



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, December 10, 2019, 4:00 p.m.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:02 p.m.

PRESENT

Bill Haynor
Doug Manatt
Byron Hanchett
Al Panton
Ed Munsch

ABSENT

GUESTS

David Reed, DRLA

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. Election of Board President and Vice President for 2020.

Director Haynor nominated Director Manatt for Board President.

ACTION: Director Hanchett moved to appoint Director Manatt as Board President.

Director Munsch seconded. Motion carried 5-0.

Director Manatt nominated Director Panton for Board Vice President.

ACTION: Director Hanchett moved to appoint Director Panton as Board Vice

President. Director Munsch seconded. Motion carried 5-0.

2. Minutes of the November 12, 2019 Regular Meeting

ACTION: Director Hanchett moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

3. Minutes of the November 19, 2019 Special Meeting

ACTION: Director Manatt moved to approve the minutes as amended, noting that Director Panton was absent from the meeting. Director Munsch seconded the motion. Motion carried 5-0.

4. October 2019 Dudek Invoices for Payment.

ACTION: Director Hanchett moved to approve the invoices as submitted. Director Manatt seconded the motion. Motion carried 5-0.

5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. General landscaping issues – Landscape architect David Reed presented several planting schemes for the road right of way along Via De La Valle and the wall for the Alcala development. Included were a privet based plan, a coast rosemary plan, and a non-privet plan. Director Manatt observed that the plans were very busy and that the wall should remain visible, not hidden by too many plantings. Mr. Reed also asked if the board was interested in planting more pepper trees. Director Hanchett suggested having the pepper trees 40 ft. on center, instead of the existing 80 ft. The board also held a discussion concerning the Texas Privet Hedge and the concrete area along Via Valle Verde.

ACTION: Director Manatt moved to: 1) Install additional Texas Privet from the NE end of the crescent area (where the existing hedge ends) to the Morgan Run maintenance shack; 2) Engage JMD Landscape to provide a cost estimation estimate for the planting and for a source of irrigation water for the hedge, with some minimal design and planting direction from David Reed. Director Haynor seconded the motion. Motion carried 5-0.

ACTION: Director Manatt moved to replace the damaged sidewalk with new reinforced concrete, and replace the existing parkway with either concrete or stamped colored concrete, along Via Valle Verde from the curb cut NE of our existing turf parkway to the corner of the Rivetti property. The remainder of the landscaped parkway to the corner of Via Madera Circa West to be maintained as per our standard parkway. Director Haynor seconded the motion. Motion carried 5-0.

- b. Update on landscaping project at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle – General Manager Chuck Duffy reported that the contractor and staff have been working to resolve several electrical issues regarding the landscape lighting and the irrigation controllers. Steve Smith Landscape has completed the majority of the plantings, irrigation, and landscape lighting, and has planted the color around the fountain and the Pacifica building signs. Mission Pools has also completed the fountain interior waterproofing and renovation and there is no longer any leaking from the fountain.

6. Committee Reports.

- a. Landscaping Committee – Director Manatt suggested that each board member review David Reed’s designs that were presented at the meeting and email him (Director Manatt) with their comments. Director Manatt also reported that a clothing store from Palma de La Reina has a sign located in the median. He will speak to them personally.
- a. Solar Committee – General Manager Chuck Duffy reported that Adam Hoch will have the RFP ready by next week.
- b. Wastewater Treatment Plant Committee – Nothing new to report.

7. Community Liaison Reports.

- a. Morgan Run Resort – Director Panton reported that negotiations with Bay Club for the purchase of Morgan Run Golf Course fell through and that the Club is no longer for sale. Club Corp is currently interviewing for a new General Manager for the Golf Course.
- b. Pacifica Enterprises – Nothing new to report.
- c. Palma de La Reina – Nothing new to report.

- d. Interagency Relations – Director Haynor reported that he is on two CSDA committees in Sacramento.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for October 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

10. General Manager’s Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

11. Upcoming Seminars/Conferences – Noted and filed.

12. Consideration of Future Agenda Items – Director Panton suggested that, in order to avoid confusion, we agree on the use of descriptions (N/S/E/W) when referring to the various regions where the landscape projects are taking place. Director Manatt also suggested taking quarterly video of the ROW along Via de la Valle.

Adjournment

The December 10, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:23 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by the Board of Directors: January 14, 2020