

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, June 12, 2018 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:10 p.m.

PRESENT

Byron Hanchett
Doug Manatt
Kathy McHenry

ABSENT

Bill Haynor

GUESTS

Caleb McKinley

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the May 8, 2018 Regular Meeting.

ACTION: Director Manatt moved to approve the minutes as submitted. Director McHenry seconded the motion. Motion carried 3-0.

4. April 2018 Dudek Invoices for Payment.

ACTION: Director McHenry moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 3-0.

5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Consideration of Prior Meeting Action Items – General Manager Chuck Duffy provided a review of the prior meeting action items list in the agenda. Mr. Duffy also reported on his onsite meeting with Rudy Ramirez from the County Roads Department concerning the new and existing storm drains. Rudy will speak with the County traffic engineering department concerning the existing rock drainage in the crescent area. He stated that any changes from the County would take some time.
- b. Update on 3' Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – The General Manager reported that JMD Landscape proceeded with the saw cut of the driveway, installation of the irrigation pipe sleeve, and concrete pour. All work was completed by June 1. Staff will be coordinating the other driveway crossings with Newport Pacific and JMD.
- c. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way at the Corner of Via de la Valle and Cancha de Golf – There was no discussion of this item by the board.

- d. **Consideration of Widening and Landscaping the Medians in Cancha De Golf.**
The Board discussed reasons to widen the medians, which included enhancing the entryway to the community, and traffic calming.
ACTION: Director Hanchett moved to hire a traffic engineer to contact the County of San Diego in order to gather facts on how to widen the median. Director McHenry seconded the motion. Motion carried 3-0.
- 6. Consideration of Installing a Cell Phone Tower at the Whispering Palms Wastewater Treatment Plant.**
This item was placed on the agenda to discuss the feasibility of locating a cell tower at the Whispering Palms Wastewater Treatment Plant. General Manager Chuck Duffy will contact the Rancho Santa Fe Association to inquire about their prior efforts to install cell towers around the Ranch. The income from a cell tower at the plant could be a source of revenue for the district.
- 7. Consideration of Fiscal Year 2018/19 Sewer and Landscape District Budgets.**
The General Manager stated that the budget as presented was the same as that reviewed by the Board at the May board meeting. The Board opened the public hearing. There was no public comment, and staff reported that no written public comment had been received. The Board then closed the public hearing.
ACTION: Director Hanchett moved to approve the budget as presented. Director McHenry seconded the motion. Motion carried 3-0.
- 8. Consideration of Proposals for Fiscal Year 2017/18 Auditing Services.**
ACTION: Director Hanchett moved to extend the District's contract with White Nelson Diehl Evans for auditing services for an additional three years. Director McHenry seconded the motion. Motion carried 3-0.
- 9. Report from the Solar Power Ad-Hoc Committee.**
Director Manatt provided a review of the Solar Committee's memo contained in the packet.
- 10. Monthly Flow Report** –Noted and filed.
- 11. District Financial Reports.**
 - a. Account Balances – Noted and filed.
 - b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
 - c. WPCSD Check Register for April 2018 – Noted and filed.
 - d. LAIF Update – Noted and filed.
- 12. General Manager's Report.**
 - a. Sewer and Landscape Operations Reports – Noted and filed.
- 13. Upcoming Seminars/Conferences.**
- 14. Consideration of Future Agenda Items.**

Adjournment

The June 12, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 4:52 pm.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: August 7, 2018