



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, September 10, 2019, 4:00 p.m.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Al Panton

ABSENT

Ed Munsch

GUESTS

Jo Ann Katz

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. Minutes of the August 6, 2019 Regular Meeting

ACTION: Director Manatt moved to approve the minutes as submitted. Director Panton seconded the motion. Motion carried 4-0.

2. Minutes of the August 6, 2019 Regular Meeting Adjourned to August 13, 2019.

ACTION: Director Hanchett moved to approve the minutes as submitted. Director Panton seconded the motion. Motion carried 4-0.

3. July 2019 Dudek Invoices for Payment.

ACTION: Director Hanchett moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. General landscaping issues – General Manager Chuck Duffy reported that the turf planting and irrigation installation on Via Valle Verde was completed as of the date of our last meeting.
- b. Update on landscaping project at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle – General Manager Chuck Duffy provided a summary of the pre-construction meeting for the project held on Wednesday, August 28th. He will provide the board with a revised schedule from Steven Smith of Steven Smith Landscape, Inc. Mr. Duffy also reported that David Reed will address the leaking fountain.

5. Consideration of District Website – The board discussed the website compliance requirements outlined at the CSDA meeting attended by Director Manatt.

6. Committee Reports.

- a. Landscaping Committee – The board asked that APL remove the up light in the median where the sickly palm was removed.
- b. Solar Committee – General Manager Chuck Duffy reported that the three major issues facing the RFP have been resolved and that the CEQA notice of exemption will be filed. Legal counsel is reviewing the RFP and the Power Purchase Agreement.
- c. Wastewater Treatment Plant Committee – No report.

7. Community Liaison Reports.

- a. Morgan Run Resort – Director Pantan reported that the regional director of Club Corp is currently the acting General Manager at Morgan Run.
- b. Pacifica Enterprises – No report.
- c. Palma de La Reina – It was reported that the restaurant in the complex had closed.
- d. Interagency Relations – No report.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for July 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

10. General Manager’s Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.
- b. Consideration of Interagency Sewer Cleaning Agreement with RSFCSD – The General Manager reported that the draft contained in the agenda packet was a near final version of the updated agreement.

11. Upcoming Seminars/Conferences.

Directors Haynor and Manatt will attend the CSDA Annual Conference on Sept. 25-28.

12. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The September 10, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:10 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by the Board of Directors: October 8, 2019