

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, March 10, 2020, 4:00 p.m.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:02 p.m.

PRESENT

Bill Haynor
Doug Manatt
Byron Hanchett
Ed Munsch
Al Panton

ABSENT

GUESTS

David Reed, DRLA
JoAnn Katz

STAFF

Chuck Duffy, GM
Michelle Kinney

Public Comment – Erik Johnson, General Manager of Morgan Run Golf Club and Resort, spoke concerning the club’s future plans for landscaping and other issues, and stated that he looks forward to working with the CSD.

ACTION ITEMS:

1. Minutes of the February 11, 2020 Regular Meeting

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

2. January 2020 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

3. Consideration of Interagency Sewer Cleaning Agreement with the Rancho Santa Fe CSD.

The General Manager reported that the RSFCSD had some relatively minor changes to the agreement at their meeting the prior day, generally concerning certain defined terms, indemnity questions, and the overall scope of work. Staff will incorporate the changes and bring the agreement back to the respective boards for approval.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

a. General landscaping issues – The General Manager reported that the artificial poinsettias were swapped out at the fountain, Pacifica, median, and monument signs with Purple Ornamental Kale and lobelia per David Reed’s plant palette. Mr. Duffy also reported on his monthly walkthrough meeting with Director Manatt to discuss landscape issues,

including the proposed new lighting plan. Additionally, Mr. Duffy met onsite with David Reed to discuss the lighting plan. Mr. Duffy further reported that JMD Landscape is currently working on the oleander removal and new privet hedge to the maintenance shack.

- b. Update on landscaping project at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle – General Manager Chuck Duffy reported that the project is complete and that Landscape Architect David Reed has accepted the job on behalf of the District.

5. Committee Reports.

- a. Landscaping Committee – Nothing further.
- b. Solar Committee – General Manager Chuck Duffy reported on the Solar Committee meeting held today at the Dudek offices in Encinitas, including discussions concerning a potential bundled projects bid with the Rancho Santa Fe CSD to see if there are any associated cost benefits to such a proposal. Additionally, the committee discussed scheduling and other financing options.
- c. Wastewater Treatment Plant Committee – Staff reported that planned maintenance is on-going.

6. Community Liaison Reports.

- a. Morgan Run Resort – Nothing further to report.
- b. Pacifica Enterprises – Nothing new to report.
- c. Palma de La Reina – Nothing new to report.
- d. Interagency Relations – Nothing new to report.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for January 2020 – Noted and filed.
- d. LAIF Update – Noted and filed.

9. General Manager's Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.
- b. Interagency sewer cleaning agreement – Noted and filed.

10. Upcoming Seminars/Conferences – See Item 5-d.

- a. Consideration of approving the reimbursement to directors for the meeting cost, hotel stay, and related expenses for the CSDA 2020 Legislative Days Conference to be held May 19-20 in Sacramento and the CSDA Annual Conference to be held August 24-27. **ACTION:** Director Manatt moved to approve the attendance and reimbursement of expenses for Director Haynor to attend the above conferences. Director Munsch seconded the motion. Motion carried 5-0.

11. Consideration of Future Agenda Items – None.

Adjournment

The March 10, 2020 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:20 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by the Board of Directors: May 12, 2020