



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, April 9, 2019, 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Al Panton
Ed Munsch

ABSENT

GUESTS

David Reed, DRLA
JoAnn Katz
Caleb McKinley

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. Minutes of the March 12, 2019 Regular Meeting

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 5-0.

2. February 2018 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

3. Consideration of Approving the Landscape Design, Construction Documents, and Architectural Rendering prepared by David Reed Landscape Architects for the Proposed New Landscaping at the Entrance to the Whispering Palms Community at the Intersection of Cancha De Golf and Via De La Valle.

Landscape architect David Reed presented his landscape designs and architectural renderings for the Whispering Palms entryway to the Board.

ACTION: Director Hanchett moved to approve the landscape design presented by David Reed with minor changes to add lighting for the trees and lower landscaping. Director Manatt seconded the motion. Motion carried 5-0.

4. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

- a. Replacement of existing landscaping lighting bulbs and fixtures with LED technology. The Board discussed the cost of replacing the existing 102 lighting fixtures on the palms located in the median. Landscape architect David Reed recommended replacing them with FX Luminaire landscape lighting.

- b. Conceptual design for possible new landscaping on the northwest side of Via de la Valle (along Morgan Run North Course Hole 6).
Staff and the Landscape Committee will work with General Manager Mike Walker of Morgan Run on an agreement for a water source to the location and with David Reed on the type of plantings.
- c. Board review of contract specification for trimming and maintenance of the existing Texas Privet hedges, and seasonal color installation around the fountain and Whispering Palms signs.
The Board discussed the existing landscape specifications followed by JMD Landscape and agreed to let the privet hedge grow natively. Landscape architect David Reed recommended lemonade berry as a replacement hedge where needed, which is drought tolerant. Planting is recommended in November.
- d. Discussion of options for the existing oleander hedge along the northeast side of Via de la Valle (along Morgan Run North Course Hole 3).
The Board requested that staff direct JMD Landscape to trim the dead wood off the oleanders.
- e. Discussion of the issues surrounding potential installation of video security surveillance at the entrance to the Whispering Palms Community.
Director Hanchett shared the discussion he had with the head of the Rancho Santa Fe Patrol. He suggested that a license plate reader would be a better idea than video security. General Manager Chuck Duffy does not believe this option is within the purview of the CSD.

5. Committee Reports.

- a. Landscaping Committee – Noted and filed.
- b. Solar Committee – General Manager Chuck Duffy will set a meeting with Adam Hoch and the committee to review the draft RFP.
- c. Wastewater Treatment Plant Committee – No report.

6. Community Liaison Reports.

- a. Morgan Run Resort – Noted and filed (see Item 4b above).
- b. Pacifica Enterprises – Director Manatt reported that he had invited Pacifica Enterprises to the board meeting.
- c. Palma de La Reina – Director Haynor reported that he met with Caleb McKinley to keep Richard Cavanaugh apprised of the status of the landscape projects.
- d. Interagency Relations – Noted and filed.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for February 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

9. General Manager's Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

10. Upcoming Seminars/Conferences – Noted and filed.

11. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The April 9, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:45 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: May 14, 2019