



Rancho Santa Fe

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, March 13, 2018 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:10 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

Caleb McKinley

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Consideration of Prior Meeting Action Items –Noted and filed.

4. Minutes of the February 13, 2018 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Hanchett seconded the motion. Motion carried 4-0.

5. January 2018 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 4-0.

(intentionally blank)

6. **Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.**
 - a. Update on 3' Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – General Manager Chuck Duffy reported that staff is checking with the County to investigate installing the piping across the driveways through conventional trenching because boring beneath the driveways has too many gas and electrical conflicts.
 - b. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way at the Corner of Via de la Valle and Cancha de Golf – The Board reviewed the plans developed by Pacifica Enterprises for the landscaping outside of their building at the corner of Via De La Valle and Cancha De Golf.

ACTION: Director McHenry moved to work with Rancho Pacifica to get the planter planted. Director Manatt seconded the motion. Motion carried 3-0-1, with Director Hanchett abstaining.
 - c. Consideration of Landscaping for the Road Right-of-Way Along Via de la Valle - the Board discussed potential fencing for the County drainage swale in the crescent area along Via De La Valle. General Manager Chuck Duffy suggested extending the irrigation and planting hedges. He will contact District Counsel to consider legal ramifications.
7. **Report from the Solar Power Ad-Hoc Committee.**

Directors Manatt and Hanchett reported on their February 23, 2018 meeting with Kevin Weinberg and James Nelson from Baker Electric and Dudek staff at the wastewater plant. They determined that a Power Purchase Agreement (PPA) appears to be the most advantageous financing vehicle and are looking into the possible PPA terms.
8. **Monthly Flow Report** – Noted and filed.
9. **District Financial Reports.**
 - a. Account Balances – Noted and filed.
 - b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
 - c. WPCSD Check Register for January 2018 – Noted and filed.
 - d. LAIF Update – Noted and filed.
10. **General Manager's Report.**
 - a. Sewer and Landscape Operations Reports – Noted and filed.
 - b. Report on Recycled Water – Noted and filed.
11. **Upcoming Seminars/Conferences.**
12. **Consideration of Future Agenda Items.**

Adjournment

The March 13, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:40 pm.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: May 8, 2018