



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, January 8, 2019, 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Bill Haynor at 4:05 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Al Panton

ABSENT

Kathy McHenry

GUESTS

Mike Walker
Ben Pryor

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – Director Panton introduce Mike Walker, General Manager of Morgan Run.

Board President Haynor led the board in the pledge of allegiance.

ACTION ITEMS:

3. Minutes of the December 11, 2018 Regular Meeting

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 4-0.

4. Minutes of the December 14, 2018 Special Meeting

ACTION: Director Hanchett moved to approve the minutes as submitted. Director Panton seconded the motion. Motion carried 4-0.

5. November 2018 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 4-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Prior Meeting Action Items – General Manager Chuck Duffy provided a review of the prior meeting action items list in the agenda.

- b. Landscaping and Proposed Landscape Design for the Road Right-of-Way in front of the Pacifica Building at the Intersection of Cancha De Golf and Via de la Valle.

ACTION: Director Hanchett moved to approve the proposal for Landscape Architectural Services by David Reed with a not-to-exceed amount of \$7,000 in order to include a design of the fountain area. Director Panton seconded the motion. Motion carried 4-0.

- c. Landscaping on Via Valle Verde and Via De La Valle: Additional Hedge Plantings and Consideration of the Parkway Planting Area.

JMD Landscape is still attempting to secure mature landscaping of sufficient size for screening. JMD will also repair the recent damage caused by a wayward car to the existing hedge over the holidays at the same time. GM Chuck Duffy provided costs for turf, artificial turf, and concrete. Mr. Duffy will coordinate work with Morgan Run GM Mike Walker to design a solution for the parkway area and railroad ties along Via Valle Verde.

- d. Arborist for Inspection of the Palm Trees in the Cancha de Golf Median.
General Manager Chuck Duffy will verify Mark Robinson's status as a certified arborist before engaging him to inspect the palm trees.

- e. Consideration of Holiday Decorations.
The board discussed ideas for decorations in the landscape right-of-way for various holidays throughout the year and requested the addition of outlets at the last two medians for future lighting options.

7. Consideration of Proposal from Hoch Consulting, APC, to provide As-Needed Consulting Services for a Potential Solar Panel Power Project at the Whispering Palms Treatment Plant.

ACTION: Director Hanchett moved to approve the proposal as submitted. Director Panton seconded the motion. Motion carried 4-0.

8. Consideration of Nominating Director Haynor to Serve as The Special District Member on the Local Agency Formation Commission (LAFCO).

ACTION: Director Manatt moved to nominate Director Haynor for the position of Special District Member for LAFCO. Director Hanchett seconded the motion. Motion carried 4-0.

9. Committee Reports.

- a. Landscaping Committee – Noted and filed.
- b. Solar Committee – Noted and filed.
- c. Wastewater Treatment Plant Committee – Noted and filed..

10. Community Liaison Reports.

- a. Morgan Run Resort – Noted and filed.
- b. Pacifica Enterprises – Noted and filed.
- c. Palma de La Reina – Noted and filed.
- d. Interagency Relations – Noted and filed.

11. **Report from the Solar Power Ad-Hoc Committee** – The Committee reported on the December 14, 2018 meeting held at the Dudek office in Encinitas to discuss solar power at the sewer treatment plant.
12. **Monthly Flow Report** – Noted and filed.
13. **District Financial Reports.**
 - a. Account Balances – Noted and filed.
 - b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
 - c. WPCSD Check Register for November 2018 – Noted and filed.
 - d. LAIF Update – Noted and filed.
14. **General Manager’s Report.**
 - a. Sewer and Landscape Operations Reports – Noted and filed.
15. **Upcoming Seminars/Conferences** – Noted and filed.
16. **Consideration of Future Agenda Items** – Noted and filed.

Adjournment

The January 8, 2019 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:38 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 19, 2019