



MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Tuesday, February 19, 2019, 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Al Panton

ABSENT

GUESTS

Ed Munsch
Richard Fogg
Vivian Ford
Janet Reed
Caleb McKinley
JoAnn Katz

STAFF

Chuck Duffy, GM
Paula Melendrez

Public Comment – None.

ACTION ITEMS:

1. Consideration of Appointing New Director to Fill Board Vacancy.

Director Haynor asked each candidate to speak to the board about their interest in serving on the CSD board. After each candidate had an opportunity to address the board, the board held a discussion to come to a consensus on the appointment to fill the vacancy.

ACTION: Director Manatt moved to appoint Ed Munsch to fill the board vacancy. Director Panton seconded the motion. Motion carried 3-1, with Director Hanchett opposed.

2. Minutes of the January 8, 2019 Regular Meeting

Director Haynor stated that the comments on item 15 were a carryover from the prior minutes, and should be deleted.

ACTION: Director Haynor moved to approve the minutes as amended. Director Panton seconded the motion. Motion carried 5-0.

3. Minutes of the January 18, 2019 Special Meeting

ACTION: Director Haynor moved to approve the minutes as amended, correcting the meeting time to 10:00 a.m. Director Hanchett seconded the motion. Motion carried 5-0.

4. December 2018 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 5-0.

5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

A special meeting will be scheduled to allow for discussion of this item as landscape architect David Reed was not available at the meeting to present his concepts.

- a. Prior Meeting Action Items – General Manager Chuck Duffy provided a review of the prior meeting action items list in the agenda.
- b. Landscaping for Parkway Strip on Via Valle Verde – No action taken.

7. Resolution of Appreciation for Former Director Kathy McHenry.

Director Manatt commended Director McHenry for her efforts in serving the community for over 20 years, with particular mention of her success in keeping sewer rates affordable.

ACTION: Director Haynor moved to approve the resolution as presented. Director Manatt seconded the motion. Motion carried 5-0.

8. Committee Reports.

- a. Landscaping Committee – Director Manatt reported on his meeting with landscape architect David Reed.
- b. Solar Committee – General Manager Chuck Duffy reported that James Nelson from Baker Electric will be providing an updated report soon and that the meeting with Adam Hoch had to be rescheduled due to Adam's recent illness.
- c. Wastewater Treatment Plant Committee – Noted and filed.

9. Community Liaison Reports.

- a. Morgan Run Resort – Noted and filed.
- b. Pacifica Enterprises – Director Manatt reported that he is keeping staff there informed of landscape decisions.
- c. Palma de La Reina – Noted and filed.
- d. Interagency Relations – Director Haynor encouraged the board to attend the California Special Districts Association annual meeting in the fall should they be interested.

10. Monthly Flow Report – Noted and filed.

11. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for December 2018 – Noted and filed.
- d. LAIF Update – Noted and filed.

12. General Manager's Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

13. Upcoming Seminars/Conferences – Director Haynor reminded the board of the upcoming quarterly meeting of San Diego CSDA.

14. Consideration of Future Agenda Items – Noted and filed.

Adjournment

The February 19, 2019 Special Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:38 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: March 12, 2019