

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, October 9, 2018 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:05 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Kathy McHenry

ABSENT

Doug Manatt

GUESTS

Caleb McKinley
Al Panton

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the September 11, 2018 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Hanchett seconded the motion. Motion carried 3-0.

4. August 2018 Dudek Invoices for Payment.

ACTION: Director McHenry moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 3-0.

5. Consideration of Biennial Review of the District Conflict of Interest Code.

ACTION: Director McHenry moved to approve the Conflict of Interest Code as submitted. Director Haynor seconded the motion. Motion carried 3-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way for Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Consideration of Prior Meeting Action Items – General Manager Chuck Duffy provided a review of the prior meeting action items list in the agenda.
- b. Update on 3' Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – The General Manager reported that the grass sod has been installed and the project is complete.
- c. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way in Cancha De Golf and Via de la Valle – Landscape architect Pat Caughey was at the meeting to discuss schematic landscape concepts for the corner lot in front of the Pacifica building.

- d. Consideration of Widening and Landscaping the Medians in Cancha De Golf – Mr. Duffy provided an update on Engineer Michael Smith’s discussions with the County and the Rancho Santa Fe Fire District.
 - e. Consideration of Landscaping on Via Valle Verde –General Manager Chuck Duffy met onsite with a resident who lives on the golf course side of Via Coronado requesting some type of hedge be planted to shield the homes on Via Coronado from oncoming headlights from the street.
- 7. Report from the Solar Power Ad-Hoc Committee.**
General Manager Chuck Duffy reported that he had contacted Electrical Engineer Adam Hoch and James Nelson of Baker Electric to discuss solar options at the treatment plant, as well as general power pricing options for the plant.
- 8. Monthly Flow Report** –Noted and filed.
- 9. District Financial Reports.**
- a. Account Balances – Noted and filed.
 - b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
 - c. WPCSD Check Register for August 2018 – Noted and filed.
 - d. LAIF Update – Noted and filed.
- 10. General Manager’s Report.**
- a. Sewer and Landscape Operations Reports – Noted and filed.
 - b. Discussion of Effluent TDS Issues at the Treatment Plant – General Manager Chuck Duffy reported on the effluent TDS and chloride sample results for the last six (6) years and the Discharge Specifications for various constituents. He also reported on his discussion with Ravy Chea from the San Elijo JPA lab regarding the technical aspects of sample testing.
- 11. Upcoming Seminars/Conferences.**
- 12. Consideration of Future Agenda Items** – Noted and filed.

Adjournment

The October 9, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:42 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: December 11, 2018