



Rancho Santa Fe

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, March 12, 2019, 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Al Panton
Ed Munsch

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. **Minutes of the February 19, 2019 Special Meeting**

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 5-0.

2. **Minutes of the February 26, 2019 Special Meeting**

ACTION: Director Haynor moved to approve the minutes as amended, correcting the record to show that Director Hanchett asked for the rendering of the proposed new landscaping. Director Panton seconded the motion. Motion carried 5-0.

3. **January 2018 Dudek Invoices for Payment.**

ACTION: Director Manatt moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

4. **Consideration of Proposals from David Reed Landscape Architects to Provide Landscape Construction Documents, and an Architectural Rendering, for the Proposed New Landscaping at the Entrance to the Whispering Palms Community.**

ACTION: Director Haynor moved to approve the proposal as submitted. Director Munsch seconded the motion. Motion carried 5-0.

5. Consideration of Arborist's Inspection Report from MTR Horticulture for the Palm Trees in the Landscape Median of Cancha De Golf.

Director Hanchett recommended that the board implement the arborist's recommendations from the inspection report, which include another inspection in two years, and cutting back the turf from the base of the palm trees.

ACTION: Director Manatt moved to accept the report as submitted and to implement the arborist's recommendations from the report. Director Haynor seconded the motion. Motion carried 5-0.

6. Consideration of Proposal from MTR Horticulture for Organic Palm Tree Fertilization and Inspection program.

ACTION: Director Hanchett moved to approve the proposal for quarterly fertilization and general inspection as submitted. Director Manatt seconded the motion. Motion carried 5-0.

7. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, Via De La Valle, and Via Valle Verde.

The board discussed the landscaping on the northwest side of Via De La Valle. The General Manager reported that the District right-of-way map shows that the existing Pampas grass is located on Morgan Run's property. Director Manatt had spoken with Morgan Run General Manager Mike Walker about the area and he is amenable to making changes to the landscaping located there.

8. Consideration of 2018 Special District Election Ballot For Regular and Alternate LAFCO Special District Member.

ACTION: Director Manatt moved to elect Bill Haynor for the position of LAFCO Special District Regular Member, and Judy Hanson for the position of Special District Alternate Member. Director Pantan seconded. Motion carried 5-0.

9. Committee Reports.

- a. Landscaping Committee – Noted and filed.
- b. Solar Committee – General Manager Chuck Duffy reported that James Nelson from Baker Electric provided an updated bid for solar at the plant. Adam Hoch is currently reviewing the bid. Mr. Duffy also reported that Hoch Consulting had provided a sample Request for Proposal document, and would be refining that document to suit the specifics of the Whispering Palms Treatment Plant site.
- c. Wastewater Treatment Plant Committee – Director Pantan inquired about the replacement cost of the Treatment Plant in the event of a catastrophe.

10. Community Liaison Reports.

- a. Morgan Run Resort – Director Panton reported that it will be several months before Morgan Run General Manager Mike Walker knows what his budget is to replace the railroad ties.
- b. Pacifica Enterprises – Director Manatt reported that he had sent David Reed’s proposed landscape plan to Pacifica Enterprises.
- c. Palma de La Reina – No report.
- d. Interagency Relations – Director Haynor reported that he would like to attend the California Special Districts Association’s Sacramento Legislative meeting.

ACTION: Director Manatt moved to approve Director Haynor’s travel and attendance expenses for the meeting. Director Panton seconded the motion. Motion carried 5-0.

11. Monthly Flow Report – Noted and filed.

12. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for January 2019 – Noted and filed.
- d. LAIF Update – Noted and filed.

13. General Manager’s Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

14. Upcoming Seminars/Conferences – Noted and filed.

15. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The March 12, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:19 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: April 9, 2019