



## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Tuesday, May 12, 2015 4:00 P.M.

Morgan Run Resort Clubhouse  
5690 Cancha De Golf, Rancho Santa Fe, CA

#### 1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Wasserman at 4:03 p.m.

#### PRESENT

Jack Wasserman  
Nancy McElfresh  
Kathy McHenry  
Bill Haynor  
David Nugent

#### ABSENT

#### GUESTS

#### STAFF

Chuck Duffy, GM  
Paula Melendrez

#### 2. Public Comment – None.

#### ACTION ITEMS:

#### 3. Minutes of the April 14, 2015 Regular Meeting.

**ACTION:** Director McHenry moved to approve the minutes as amended. Director Nugent seconded the motion. Motion carried 5-0.

#### 4. March 2015 Dudek Invoices for Payment.

**ACTION:** Director Haynor moved to approve the invoices as submitted. Director McElfresh seconded the motion. Motion carried 5-0.

#### 5. Consideration of Fiscal Year 2015/2016 Draft Sewer and Landscape District Budgets.

General Chuck Duffy provided a review of the draft budgets, and responded to questions from the Board. The budget will be brought back to the Board at the June meeting for final approval.

#### 6. Consideration of Landscape Plantings in Road Right of Way.

The board directed General Manager Chuck Duffy to have architect Brian Grove extend the hedge plantings to the golf course maintenance shack. The board discussed whether turning off the water in the median will get the district to the 35% water reduction requirement, which seems likely.

#### 7. Consideration of Updated Agreement with Rancho Paseana for Effluent Disposal.

**ACTION:** Director Haynor moved to approve the agreement. Director McHenry seconded the motion. Motion carried 5-0.

**8. Monthly Flow Report** – Noted and filed.

**9. District Financial Reports.**

- a. Account Balances.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for March 2015 – Noted and filed.
- d. LAIF Update – Noted and filed.

**10. General Manager’s Report.**

- a. Sewer and landscape operations reports – General Manager Chuck Duffy reported that he had consulted with legal counsel regarding Newport Pacific’s request to delay the payment of sewer service charges until their Casa De La Reina project is constructed and sewer service is in use. District Counsel agreed that charges should not be levied until the project is connected.
- b. Update on reclaimed water.

**11. Upcoming Seminars/Conferences.**

**CONSIDERATION OF CORRESPONDENCE:**

An informational package containing copies of all pertinent correspondence to and from the District for the month of March will be given to each Board member along with the Agenda.

**Adjournment.**

There being no further business of the Board, the May 12, 2015 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:54 p.m. by Board President Wasserman.

**ATTEST:**

**APPROVED:**

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Chuck Duffy, General Manager

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Jack Wasserman, Board President

Approved: June 9, 2015