



## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Tuesday, November 12, 2019, 4:00 p.m.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

#### Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:02 p.m.

#### PRESENT

Bill Haynor  
Doug Manatt  
Byron Hanchett  
Al Panton  
Ed Munsch

#### ABSENT

#### GUESTS

David Reed, DRLA

#### STAFF

Chuck Duffy, GM  
Paula Melendrez

**Public Comment** – None.

#### ACTION ITEMS:

##### 1. Minutes of the October 8, 2019 Regular Meeting

**ACTION:** Director Panton moved to approve the minutes as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

##### 2. September 2019 Dudek Invoices for Payment.

**ACTION:** Director Hanchett moved to approve the invoices as submitted. Director Manatt seconded the motion. Motion carried 5-0.

##### 3. Consideration of Investment Policy.

**ACTION:** Director Panton moved to approve the Investment Policy as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

##### 4. Consideration of Interagency Sewer Cleaning Agreement with the Rancho Santa Fe CSD.

The General Manager provided an update on discussions with the Rancho Santa Fe CSD board. The RSFCSD is investigating liability issues and pay scale.

##### 5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

a. General landscaping issues – Director Hanchett reported that Villas I will continue to maintain the right-of-way in front of their property. General Manager Chuck Duffy will provide a weekly email to the board updating them on the status of the landscape project.

**ACTION:** Director Manatt moved to have the District start mowing the grass in the parkway right-of-way on the southwest side of Cancha de Golf to Morgan Run Clubhouse, as well as on Via de las Palmas (the parkway area fronting

on the Belmondo condos). Director Hanchett seconded the motion. Motion carried 5-0.

- b. Update on landscaping project at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle – Landscape Architect David Reed provided a progress report on the project. There have been some issues regarding supplying continuous power to the area for the irrigation controllers, so the controllers will be switched to solar powered.

**6. Committee Reports.**

- a. Landscaping Committee –Director Manatt reported on his landscape walkthrough with Chuck Duffy.
- a. Solar Committee – General Manager Chuck Duffy reported that the CEQA notice of exemption review period ended on October 23<sup>rd</sup>. Consultant Adam Hoch and the District’s legal counsel are in the process of finalizing the RFP.
- b. Wastewater Treatment Plant Committee – Nothing new to report.

**7. Community Liaison Reports.**

- a. Morgan Run Resort – Director Panton reported that he has heard rumors that Morgan Run Golf Course is for sale.
- b. Pacifica Enterprises – Nothing new to report.
- c. Palma de La Reina – Nothing new to report.
- d. Interagency Relations – Director Haynor reported that the LAFCO Advisory Board will be meeting on Friday, October 11<sup>th</sup> at 9:00 a.m.

**8. Monthly Flow Report – Noted and filed.**

**9. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for September 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

**10. General Manager’s Report.**

- a. Sewer and Landscape Operations Reports – Noted and filed.

**11. Upcoming Seminars/Conferences – Noted and filed.**

**12. Consideration of Future Agenda Items – Noted and filed.**

**Adjournment**

The November 12, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:37 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Date Approved by the Board of Directors: December 10, 2019