

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, August 7, 2018 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:10 p.m.

PRESENT

Byron Hanchett
Doug Manatt
Kathy McHenry
Bill Haynor

ABSENT

GUESTS

Caleb McKinley
Al Panton

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the June 12, 2018 Regular Meeting.

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 4-0.

4. May and June 2018 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 4-0.

5. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.

ACTION:

1. The Board opened the public hearing. There were no comments from the public. Staff reported that no written comments had been received.
2. The Board closed the public hearing.
3. Director Hanchett moved to approve the Resolution as presented. Director McHenry seconded the motion. Motion carried 4-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Consideration of Prior Meeting Action Items – General Manager Chuck Duffy provided a review of the prior meeting action items list in the agenda. Mr. Duffy spoke with Rudy Ramirez for a status update on potential fencing for the County drainage swale in the crescent area along Via De La Valle. The County’s current plan is to enclose the drainage area with a split rail fence. The plan still needs to be approved by County traffic control. Mr. Duffy also spoke this month with Rick Somers from Pacifica Enterprises. In the interest of expediting the landscape design process, Mr. Somers

would prefer that the District have a design prepared for the planting area and provide it to them for curtesy review.

- b. Update on 3' Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – The General Manager reported that, per discussions with Newport Pacific, work on the driveway crossings was delayed by the OMWD construction on the water supply mains and meters to the Palma De La Reina Development. Work is now scheduled for August 6.
 - c. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way at the Corner of Via de la Valle and Cancha de Golf – The board requested that staff invite Pat Caughey in for a special meeting in September to discuss this item.
 - d. Consideration of Widening and Landscaping the Medians in Cancha De Golf - The General Manager reported that he had been in contact with a land development engineer as well as County staff to discuss this issue.
- 7. Consideration of Proposals for a Sewer Connection Fee Study and Report.**
ACTION: Director Manatt moved to accept the proposal from Bartle Wells Associates for a sewer connection fee study. Director Haynor seconded the motion. Motion carried 4-0.
- 8. Report from the Solar Power Ad-Hoc Committee.**
The board directed Chuck Duffy to work with an engineer to provide an independent technical evaluation of the solar proposals we have to date.
- 9. Monthly Flow Report** –Noted and filed.
- 10. District Financial Reports.**
- a. Account Balances – Noted and filed.
 - b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
 - c. WPCSD Check Register for June 2018 – Noted and filed.
 - d. LAIF Update – Noted and filed.
- 11. General Manager's Report.**
- a. Sewer and Landscape Operations Reports – Noted and filed.
 - b. Update on potential for a cell phone tower at the treatment plant – General Manager
- 12. Upcoming Seminars/Conferences.**
- 13. Consideration of Future Agenda Items.**

Adjournment

The August 7, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:52 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: September 11, 2018