



Rancho Santa Fe

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Tuesday, February 11, 2020, 4:00 p.m.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

#### Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:02 p.m.

#### PRESENT

Bill Haynor  
Doug Manatt  
Byron Hanchett  
Ed Munsch

#### ABSENT

Al Panton

#### GUESTS

David Reed, DRLA  
JoAnn Katz

#### STAFF

Chuck Duffy, GM  
Paula Melendrez

**Public Comment** – None.

#### ACTION ITEMS:

##### 1. Minutes of the January 14, 2020 Regular Meeting

**ACTION:** Director Haynor moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 4-0.

##### 2. December 2019 Dudek Invoices for Payment.

**ACTION:** Director Manatt moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 4-0.

##### 3. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. General landscaping issues – The General Manager reported that the artificial poinsettias were swapped out with Purple Ornamental Kale per David Reed’s plant palette, at the fountain, Pacifica, median, and monument signs. He also met with Doug Manatt to discuss a couple landscape items, including the proposed new lighting plan. Additionally, Mr. Duffy met onsite with David Reed to discuss the lighting plan. Mr. Duffy further reported that JMD Landscape is currently working on the oleander removal and new privet hedge to the maintenance shack.
- b. Update on landscaping project at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle – General Manager Chuck Duffy reported that the project is complete and that Landscape Architect David Reed has accepted the job on behalf of the District. Steve Smith Landscape is in charge of the 90 day maintenance period.

**4. Committee Reports.**

- a. Landscaping Committee – Nothing further.
- a. Solar Committee – General Manager Chuck Duffy reported on the Solar Committee meeting held today at the Dudek offices in Encinitas. The committee is considering a joint purchase agreement with the Rancho Santa Fe CSD. Additionally, the committee discussed scheduling and other financing venues.
- b. Wastewater Treatment Plant Committee – Staff reported that planned maintenance is on-going.

**5. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton was absent from the meeting. Nothing to report.
- b. Pacifica Enterprises – Nothing new to report.
- c. Palma de La Reina – Nothing new to report.
- d. Interagency Relations – Director Haynor reported that the next meeting of the San Diego Chapter of CSDA is February 20, 2020 at the Butcher Shop. He also reported that the CSDA’s Legislative Days will be held May 19-20 in Sacramento. Additionally, Mr. Haynor reported that the CSDA Annual Conference will be held August 24-27.

**6. Monthly Flow Report – Noted and filed.**

**7. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for December 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

**8. General Manager’s Report.**

- a. Sewer and Landscape Operations Reports – Noted and filed.
- b. Interagency sewer cleaning agreement – General Manager Chuck Duffy reported that the liability issue and emergency callout terms need to be finalized by the CSD’s attorney.  
**ACTION:** Director Manatt moved to waive any perceived conflict of interest and have staff confer with District Counsel to finalize the inter-agency sewer cleaning agreement. Director Hanchett seconded the motion. Motion carried 4-0.

**9. Upcoming Seminars/Conferences – See Item 5-d.**

**10. Consideration of Future Agenda Items – None.**

**Adjournment**

The February 11, 2020 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:58 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Date Approved by the Board of Directors: March 10, 2020