

## **MINUTES**

### **BOARD OF DIRECTORS REGULAR MEETING**

**Tuesday, January 14, 2020, 4:00 p.m.**

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

#### **Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:02 p.m.

#### **PRESENT**

Bill Haynor  
Doug Manatt  
Byron Hanchett  
Al Panton  
Ed Munsch

#### **ABSENT**

#### **GUESTS**

David Reed, DRLA  
JoAnn Katz  
Caleb McKinley

#### **STAFF**

Chuck Duffy, GM  
Paula Melendrez

**Public Comment** – None.

#### **ACTION ITEMS:**

##### **1. Minutes of the December 10, 2019 Regular Meeting**

**ACTION:** Director Haynor moved to approve the minutes as submitted. Director Munsch seconded the motion. Motion carried 4-0.

##### **2. November 2019 Dudek Invoices for Payment.**

**ACTION:** Director Haynor moved to approve the invoices as submitted. Director Manatt seconded the motion. Motion carried 4-0.

Director Hanchett arrived at this point in the meeting.

##### **3. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.**

- a. General landscaping issues – Staff discussed the electrical issues regarding the landscape lighting, and General Manager Chuck Duffy recommended that all landscape lighting fixtures be updated to LED lighting. Chuck will work with David Reed to review the existing lighting and to specify new landscape lighting fixtures to be installed. Chuck Duffy also discussed the bids he received from JMD Landscape for installing a privet hedge from the maintenance shack to the crescent area. Director Panton will contact the new General Manager at Morgan Run to determine if the Club will contribute to the cost of the new concrete in the Via Valle Verde parkway concrete.

**ACTION:** Director Manatt moved to approve the bid by JMD Landscape for the installation of the new privet hedge for a not-to-exceed amount of \$35,000. Director Haynor seconded the motion. Motion carried 5-0.

- b. Update on landscaping project at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle – Landscape architect David Reed and General Manager Chuck Duffy met with Steve Smith Landscaping, and David reported that he had accepted the completed entryway project on behalf of the district. Regarding the newly planted project palms, MTR Horticulture recommends adding additional drip irrigation to the palms. David Reed suggested waiting 90 days before making a decision on that issue to allow the palms to get established. David also recommended using ornamental kale for the color change. He suggests leaving the dianthus in and planting the purple kale behind it. The board directed that Steve Smith Landscaping install the new kale.

**4. Consideration of Issuing a Request for Proposals for Installation of Solar Power Panels at the Whispering Palms Treatment Plant.**

General Manager Chuck Duffy presented the RFP and a schedule of the anticipated milestones for the RFP process and project, which will need to be amended depending on the timing of the issuance of the RFP. Chuck Duffy and Director Hanchett will meet with the neighbor to the treatment plant to notify him of the impending project.

**5. Committee Reports.**

- a. Landscaping Committee – Nothing further.
- a. Solar Committee – Nothing further.
- b. Wastewater Treatment Plant Committee – Nothing new to report.

**6. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that Club Corp has hired a new General Manager for the Golf Course.
- b. Pacifica Enterprises – Director Manatt informed Pacifica Enterprises that the landscaping project in front of the building is complete.
- c. Palma de La Reina – Nothing new to report.
- d. Interagency Relations – Director Haynor reported on a recent attempt by the City of Carlsbad to serve recycled water to the La Costa Golf Course, which had been previously served by Leucadia Wastewater District. The LAFCO Advisory Board recommended that the Leucadia WWD contract be continued and grandfathered in.

**7. Monthly Flow Report – Noted and filed.**

**8. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for November 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

**9. General Manager's Report.**

- a. Sewer and Landscape Operations Reports – Noted and filed.
- b. Interagency sewer cleaning agreement – General Manager Chuck Duffy reported that the liability issue and emergency callout terms need to be finalized.
- c. Annexation of Carmel Pacific Living Estates – General Manager Chuck Duffy reported that this project is located in the southeast corner of the District, just west of Evergreen

Nurseries. The project will need to apply for annexation to the District through LAFCO because, while it is within our current District Sphere of Influence boundary, it is not within the District boundary itself.

**10. Upcoming Seminars/Conferences** – Noted and filed.

**11. Consideration of Future Agenda Items** – None.

**Adjournment**

The January 14, 2020 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:28 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Date Approved by the Board of Directors: February 11, 2020