

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, September 11, 2018 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:10 p.m.

PRESENT

Byron Hanchett
Doug Manatt
Kathy McHenry
Bill Haynor

ABSENT

GUESTS

Caleb McKinley
Al Panton
JoAnn Katz
Graham Ledger

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the August 7, 2018 Regular Meeting.

ACTION: Director Manatt moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 4-0.

4. July 2018 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 4-0.

5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Consideration of Prior Meeting Action Items – General Manager Chuck Duffy provided a review of the prior meeting action items list in the agenda.
- b. Update on 3’ Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – The General Manager reported that the last driveway crossing was completed on August 31. JMD has been doing the irrigation in the time between the crossings work, so the irrigation system and all sprinklers are installed and complete as of August 29. Grass sod is scheduled to be installed the week of September 10th.
- c. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way in Cancha De Golf and Via de la Valle – Staff reported that landscape architect Pat Caughey is unavailable through September 14th to discuss schematic landscape concepts for the corner lot in front of the Pacifica building.

- d. Consideration of Widening and Landscaping the Medians in Cancha De Golf -The General Manager reported that the board will need to make a decision to pursue, then make an application with the County. Staff will schedule a meeting with the County to get more information about the process.
 - e. Consideration of Landscaping on Via Valle Verde –General Manager Chuck Duffy will walk the area of concern and come back to the board with a recommendation next month.
- 6. Report from the Solar Power Ad-Hoc Committee.**
General Manager Chuck Duffy provided a handout to the board of an email from Adam Hoch, President and Principal Engineer of Hoch Consulting, with his evaluation of the solar proposal from Baker Electric. Mr. Duffy will be coordinating with Adam and Jim Nelson from Baker Electric to discuss the proposal for solar.
- 7. Monthly Flow Report** –Noted and filed.
- 8. District Financial Reports.**
- a. Account Balances – Noted and filed.
 - b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
 - c. WPCSD Check Register for July 2018 – Noted and filed.
 - d. LAIF Update – Noted and filed.
- 9. General Manager’s Report.**
- a. Sewer and Landscape Operations Reports – Noted and filed.
 - b. Update on potential for a cell phone tower at the treatment plant – Director Hanchett will make an effort to track down a representative from American Tower at their headquarters in Massachusetts.
- 10. Upcoming Seminars/Conferences.**
- 11. Consideration of Future Agenda Items** – Director Manatt would like more background information on the treatment plant’s effluent TDS presented at the next board meeting.

Adjournment

The September 11, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:45 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: October 9, 2018