11. Upcoming Seminars/Conferences – Noted and filed.

12. Consideration of Future Agenda Items – None.

Adjournment

The June 9, 2020 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:20 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by the Board of Directors: August 4, 2020