

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, August 6, 2019, 4:00 p.m.

Adjourned to Tuesday, August 13, 2019, 4:00 p.m.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Al Panton
Ed Munsch

ABSENT

GUESTS

Jo Ann Katz
Daniella Schefer

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. Minutes of the June 11, 2019 Regular Meeting

ACTION: Director Haynor moved to approve the minutes as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

2. May and June 2019 Dudek Invoices for Payment.

ACTION: Director Hanchett moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

3. Public Hearing: Consideration of a Sewer Service Charge Increase In Accordance with Proposition 218, and Related Enacting Urgency Ordinance O-2019-01 and Ordinance O-2019-02.

ACTION:

1. The Board opened the public hearing. There was one verbal comment from the public in protest of the rate increase. Staff reported that one written protest had been received.
2. The Board closed the public hearing.
3. After consideration of public comment and all written protests, the Board took the following actions:
 - a) Director Manatt moved to approve the increase in the annual sewer service charge and adopt Urgency Ordinance O-2019-01. Director Hanchett seconded the motion. Motion carried 5-0.
 - b) Director Hanchett moved to adopt Ordinance O-2019-02 subject to a second reading. Director Panton seconded. Motion carried 5-0.

4. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.

- ACTION:**
1. The Board opened the public hearing. There were no comments from the public. Staff reported that no written comments had been received.
 2. The Board closed the public hearing.
 3. Director Panton moved to approve the Resolution as presented.
Director Hanchett seconded the motion. Motion carried 5-0.

5. Consideration of Capacity Fee Report and Associated Enacting Ordinance O-2019-03 for Capacity Fee Increase.

- ACTION:** After the reading of the title of Ordinance O-2019-03, Director Manatt moved to approve the Capacity Fee Report and Capacity Fee Increase, waive the first reading of the Ordinance, and approve the Ordinance subject to the second reading. Director Panton seconded. Motion carried 5-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. General landscaping issues – General Manager Chuck Duffy reported that Steve Smith Landscape is still scheduled to start work on the Cancha De Golf/Via De La Valle landscaping project at the end of August. The proposed sample up lighting for the median palms is being coordinated with David Reed and Steve Smith's work.
- b. Turf planting in parkway along Via Valle Verde – JMD landscape began actual field work on the project on Monday, July 22nd. As of Thursday, August 1st, the irrigation piping and sprinklers have all been installed, and soil amendment and preparation are continuing.

7. Committee Reports.

- a. Landscaping Committee – Director Manatt requested that JMD Landscape trim the eucalyptus trees on Via Valle Verde so the newly planted grass will be successful. He also noted that the dead palm in the median was removed. Director Manatt will be included in the Pre-con meeting with Steve Smith.
- b. Solar Committee – General Manager Chuck Duffy reminded the board that, with respect to the RFP, the three major issues still being reviewed are the permits which will be required for the project, the environmental permitting process, and the design/build procedure process.
- c. Wastewater Treatment Plant Committee – No report.

8. Community Liaison Reports.

- a. Morgan Run Resort – Director Panton reported again that GM Mike Walker's main priority at this time is addressing the Golf Course issues and he will need to postpone discussions with the CSD regarding shared interests.
- b. Pacifica Enterprises – Director Manatt informed the board that Pacifica Enterprises is looking forward to the new landscaping project at Via de la Valle and Cancha de Golf beginning this summer.
- c. Palma de La Reina –No report.

- d. Interagency Relations – Director Haynor reported on CSDA voting for the Board of Directors.

9. Monthly Flow Report – Noted and filed.

10. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for June 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

11. General Manager’s Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

12. Upcoming Seminars/Conferences.

ACTION: Director Manatt moved to approve reimbursement to directors for the meeting cost, hotel stay, and related expenses for the CSDA 2019 Annual Conference to be held Sept. 25-28. Director Haynor seconded the motion. Motion carried 4-0.

13. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The August 6, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned to August 13, 2019, 4:00 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: September 10, 2019