



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, May 14, 2019, 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Al Panton
Ed Munsch

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. Minutes of the April 9, 2019 Regular Meeting

ACTION: Director Hanchett moved to approve the minutes as submitted. Director Panton seconded the motion. Motion carried 5-0.

2. March 2019 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

3. Consideration of Bid Proposals for the Proposed New Landscaping at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle.

ACTION: Director Manatt moved to 1) accept the bid proposal from Steven Smith Landscape, Inc. 2) have landscape architect David Reed over-see the project and 3) set a not-to exceed amount of \$135,000 for the project. Director Munsch seconded the motion. Motion carried 5-0.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

a. Action Items List – General Manager Chuck Duffy reviewed the action items from the previous meeting.

- b. Turf planting in parkway along Via Valle Verde – the board discussed possibly entering into an agreement with the Whispering Palms Community Association (Villas I) to supply the District with water from their system to irrigate the proposed parkway strip in Via Valle Verde. Director Hanchett will work with General Manager Chuck Duffy to produce an agreement to present to the Association and the District.
- c. Discussion for possible new landscaping on the northwest side of Via de la Valle (along Morgan Run North Course Hole 6).
Director Manatt recommended that the board focus on landscaping issues within the community itself at this time.
- d. Discussion of the issues surrounding potential installation of video security camera at the entrance to the Whispering Palms Community.
The Whispering Palms Community Council is pursuing installing a video security camera at the entrance to Whispering Palms.

5. Consideration of Fiscal Year 2019/20 Draft Sewer and Landscape District Budgets, and Sewer Service Charge Rates.

General Manager Chuck Duffy provided a review of the draft budgets, and discussed the possible need for a sewer service charge rate increase to keep up with capital project expenditures. The budget will be brought back to the Board at the June meeting for further discussion.

6. Consideration of Agreement A-2019-01 between Whispering Palms Community Services District and Dudek for Management Services.

Director Manatt recommended amending the agreement with Dudek for management services by extending the agreement to a two (2) year cycle and allowing for a 2.2 % increase per year. Staff will bring a revised agreement to the June meeting for approval.

7. Consideration of Agreement A-2019-02 between Whispering Palms Community Services District and Dudek for Operation of the Whispering Palms Water Reclamation Facility.

Director Manatt recommended amending the agreement with Dudek for operation of the WPWRF by extending the agreement to a two (2) year cycle and allowing for a 2.2 % increase per year. Staff will bring a revised agreement to the June meeting for approval.

8. Committee Reports.

- a. Landscaping Committee – Noted and filed.
- b. Solar Committee – Noted and filed.
- c. Wastewater Treatment Plant Committee – Noted and filed.

9. Community Liaison Reports.

- a. Morgan Run Resort – Noted and filed.
- b. Pacifica Enterprises – Noted and filed.
- c. Palma de La Reina – Director Haynor reported that Caleb McKinley is the new president of Palma de la Reina, with the recent passing of Richard Cavanaugh.
- d. Interagency Relations – Noted and filed.

10. Monthly Flow Report – Noted and filed.

11. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for March 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

12. General Manager’s Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

13. Upcoming Seminars/Conferences – Noted and filed.

14. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The May 14, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:37 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: June 11, 2019