

## **MINUTES**

### **BOARD OF DIRECTORS REGULAR MEETING**

**Monday, June 9, 2014, 4:00 P.M.**

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

**1. Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President McHenry at 4:02 p.m.

**PRESENT**

Bill Haynor  
Kathy McHenry  
Nancy McElfresh  
John Mirza  
Jack Wasserman

**ABSENT**

**GUESTS**

Ed Munsch

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

- 2. Public Comment** – Ed Munsch requested an update on the fountain repair, which staff provided.

**ACTION ITEMS:**

**3. Minutes of the May 12, 2014 Regular Meeting.**

**ACTION:** Director Wasserman moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 5-0.

**4. April 2014 Dudek Invoices for Payment.**

**ACTION:** Director Haynor moved to approve the invoices as submitted. Director McElfresh seconded the motion. Motion carried 5-0.

**5. Consideration of Fiscal Year 2014/2015 Sewer and Landscape District Budgets.**

Board President McHenry opened the public hearing. There was no public comment, and staff reported that no written public comment had been received. Board President McHenry then closed the public hearing.

**ACTION:** Director McHenry moved to approve the budget as presented. Director Haynor seconded the motion. Motion carried 5-0.

**6. Consideration of Ordinance O-2014-01 for Increase of the Annual Sewer Service Charge (1<sup>st</sup> Reading).**

**ACTION:** Director McHenry moved to waive the 1<sup>st</sup> reading of the ordinance. Director Haynor seconded. Motion carried 5-0.

Director Haynor moved to approve the ordinance. Director McElfresh seconded the motion. Motion carried 5-0.

**7. Consideration of Existing and Proposed Landscape Plantings and Split Rail Fence Along Via De La Valle.**

General Manager Chuck Duffy provided an update on the various items on the landscaping action plan for May 2014. He also reported that Richard Cavanaugh had sent the District a letter requesting permission to plant landscaping within the district maintained County road right-of-way along Via De La Valle.

**ACTION:** Director Mira moved to reject the request for planting in the County road right-of-way by a private entity. Director McElfresh seconded. Motion carried 4-1, Director Haynor opposed.

**8. Consideration of Landscape Maintenance Proposals.**

**ACTION:** Director Haynor moved to accept the weekly landscape maintenance proposal from JMD Landscape. Director McElfresh seconded. Motion carried 5-0.

**9. Consideration of Agreement A-2014-02 between Whispering Palms Community Services District and Dudek for Operations Services.**

**ACTION:** Director Haynor moved to approve the agreement for Operations Services. Director Mirza seconded. Motion carried 5-0.

**10. Consideration of Agreement A-2014-02 between Whispering Palms Community Services District and Dudek for Management Services.**

**ACTION:** Director Haynor moved to approve the agreement for Management Services. Director Mirza seconded. Motion carried 5-0.

**11. Monthly Flow Report – Noted and filed.**

**12. District Financial Reports.**

- a. Account Balances.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for April 2014 – Noted and filed.
- d. LAIF Update – Noted and filed.

**13. General Manager's Report.**

- a. Sewer and landscape operations reports – Noted and filed.

**14. Upcoming Seminars/Conferences.**

There being no further business of the Board, the June 9, 2014 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:18 p.m. by President McHenry.

**ATTEST:**

**APPROVED:**

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Chuck Duffy, General Manager

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Kathy McHenry, President

Approved: August 4, 2014