

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, May 8, 2018 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:10 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

Caleb McKinley
JoAnn Katz

STAFF

Chuck Duffy, GM

2. Public Comment – None.

ACTION ITEMS:

3. Consideration of Prior Meeting Action Items –Noted and filed.

4. Minutes of the March 13, 2018 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as amended (corrected Rancho Pacifica to Pacifica Enterprises). Director Manatt seconded the motion. Motion carried 4-0.

5. February and March 2018 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 4-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Update on 3' Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – General Manager Chuck Duffy reported that the Newport Pacific Development has agreed to a "test" cut for the Via De Las Palmas driveway crossing for the irrigation sleeve installation. The cut and pour will be made and then inspected by both parties.
- b. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way at the Corner of Via de la Valle and Cancha de Golf – Director Hanchett stated that he had recently seen some landscaping in some medians in the desert. He suggested that the board consider potentially widening the existing medians in and along Cancha De Golf because the roadway itself is unnecessarily wide. Resident JoAnn Katz stated that she would prefer a wider concrete sidewalk in place of the 3' grass strip.
- c. Consideration of Landscaping for the Road Right-of-Way Along Via de la Valle.

- 7. Consideration of Circulating Request for Proposals for New Landscape Contractor.**
Director Haynor expressed his displeasure with the District's current landscape contractor, and suggested the District should solicit additional bids for landscaping services.

ACTION: Director Manatt moved to solicit 3 additional bids for landscaping services.
Director Haynor seconded the motion. Motion failed 2-2, Directors McHenry and Hanchett opposed.

- 8. Consideration of Fiscal Year 2018/19 Draft Sewer and Landscape District Budgets.**

General Manager Chuck Duffy provided a review of the draft budgets, and responded to questions from the Board. The budget will be brought back to the Board at the June meeting for final approval.

- 9. Consideration of Agreement A-2018-01 between Whispering Palms Community Services District and Dudek for Management Services.**

A discussion took place amongst the board on whether to extend the Dudek services contract for either a 1 year or 3 year terms. Directors Haynor and Manatt favored a 1 year agreement, while Directors McHenry and Hanchett favored a 3 year agreement.

ACTION: Director McHenry moved to approve the Management Services Agreement with Dudek for a 3 year term as presented. Director Hanchett seconded the motion. Motion failed 2-2, Directors Manatt and Haynor opposed.

ACTION: Director Manatt moved to approve the Management Services Agreement with Dudek for a 1 year term. Director Haynor seconded the motion. Motion failed 2-2, Directors McHenry and Hanchett opposed.

Director McHenry suggested a compromise 2 year agreement.

ACTION: Director McHenry moved to approve the Management Services Agreement with Dudek for a 2 year term. Director Hanchett seconded the motion. Motion failed 2-2, Directors Manatt and Haynor opposed.

Director McHenry stated that she would vote for the 1 year contract to put the issue to rest.

ACTION: Director Haynor moved to approve the Management Services Agreement with Dudek for a 1 year term. Director Manatt seconded the motion. Motion carried 3-0-1, Director Hanchett abstaining.

- 10. Consideration of Agreement A-2018-02 between Whispering Palms Community Services District and Dudek for Operation of the Whispering Palms Water Reclamation Facility.**

ACTION: Director Haynor moved to approve the Operations Agreement with Dudek for a 1 year term. Director Manatt seconded the motion. Motion carried 3-0-1, Director Hanchett abstaining.

- 11. Consideration of Fiscal Year 2016-2017 Comprehensive Annual Financial Report and Draft Audit.**

ACTION: Director Haynor moved to approve the Comprehensive Annual Financial Report and Draft Audit. Director Hanchett seconded the motion. Motion carried 4-0.

- 12. Report from the Solar Power Ad-Hoc Committee.**

Director Manatt provided a review of the Solar Committee's memo contained in the packet.

13. Monthly Flow Report –Noted and filed.

14. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for January 2018 – Noted and filed.
- d. LAIF Update – Noted and filed.

15. General Manager’s Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

16. Upcoming Seminars/Conferences.

17. Consideration of Future Agenda Items.

Adjournment

The May 8, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:37 pm.

SUBMITTED BY: APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: June 11, 2018